

VILLAGE OF OTTOVILLE, OHIO

RESOLUTION NO. 2020-16 A RESOLUTION APPROVING PAY INCREASES

BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF OTTOVILLE, STATE OF OHIO, a majority of its members concurring that:

SECTION 1. Resolution No. 2020-16 reflects the following pay rates, which are to be effective January 1, 2021:

| | |
|---------------------------------|-----------------------|
| Jay Herrick | (\$21.50 per hour) |
| William Miller | (\$20.35 per hour) |
| Barry Koester | (\$21.15 per hour) |
| Chad Knippen | (\$20.95 per hour) |
| Derek Meyer | (\$17.10 per hour) |
| Jeanne Wannemacher | (\$20.00 per hour) |
| Police Auxiliary | |
| Larry Looser | (\$18.35 per hour) |
| Matt Bockrath | (\$17.10 per hour) |
| Andrew Moore | (\$16.00 per hour) |
| Sara Brown-Puckett | (\$16.00 per hour) |
| Council: | |
| Open | (\$2,400.00 per year) |
| Jerry Markward | (\$2,400.00 per year) |
| Karen Hoersten | (\$2,400.00 per year) |
| Darren Leis | (\$2,400.00 per year) |
| WD Miller | (\$2,400.00 per year) |
| Joseph Moreno | (\$2,400.00 per year) |
| Board of Public Affairs | |
| Don Davies | (\$1,500.00 per year) |
| Ryan Calvelage | (\$1,500.00 per year) |
| Dan Honigford | (\$1,500.00 per year) |
| Fire Department: Chief | (\$500.00 per year) |
| Assistant Chief | (\$150.00 per year) |
| Captain Secretary | (\$150.00 per year) |
| Captain Treasurer | (\$150.00 per year) |
| Two Lieutenants | (\$100.00 per year) |
| Mayor | (\$6,324.00 per year) |
| Supervisor of Village Personnel | (\$2,176.56 per year) |
| Income Tax Administrator | (\$20.00 per hour) |
| Contract cleaning Adult | (\$12.00 per hour) |

SECTION 2. This Resolution shall become effective upon passage and implemented January 1, 2021.

Dated: December 28, 2020

ATTEST:



Fiscal Officer for the Village of Ottoville

APPROVED:



Mayor for the Village of Ottoville

RESOLUTION # 2020-15

TEMPORARY APPROPRIATION RESOLUTION

The Council of the Village of Ottoville, Putnam County Ohio met in regular session on the 28th day of December, 2020, at the Ottoville Municipal Center with the following members present: Mr.'s Carl Byrne, Joseph Moreno, Darren Leis, William Miller, Jerold Markward, & Mrs. Karen Hoersten.

Mr. Darren Leis moved the adoption of the following Resolution:

A Resolution to make temporary appropriations for Current Expenses and other Expenditures of the Village of Ottoville, State of Ohio, during the first quarter of the fiscal year ending December 31, 2021.

BE IT RESOLVED by the Council of the Village of Ottoville, Putnam County, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Ottoville during the first quarter of the fiscal year ending December 31, 2021, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

| | |
|------------------------------------|---------------------|
| GENERAL | \$ 20,000.00 |
| STREET CONSTRUCTION | 20,000.00 |
| WATER | 20,000.00 |
| SEWER | <u>20,000.00</u> |
| Total Annual Appropriations | \$ 80,000.00 |

Mr. Joseph Moreno seconded the Resolution and the roll being called upon its adoption the vote resulted as all approved.

This resolution shall take effect at the earliest period allowed by law.

Adopted: December 28, 2020, for the First Quarter of Fiscal Year ending December 31, 2021.

Attest:

Fiscal Officer:

Jaime M. Gammacher

Approved:

President of Council:

[Signature]

Resolution 2020-14

OTTOVILLE VILLAGE, PUTNAM COUNTY
Then and Now Purchase Order

| | | |
|---|--|---|
| Office Of OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | Vendor MILLER CONTRACTING GROUP INC. P.O. BOX 162 17359 SR 66 OTTOVILLE, OH 45876 | Purchase Order Number: 40-2020 Total: \$22,956.34 Issue: 11/24/2020 Expires: Then: 11/01/2020 |
| Ship To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | Bill To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | Miscellaneous Approval: |
| Terms | | |
| Purpose | Change orders added to OPWC loan for Main Alley Storm Line project | |

| Quantity | Unit | Item Description | Unit Price | Subtotal |
|----------|------|-------------------------------|-------------|-------------|
| 1.00 | | Main Alley Storm line project | \$22,956.34 | \$22,956.34 |

| Account Code | Account Description | Amount |
|-------------------|------------------------|-------------|
| 4901-800-600-0642 | Other{Main Storm line} | \$22,956.34 |

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$22,956.34 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

----- Other Capital Projects -----

Fund (and others as above) free from any previous encumbrance.

Certification:

Jeanne M. Wannemache

Date: 11/24/2020

Fiscal Officer: Jeanne M. Wannemache

APPROVED BY

This order is not valid unless
Fiscal Officer Certificate is signed.

Resolution 2020-13

OTTOVILLE VILLAGE, PUTNAM COUNTY

Then and Now Purchase Order

| | | | | | |
|---|--|---|--|---|--|
| Office Of OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Vendor Van Wert Fire Equipment Co. 134 E. Crawford St. Van Wert, OH 45891-2072 | | Purchase Order Number: 38-2020 Total: \$11,814.49 Issue: 11/12/2020 Expires: Then: 10/02/2020 | |
| Ship To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Bill To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Miscellaneous Approval: | |
| Terms | | | | | |
| Purpose | | 4 sets turnout gear (\$10K grant monies) | | | |

| Quantity | Unit | Item Description | Unit Price | Subtotal |
|----------|------|---------------------|-------------|-------------|
| 1.00 | | 4 sets turnout gear | \$11,814.49 | \$11,814.49 |

| Account Code | Account Description | Amount |
|-------------------|---------------------|-------------|
| 1000-120-520-0120 | Equipment{Fire} | \$11,814.49 |

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$11,814.49 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

General

Fund (and others as above) free from any previous encumbrance.

Certification:

Date: 11/12/2020

Fiscal Officer: Jeanne M. Wannemache

APPROVED BY

This order is not valid unless
Fiscal Officer Certificate is signed.

VILLAGE OF OTTOVILLE, OHIO

RESOLUTION NO. 2020-12

A RESOLUTION REQUESTING "CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT", ALSO KNOWN AS "CARES ACT", FUNDING TO BE DISTRIBUTED BY PUTNAM COUNTY AND DECLARING SUCH FUNDS SHALL BE USED ONLY FOR ALLOWABLE PURPOSES, AND DECLARING AN EMERGENCY

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" in H.B. 481 of the 133rd General Assembly (H.B. 481); and

WHEREAS, H.B. 481 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the Putnam County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 801(d), and any applicable regulations before receiving said funds; and

WHEREAS, the Village of Ottoville Council authorizes the Fiscal Officer to create a new fund in the Village's treasury to be named the Ottoville Coronavirus Relief Fund; and

WHEREAS, The Village of Ottoville is requesting its share of funds from the Putnam County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved by the Council of the Village of Ottoville that Council affirms that all funds received from the Putnam County Coronavirus Relief Distribution Fund pursuant to H.B. 481 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 801(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Village of Ottoville's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with H.B. 481, be it resolved by the Council of the Village of Ottoville that the Fiscal Officer take all necessary action to:

- (1) On or before November 20, 2020, pay any unencumbered balance of money in the Village of Ottoville's local coronavirus relief fund to the Putnam County Treasurer;

- (2) On or before December 28, 2020, pay the balance of any money in the Village of Ottoville's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under H.B. 481 to the Director of the Ohio Office of Budget and Management as requested.

Dated: November 12, 2020

ATTEST:

Jeannette Libermacher

Fiscal Officer for the Village of Ottoville

[Signature]

President of Council Village of Ottoville

APPROVED:

Ronald N Miller

Mayor for the Village of Ottoville

Shereka Van Sossan
Village Solicitor

Resolution 2020-11

OTTOVILLE VILLAGE, PUTNAM COUNTY

Then and Now Purchase Order

| | | | | | |
|---|--|--|--|--|--|
| Office Of OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Vendor SUPER LAUNDRY ATTN: ACCOUNTS RECEIVABLE 35 CORPORATE DRIVE, SUITE 220 BURLINGTON, MA 01803 | | Purchase Order Number: 37-2020 Total: \$7,271.68 Issue: 10/27/2020 Expires: Then: 10/12/2020 | |
| Ship To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Bill To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Miscellaneous Approval: | |
| Terms | | | | | |
| Purpose | | "Turnout gear" dryer & install | | | |

| Quantity | Unit | Item Description | Unit Price | Subtotal |
|----------|------|--------------------------------|------------|------------|
| 1.00 | | "turnout gear" dryer & install | \$7,271.68 | \$7,271.68 |

| Account Code | Account Description | Amount |
|-------------------|---------------------|------------|
| 1000-120-520-0120 | Equipment{Fire} | \$7,271.68 |

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate, the amount of \$7,271.68 required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the Treasury or in the process of collection to the credit of the

----- General -----
 Fund (and others as above) free from any previous encumbrance.

Certification: *Jeanne M. Wannemache*

Date: 10/27/2020 Fiscal Officer: Jeanne M. Wannemache

APPROVED BY

This order is not valid unless
 Fiscal Officer Certificate is signed.

2020-10

OTTOVILLE VILLAGE, PUTNAM COUNTY
Reprint Regular Purchase Order

| | | | |
|---|--|---|---|
| Office Of OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Vendor ASSURED TITLE AGENCY | Purchase Order Number: 32-2020 Total: \$74,244.95 Issue: 09/01/2020 Expires: |
| Ship To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | | Bill To OTTOVILLE VILLAGE P.O. Box 488 150 Park Drive Ottoville, OH 45876-0488 | Miscellaneous Approval: |
| Terms | Purpose Purchase of property at 390 W.Third St. | | |

| Quantity | Unit | Item Description | Unit Price | Subtotal |
|----------|------|---|-------------|-------------|
| 1.00 | | Purchase of property at 390 W.Third St. | \$74,244.95 | \$74,244.95 |

| Account Code | Account Description | Amount |
|-------------------|--|-------------|
| 1000-800-530-1110 | Buildings and Other Structures{390 Third St. house purchase} | \$74,244.95 |

Material on this order is exempted from Ohio Sales Tax and Federal Excise Taxes.

FISCAL OFFICER CERTIFICATE

It is hereby certified that the amount of \$74,244.95 required to meet the contract agreement, obligation, or expenditure for the above, has been lawfully appropriated, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the

----- General -----

Fund (and others as above) free from any obligation or certification now outstanding.

Certification:

Jeanne M. Wannemache

Date: 09/01/2020

Fiscal Officer: Jeanne M. Wannemache

APPROVED BY

This order is not valid unless
Fiscal Officer Certificate is signed.

VILLAGE OF OTTOVILLE, OHIO

RESOLUTION NO. 2020-09

**RESOLUTION AUTHORIZING MAYOR TO PREPARE AND SUBMIT AN
APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION
(OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE
CONTRACTS AS REQUIRED.**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Ottoville is planning to make capital improvements to the Second Street Storm Sewer, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF OTTOVILLE, STATE OF OHIO, OR TWO-THIRDS (2/3) CONCURRING THERETO, THAT:


SECTION 1. The Mayor is hereby authorized to apply to the OPWC for funds for the Second Street Storm Sewer project.

SECTION 2. The Mayor is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance subject to the approval as to form by the Village Solicitor.


SECTION 3. The Village Fiscal Officer is hereby authorized and instructed to execute the certification regarding the availability of funds contained within said contract, pending verification by her of the availability of said funds.

Dated: August 24, 2020

ATTEST:


Fiscal Officer, Village of Ottoville

APPROVED:


Mayor, Village of Ottoville

VILLAGE OF OTTOVILLE, OHIO

RESOLUTION NO. 2020-08

**RESOLUTION ACCEPTING DEED AND AUTHORIZING PAYMENT
FOR PURCHASE OF REAL ESTATE**

WHEREAS, the Village of Ottoville, Ohio, wishes to purchase real estate from Donald and Elizabeth Altenburger located at 390 West Third Street, Ottoville, Ohio and known as Putnam County Permanent Parcel Number 27-039190.000, house and ground for the general Village use.

WHEREAS, the Mayor has signed a Purchase Agreement for the real estate and the closing is scheduled according to the Purchase Agreement to occur on or before October 31, 2020;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF OTTOVILLE, STATE OF OHIO, OR TWO-THIRDS CONCURRING THERETO, THAT:


SECTION 1. Upon receipt of an appropriately executed deed from Donald and Elizabeth Altenburger, the Mayor and Village Fiscal Officer are hereby authorized and instructed to execute such paperwork and prepare a check in an amount to satisfy the cost of the real estate located at located at 390 West Third Street, Ottoville, Ohio and known as Putnam County Permanent Parcel Number 27-039190.000.

SECTION 2. Upon receipt of an appropriately executed deed, the Village Fiscal Officer and Mayor are hereby authorized to execute the check and present it to Donald and Elizabeth Altenburger.

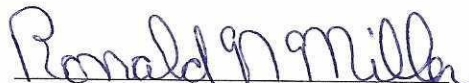
SECTION 3. The Village Solicitor will determine whether the deed presented is properly executed.

Passed: August 24, 2020

ATTEST:


Fiscal Officer, Village of Ottoville

APPROVED:


Mayor, Village of Ottoville

Resolution 2020-07

OTTOVILLE CORPORATION

Form Prescribed by the Bureau of Inspection and Supervision of Public Offices. (Rev. 9-86)

1 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(VILLAGE COUNCIL)

Revised Code, Secs. 5705.34-5705.35

The Council of the Village of Ottoville, Putnam
County, Ohio, met in regular session on the 24 day of August,
2020, at the office of Ottoville Village with the following members
present:

Darren Leis

Jerold Markward

Joseph Moreno

William Miller

Mr. Joseph Moreno moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted
a Tax Budget for the next succeeding fiscal year commencing January 1, 2021; and

WHEREAS, The Budget Commission of Putnam County, Ohio, has
certified its action thereon to this Council together with an estimate by the County Auditor of the
rate of each tax necessary to be levied by this Council, and what part thereof is without, and what
part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the Village of Ottoville,
Putnam County, Ohio that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted; and be it
further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the
rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

[illegible]

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Darren Leis seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Darren Leis yes

Mr. Jerold Markward yes

Mr. Joseph Moreno yes

Mr. William Miller yes

Mr. _____

Mr. _____

Mr. _____

Adopted the 24 day of August, 2020

Attest:


President of Council


Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Putnam County, ss.

I, Jeanne M. Wannemacher, Clerk of the Council of the Village of
Ottoville, within and for said County, and in whose custody the Files
and Records of said Council are required by the laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____

Resolution

now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 24 day of August, 2020
Jeanne M. Wannemacher
Clerk of Council

Village of Ottoville
Putnam County

1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Board of Tax Appeals.

No. 2020-C7

COUNCIL OF THE VILLAGE OF

Ottoville

Putnam

County, Ohio.

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(Village Council)

Adopted August 24, 2020

Jamison Wammacher

Clerk of Council

Filed

August 24, 2020

Robert L. Bennett

County Auditor.

By

Deputy.