OTTOVILLE, OHIO

INCOME TAX

ORDINANCE NO. 122

Adopted December 6, 1971

Effective January 1, 1972

EUGENE FUERST Mayor

RICHARD WURST Clerk-Treasurer

HENRY MITTELKAMP
Solicitor

COUNCILMEN

Harold Wannemacher, President

Ray Wannemacher

Lawrence Brinkman

Eugene Odenweller

Gerald Hohlbein

Robert Byrne

TOPICAL INDEX TO INCOME TAX CRDINANCE

Section 1 -	Purpose Clause	1
Section 2 -	Definitions	1,2,3
Section 3 -	Im position of Tax	3
	A. Bases of Imposition	3
	l - Resident Individuals	3
	2 New Decident Individuals	3
	2 - Non-Resident Individuals	3
	3 - Resident Unincorporated Businesses	
	4 - Non-Resident Unincorporated Businesses	3
	5 - Corporations	3
	B - Allocation Formula	3
	C - Operating Loss Carry Forward	4
	D. Carabild And Detroma	4
	D - Consolidated Returns	
	E - Exceptions	4
Section 4 -	Effective Period	4
Section 5 -	Return and Payment of Tax	4
	A - Dates - Evernation	4
	A - Dates - Exemption	5
	B - Returns and Content Thereof	
	C - Extensions	5
	D-1-Payment With Returns	5
	2 - Overpayments - Refunds	5-6
	E - Amended Returns	6
a /		,
Section 6 -	Collection at Source	6
	A - Withholding by Employer	6
	B - Employer Considered as Toustee	6
	C - Annual Withholding Returns - (W-2 Forms)	6
a a		,
Section 7 -	Declarations.	6
	A - Requirement for Filing	7
	B - 1 - Calendar Dates for Filing	7
	2 - Fiscal Dates for Filing	7
	C - 1 - Forms - Credit for Tax Withheld or Paid to	
		7
	Another Municipality	7
	2 - Amended Declarations	7
	D - Payments with Declarations	7
	E - Annual Return Required	7
Section 3 -	Duties of the Administrator	7-8
December 5	Duties of the Administrator	
	A - 1 - Collection Responsibility	7-8
	2 - Responsibility for Maintenance of Records	7-8
	B - Enforcement Authority	8
	C - Determa ination of Taxes,	8
	D - Compromise Authority	R

	Pages
Section 9 - Investigative Powers of the Administrator - Penalty for	
Divulging Confidential Information	3
A - Examination of Taxpayer's Records	8
B - Appearance Orders to Taxpayers,	8
C- Result of Refusal to Submit Information	9
D - Confidential Nature of Information	9
	9
E - Retention of Records	7
Section 10 - Interest and Penalties	9
A - Interest	9
B - Penalties	9
C - Exception	9
D - Abatement by Board of Review	10
Section 11 - Collection of Unpaid Taxes and Refunds of Cverpayment	10
A - Time Limitation on Suits	10
E - Time Limitations on Refunds	10
C - Minimum Amounts.	10
Section 12 - Violations - Penalties	10
A - Enumeration of, and Penalties	10
B - Time Limitations on Prosecutions	11
C - Failure to Obtain Forms Not a Defense	11
o randro to obtain round for a belefible of a g	• -
Section 13 - Board of Review	11
A - Composition and Procedures	11
B - Appeals to-Alternative Method of Allocation	11
C - Time Limitation for Appeals - Authority over	
Administrator's Decision	11
Administrator a Decision	11
Section 14 - Credit for Tax Paid to Another Municipality	12
A - Limitation on Amount Paid	12
B - Credits and Limitations Thereof	12
C - Claim for Credit or Refund	12
O Claim for Create of Inclaine	12
Section 15 - Savings Clause	12
Section 16 - Collection of Tax after Termination of Ordinance	12
Section 17 Emorganou Clause	1.2
Section 17 - Emergency Clause	13

ORDINANCE NO. 122 (Date)

Levying a tax to provide funds for the purposes of general municipal operation, maintem nce of equipment, extension, enlargement and improvement of municipal services and facilities and capital improvements, on all salaries, wages, commisions and other compensations earned by residents of the Village of Ottoville; on all salaries, wages, commissions and other compensation earned by non-resident of the Village of Ottoville for work done or services performed or rendered in the Village of Ottoville; on the net profits earned on all businesses, professions or other activities conducted by residents of the Village of Ottoville; on the net profit earned on all businesses, professions or other activities conducted in the Village of Ottoville by non-residents, and on the net profits earned by all corporations doing business in the Village of Ottoville as the result of work done or services performed or rendered in the Village of Ottoville; requiring the filing of returns and furnishing of information by employers and all those subject to said tax; imposing on employers the duty of collecting the tax at the source and paying the same to the Village of Ottoville; providing for the administration, collection and enforcement of said tax; declaring violation thereof to be a misdemeanor and imposing penalities thereof.

BE IT ORDAINED BY THE Council of the VILLAGE OF OTTOVILLE that:

SECTION 1. PURPOSE.

To provide funds for the purpose of general municipal operations, maintenance new equipment, extension and enlargement of municipal services and facilities and capital improvements of the Village of Ottoville there shall be, and is hereby, levied a tax on salaries, wages, commissions and other compensation, and on net profits as hereinafter provided.

SECTION 2. DEFINITIONS.

As used in this ordinance, the following words shall have the meaning ascribed to them in this SECTION, except as and if the context clearly indicates or requires a different meaning.

ADMINISTRATOR -- The individual designated by the ordinance, whether appointed or elected, to administer and enforce the provisions of the ordinance.

ASSOCIATION -- A partnership, limited partnership, or any other form of unincorporated enterprise, owned by two or more persons.

BOARD OF REVIEW -- The Board of Review created by and constituted as provided in SECTION 13 of this ordinance.

BUSINESS -- An enterprise, activity, profession, or undertaking of any nature conducted for profit or ordinarily conducted for profit, whether by an individual, partnership, association, corporation, or any other entity, including but not limited to the renting or leasing of property, real, personal, or mixed.

CORPORATION -- A corporation or joint stock association organized under the laws of the United States, the State of Chio, or any other state, territory, or foreign country or dependency. EMPLOYEE -- One who works for wages, salary, commission or other type of compensation in the service of an employer.

EMPLOYER -- An individual, partnership, association, corporation, governmental body, unit or agency, or any other entity, whether or not organized for profit, who or that employs one or more persons on a salary, wage, commission, or other compensation basis.

FISCAL YEAR -- An accounting period of twelve (12) months or less ending on any day other than December 31st.

GROSS RECEIPTS -- The total income from any source whatsoever.

NET PROFITS - A net gain from the operation of a business, profession, enterprise or other activity after provision for all ordinary and necessary expenses either paid or accrued in accordance with the accounting system used by the taxpyaer for Federal income tax purposes, without deduction of taxes imposed by this ordinance, federal, state, and other taxes based on income; and in the case of an association, without deduction of salaries paid to partners, and other owners; and otherwise adjusted to the requirements of this ordinance.

NON-RESIDENTS -- An individual damiciles outside Ottoville.

NON-RESIDENT UNINCORPORATED BUSINESS ENTITY - An unincorporated business entity not having an office or place of business within Ottoville.

PERSON - Every natural person, partnership, fiducuary, association, or corporation. Whenever used in any clause prescribing and imposing a penality, the term "person" as applied to any unincorporated entity, shall mean the partners or members thereof, and as applied to corporations, the officers thereof.

PLACE OF BUSINESS -- Any Bona Fide office (other than a mere statutory office) factory, warehouse or other space which is occupied and used by the taxpayer in carrying on any business activity individually of through one or more of his regular employees regularly in attendance.

RESIDENT -- An individual domiciled in the Village of Ottoville.

RESIDENT UNINCORPORATED BUSINESS ENTITY -- An unincorporated business entity having an office or place of business withinthe Village of Ottoville.

TAXABLE INCOME -- Wages, salaries, and other compensation paid by an employer or employers before any deductions and the netprofits from the operation of a business, profession or other enterprise or activity adjusted in accordance with the provisions of the ordinance.

TAXABLE YEAR -- The calendar year, or the fiscal year upon the basis of which net profits are to be computed under this ordinance and, in the case of a return for a fractional part of a year, the period for which such return is required to be made.

TAXPAYER - A person, whether an individual, partnership, association, or any corporation or other entity, required hereunder to file a return or pay a tax.

The singular shall include the plural, and the masculine shall include the feminine and the neuter.

SECTION 3. IMPOSITION OF TAX.

A. Subject to the provisions of Section 16 of this ordinance, an annual tax for the purposes specifies in Section I hereof shall be imposed on and after January 1, 1972 the rate of one per cent per annum upon the following: Sec. 3-A.1.

1. On all salaries, wages, commissions and other compensation earned during the effective period of the ordinance by residents of Ottoville.

- 2. On all salaries, wages, commissions and other compensation earned during the effective period of the ordinance by non-residents for work done or services performed or rendered in Ottoville.
- 3. (a) On the portion attributable to Ottoville of the net profits earned during the effective period of this ordinance of all resident unincorporated businesses, professions or other entities, derived from sales made, work done, services performed or rendered and business or other activities conducted in Ottoville.
- (b) On the portion of the distributive share of the net profits earned during the effective period of this ordinance of a resident partner or owner of a resident unincorporated business entity not attributable to Ottoville and not levied against such unincorporated business entity.
- 4. (a) On the portion attributable to Ottoville of the net profits earned during the effective period of this ordinance of all non-resident unincorporated businesses, professions or other entities, derived from sales made. Work done or services performed or rendered and business or other activities so conducted in Ottoville, whether or not such unincorporated business entity has an office or place of business in Ottoville.
- (b) On the portion of the distributives share of the net profits earned during the effective period of this ordinance of a resident partner or owner of a nonresident unincorporated business entity not attributable to Ottoville and not levied against such unincorporated business entity.
- 5. On the portion attributable to Ottoville, of the net profits earned during the effective period of this ordinance of all corporations derived from sales made, work done, services performed or rendered and business or other activities conducted in Ottoville, whether or not such corporations have an office or a place of business in Ottoville.
- B. The portion of the net profits attributable to Ottoville of a taxpayer conducting business, profession or other activity both within and without the boundaries of Ottoville shall be determined as provided in Section 718.02 of the Revised Code of Chio and in accordance with the rules and regulations adopted by the

- C. Operating Loss Carry Forward.
- 1. The portion of a net operating loss sustained in any taxable year subsequent to (effective date of "first" ordinance permitting loss cary-forwards) allocable to Ottoville may be applied against the portion of the profit of succeeding year (s) allocable to Ottoville, until exhausted but in no event for more than five (5) taxable years. No portion of a net operating loss shall be carried back against net profits of any prior year.
- 2. The portion of a net operating loss sustained shall be allocated to Ottoville in the same manner as provided herein for allocating net profits to Ottoville.
- 3. The Administrator shall provide by Rules and Regulations the manner in which such net operating loss carry-forward shall be determined.
- D. Consolidated Returns.
- 1. Filing of consolidated returns may be permitted or required in accordance with Rules and Regulations prescribed by the Administrator.
- 2. In the case of a corporation that carried on transactions with its stockholders or with other corporations related by stock ownership, interlocking directorates, or some other method, or in case any person operates a division, branch, factory, office, laboratory or activity within Ottoville constituting a portion only of its total business. The Adm inistrator shall require such additional information as he may deem necessary to ascertain whether net profits are properly allocated to Ottoville. If the Administrator finds net profits are not properly allocated to Ottoville by reason of transactions with stockholders or with other corporations related by stock ownership, interlocking directorates, or transactions with such division, branch, factory, office, laboratory, or activity or by some other method, he shall make such allocation as he deems appropriate to produce a fair and proper allocation of netprofits to Ottoville.
- E. EXCEPTION. The tax provided for herein shall not be levied upon the military pay of allowances of members of the armed forces of the United States, or upon the net profits of any civic, charitable, religious, faternal or other extent that such net profits are exempted from municipal income taxes under said section.

SECTION 4. EFFECTIVE PERIOD

Said tax shall be levied, collected and paid with respect to the salaries, wages, commissions, and other compensation, and with respect to the net profits of businesses, professions or other activities earned from Jan. 1, 1972 and until repealed.

SECTION 5. RETURN AND PAYMENT OF TAX.

A. Each taxpayer, vexcept as herein provided, shall, whether or not a tax be due thereon, make and file a return on or before April 30 of the year following theeffective date of this ordinance, and on or before April 30 of each year thereafter.

When the return is made for a fiscal year or other period different from the calendar year, the return shall be filed within four (4) months from the end of such fiscal year or period. The Administrator is hereby authorized to provide by regulation that the return of an employer or employers, showing the amount of tax deducted by said employer or employers from the salaries, wages, commissions or other compensation of an employee, and paid by him or them to the Administrator shall be accepted as the return required of any employee whose sole income, subject to tax under this ordinance, is such salary, wages, commissions, or other compensation.

- B. The return shall be filed with the Administrator on a form or forms furnished by or obtainable upon request from such Administrator setting forth:
- 1. The aggregate amounts of salaries, wags, commissions and other compensations earned and gross income from business, profession or other activity, less allowable expenses incurred in the acquisition of such gross income earned during the preceeding year and subject to said tax:
- (1) In case the ordinance is to be imposed for an indefinite period the following language modification is suggested "--from Jan. 1, 1972 and until repealed".
- 2. The Amount of the tax imposed by this ordinance on such earnings and profts; and
- 3. Such other pertinent statements, information returns, or other information as the Administrator may require.
- C. The Administrator may extend the time for filing of the annual return upon the request of the taxpayer for a period of not to exceed six (6) months, or one (1) month beyond any extension requested of or granted by the Internal Revenue Service for the filing of the Federal Income Tax Return. The Administrator may require a tenative return, accompanied by payment of the amount of tax shown to be due thereon by the date the return is normally due. No penalty or interest shall be assessed in those cases in which the return is filed and the final tax paid within the period as extended.
 - D. 1. The taxpayer making a return shall, at the time of the filing thereof, pay to the Administrator the amount of taxes shown as due thereon; provided however, that where any portion of the tax so due shall have been deducted at the source pursuant to the provisions of Section 6 of this ordinance, or where any portion of said tax shall have been paid by the taxpayer pursuant to the provisions of Section 7 of this ordinance, or where an income tax has been paid to another municipality, credit for the amount so paid in accordance with Section 15 hereof, shall be deducted from the amount shown to be due and only the balance, if any, shall be due and payable at the time of filing said return.
 - 2. A taxpayer who has overpaid the amount of tax to which the Village of Ottoville is entitled under the provisions of this ordinance may have such overpayment applied against any subsequent liability hereunder or, at his

election indicated on the return, such overpyament (or part thereof) shall be refunded, provided that no additional taxes or refunds of less than one dollar (\$1.00) shall be collected or refunded.

- E. 1. AMENDED RETURNS. Where necessary an amended return must be filed in order to report additional income and pay any additional tax due, or claim a refund of tax overpaid, subject to the requirements and limitations contained in Sections 11 and 15. Such amended returns shall be on a form obtainable on request from the Administrator. A taxpayer may not change the method of accounting or apportionment of net profits after the due date for filing the original return.
- 2. Within three (3) months from the final determination of any federal tax liability affecting the taxpayer's Ottoville tax liability, such taxpayer shall make and file an amended Ottoville return showing income subject to the Ottoville tax based upon such final determination of federal tax liability, and pay any additional tax shown due thereon or make claim for refund of any overpayment.

SECTION 6. COLLECTION AT SOURCE.

- A. In accordance with Rules and Regulations prescribed by the Administrator, each employer within or doing business within Ottoville shall deduct at the time of the payment of such salary, wage, commissions or other compensation, the tax of one per cent of the gross salaries, wages, commissions or other compensation due by the said employer to said employee and shall, on or before the last day of the month following the close of each calendar quarter make a return and pay to the Administrator, the amount of taxes so deducted. Said returns shall be on a form or forms prescribed by or acceptable to the Administrator and shall be subject to the Rules and Regulations prescribed thereof by the Administrator. Such employer shall be liable for the payment of the tax required to be deducted and withheld, whether or not such taxes have in fact been withheld.
- B. Such employer in collecting said tax shall be deemed to hold the same, until payment is made by such employer to Ottoville, as a Trustee for the benefit of Ottoville and any such tax collected by such employer from his employees, shall, until the same is paid to Ottoville, be deemed a trust fund in the hands of such employer.
- C. On or before Jan. 31st of each year beginning with the year 1973, each employer shall file a withholding return setting forth the names and addresses of all employees from whose compensation the tax withheld during the preceding calendar year and the amount of tax withheld from his employees and such other information as may be required by the Administrator.

SECTION 7. DECLARATIONS.

A. Every person who antitipates any taxable income which is not subject to Section 6 hereof, or who engages in any business, profession, enterprise or activity subject to the tax imposed by Section 3 hereof shall file a declaration

setting forth such estimated income or the estimated profit or less from such business activity together with the estimates tax due thereon, if any; provided, however, if a person's income is wholly from wages from which the tax will be withheld and remited to the City of Ottoville in accordance with Section 6 thereof, such person need not file a declaration.

- B. 1. Such declaration shall be filed on or before April 30 of each year during the life of this ordinance, or within four (4) months of the date the taxpayer becomes subject to tax for the first time.
- 2. Those taxpayers reporting on a fiscal year basis shall file a declaration within four (4) months after the beginning of each fiscal year or period.
- C. 1. Such declaration shall be filed upon a form furnished by, or obtainable from, the Administrator, provied, however, credit shall be taken for Ottoville tax to be withheld from any portion of such income. In accordance with the provisions of Section 15 hereof, credit may be taken for tax to be paid to or to be withheld and remitted to another taxing municipality.
- 2. The original declaration (or any subsequent amendment thereof) may be increased or decreased on or before any subsequent quarterly payment date and provied for herein.
- D. Such declaration of estimated tax to be paid Cttoville shall be accompanied by a payment of at least one-fourth $(\frac{1}{4})$ of the estimated annual tax and at least a similar amount shall be paid on or before the last day of the sixth, ninth and twelfth months after the beginning of the taxable year. Provided, however, that in case an amended declaration has been filed, the unpaid balance shown due thereon shall be paid in equal installments on or before the remaining payment dates.
- E. On or before the last day of the fourth month of the year following that for which such declarations or amended declaration was filed, an annual return shall be filed and any balance which may be due the Village of Ottoville shall be paid therewith in accordance with the provisions of Section 5 hereof.

SECTION 8. DUTIES OF THE ADMINISTRATOR.

- A. 1. It shall be the duty of the Income Tax Administrator to receive the tax imposed by this ordinance in the manner prescribed herein from the tax-payers; to keep an accurate record thereof; and to report all monies so received.
- 2. It shall be the duty of the Administrator to enforce payment of all taxes owing Ottoville, to keep accurate records for a minimum of five (5) year howing the amount due from each taxpayer required to file a declaration and make any return, including taxes withheld, and to show the dates and amounts of payment thereof.
- B. Said Administrator is hereby charged with the enforcement of the provisions of this ordinance, and is hereby empowered, subject to the approval of the

Board of Review, to adopt and promulgate and to enforce rules and regulations relating to any matter or thing pertaining to the collection of taxes and the administration and enforcement of the provisions of this ordinance, including provisions for the re-examination and correction of returns.

The Administrator is authorized to arrange for the payment of unpaid taxes, interest and penalities on a schedule of installment payments, when the taxpayer has proved to the Administration that, due to certain hardship conditions, he is unable to pay the full amount of the tax due. Such authorization shall not be granted until proper returns are filed by the taxpayer for all amounts owed by him under the ordinance.

Failure to make any deferred payment when due, shall cause the total unpaid amount, including penality and interest, to become payable on demand and the provisions of Section 11 and 12 bf the ordinance shall apply.

- C. In any case where a taxpayer has failed to file a return or has filed a return which does not show the proper amount of tax due, the Administrator may determine the amount of tax appearing to be due Ottoville from the taxpayer and shall send to such taxpayer a written statement showing the amount of tax so determined, together with interest and penalities thereon, if any.
- D. Subject to the consent of the Board of Review or pursuant to regulation approved by said Board, the Administrator shall have the power to compromise any interest or penality, or both, imposed by Section 10 of this ordinance.

SECTION 9. INVESTIGATIVE POWERS OF THE ADMINISTRATOR PENALITY FOR DIVULGING CONFIDENTIAL INFORMATION.

- A. The Administrator, or any authorized employee, is hereby authorized to examine the books, papers, records, and federal income tax returns of any employer or of any taxpayer or person subject to, or whom the Administrator believes is subject to the provisions of this ordinance, for the purpose of verifying the accuracy of any return made, or, if no return was made, to ascertain the tax due under this ordinance. Every such employer, supposed employer, taxpayer, or supposed taxpayer is hereby directed and required to furnish upon written request by the Administrator, of his such authorized agent or employee, the means, facilities, and opportunity for making such examinations and investigations as are hereby authorized.
- B. The Administrator is hereby authorized to order any person presumed to have knowledge of the facts to appear before authorized to order any person, under oath, concerning any income which was or should have been returned for taxation or any transaction tending to affect such income, and for this purpose may compel the production of books, papers, records, and federal income tax returns and the attendance of all persons before him, whether as parties or witnesses, Whenever he believes such persons have knowledge of such income or information pertinent to such inquiry.

Sec. 9-5

- C. The refusal to produce books, papers, records and federal income tax returns, or the refusal to submit to such examination by any employer or person subject or presumed to be subject to the tax or by any officer, agent or employer of a person subject to the tax or required to withhold tax or the failure of any person subject to the tax or required to withhold tax or the failure of any person to comply with the provisions of this Section or with an order or subpoena of the Administrator authorized hereby shall be deemed a violation of this ordinance, punishable as provided in Section 12 hereof.
- D. Any information gained as the result of any returns, investigations, hearings or verifications required or authorized by this ordinance shall be confidential, except for official purposes, or except in accordance with proper judicial order. Any person divulging such information in violation of this ordinance, shall upon conviction thereof, be deemed guilty of a misdemeanor and shall be subject to a fine or penalty of not more than Five Hundred D. llars (\$500.00) or imprisoned for not more than six (6) months, or both. Each disclosure shall consitute a seperate offense.

In addition to the above penalty, any employee of the village of Cttoville who violates the provisions of this Section relative to the disclosure of confidential information shall be guilty of an offense punishable by immediate dismissal.

E. Every taxpayer shall retain all records necessary to compute his tax liability for a period of five (5) years from the date his return is filed, or the withholding taxes are paid.

SECTION 10. INTEREST AND PENALITIES.

- A. All taxes imposed and all monies withheld or required to be withheld by employers under the provisions of this ordinance and remaining unpaid after they become due shall bear interest at the rate of one percent (1%) per month or fraction thereof.
- B. In addition to interest as provided in paragraph A hereof, penalities based on the unpaid tax are hereby imposed as follows:
 - 1. For failure to pay taxes due other than taxes withheld; one percent (1%) per month or fraction thereof.
 - 2. For failure to remit taxes withheld from employees; three per cent (3%) per month or fraction thereof.
- C. EXCEPTION. A penalty shall not be assessed on an additional tax assessment made by the Administrator when a return has been filed in good faith and the tax, paid thereon within the time prescribed by the Administrator; and provided further, that, in the absence of fraud, neither penalty nor interest shall be assessed on any additional tax assessment resulting from a federal audit, providing an amended return is filed and the additional tax is paid with three (3) months after final determination of the federal tax liability.

D. Upon recommendation of the Administrator, the Board of Review may abate penalty or interest, or both, or upon an appeal from the refusal of the Administrator to recommend abatement of penalty and interest, the Board may nevertheless abate penalty or interest, or both.

SECTION 11. COLLECTION OF UNPAID TAXES AND REFUNDS OF OVERPAY-PAYMENTS.

- A. All taxes imposed by this ordinance shall be collectible, together with any interest and penalties thereon, by a vivil action at law. All additional assessments shall be made and all civil actions to recover municipal income taxes and penalties and interest thereon shall be brought within three (3) years after the tax was due or the return was filed, whichever is later.
- B. Taxes erroneously paid shall not be refunded unless a claim for a refund is made. Claims for refund of municipal income taxes must be brought within the time limitation provided in Dividion A of this Section.
- C. Amount of less than one dollar (\$1.00) shall not be collected or refunded.

SECTION 12. VIOLATIONS - PENALITIES

- A. Any person who shall:
- 1. Fail, neglect or refuse to make any return or declaration required by this ordinance; or
- 2. Make any incomplete, false or fraudulent return; or
- 3. Fail, neglect or refuse to pay the tax, penalities or interest imposed by this ordinance; or
- 4. Fail, neglect or refuse to withhold the tax from his employees or remit such withholding to the Administrator; or
- 5. Refuse to permit the Administrator or any duly authorized agent employee to examine his books, papers, records and Federal Income Tax Returns relating to the income or netprofits of a taxpayer; or
- 6. Fail to appear before the Administrator and to produce his books, records, papers of Federal income tax returns relating to the income or net profits of a taxpayer upon order or subpeena of the Administrator; or
- 7. Refuse to disclose to the Administrator any information with respect to the income or net profits of a taxpayer; or
- 8. Fail to comply with the provisions of this ordinance or any order of subpoena of the Administrator authorized hereby; or
- 9. Give to an employer false information as to his true name, correct social

security number and residence address, or fail to promptly notify an employer of any change in residence address and date thereof; or

- 10. Fail to use ordinary diligence in maintaining proper records of employees' residence addresses, total wages paid and Ottoville tax withheld, or to knowingly give the administrator false information; or
- 11. Attempt to do anything whatever to avoid the payment of the whole or any part of the tax, penalities, or interest imposed by this ordinance;

Shall be guilty of a misdemeanor and shall be fined not more than Five Hundred Sollars (\$500.00) or imprisoned not more than six (6) months or both for each offense.

- B. Prosecutions for an offense made punishable under this Section or any other provision of this ordinance shall be commenced within three (3) years after the commission of the offense, provided that in the case of fraud, failure to file a return, or the omission of twenty-five percent (25%) or more of income required to be reported, prosecutions may be commenced within six (6) years after the commission of the offense.
- C. The failure of any employer or person to receive or procure a return, declaration or other required form shall not excuse him from making any information return, return or declaration, from filing such a form, or from paying the tax.

SECTION 13. BOARD OF REVIEW.

- A. A board of Review, consisting of a chairman and two other individuals each to be appointed by the chief executive officer of Cttoville, is hereby created. A majority of the members of the Board shall constitute a quorum. The Board shall adopt its own procedural rules and shall keep a record of its transactions. Any hearing by the Board may be conducted privately and the provisions of SECTION 9 hereof with reference to the confidential character of information required to be disclosed by the ordinance shall apply to such matters as may be heard before the Board on appeal.
- B. All rules and regulations and amendments or changes thereto, which are adopted by the administrator under the authority conferred by this ordinance, must be approved by the Board of Review before the same become effective. The Board shall hear and pass on appeals from any ruling or decision of the Administrator, and, at the request of the taxpayer or Administrator, is empowered to substitute alternate methods of allocation.
- C. Any person dissatisfied with any ruling or decision of the Administrator which is made under the authority conferred by this ordinance may appeal therefrom to the Board of Review within thirty (30) days from the announcement of such ruling or decisions by the Administrator, and the Ecard shall, on hearing, having jurisdiction to affirm reverse or modify any such ruling of decision, or any part thereof.

SECTION 14. CREDIT FOR TAX PAID TO ANOTHER MUNICIPALITY.

- A. Where a resident of Cttoville is subject to a municipal income tax in another municipality he shall not pay a total municipal income tax on the same income greater than the tax imposed at the higher rate.
- B. Every individual taxpayer who resides in Octoville who receives net profits, salaries, wages, commissions or other personal service compensation for work done or services performed or rendered outside of Ottoville, if it be made to appear that he has paid a municipal income tax on the same income taxable under this ordinance to another municipality, shall be allowed a credit against the tax imposed by this ordinance of the amount so paid by him or in his behalf to such other municipality. The credit shall not exceed the tax assessed by this ordinance on such income earned in such other municipality or municipalities where such tax is paid.
- C. A claim for refund or credit under this section shall be made in such manner as the Alministrator may by regulation provide.

SECTION 15. SAVING CLAUSE.

If any sentence, clause, section or part of this ordinance, or any tax against any individual or any of the several groups specified herein, is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall affect only such clause, sentence, section or part of this ordinance and shall not affect or impair any of the remaining provisions, sentences, clauses, sections or other parts of this ordinance. It is hereby declared to be the intention of the Council of Cttoville that this ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 16. COLLECTION OF TAX AFTER TERMINATION OF CRDINANCE.

- A. This ordinance shall continue effective insofar as the levy of taxes is concerned until so repealed, and insofar as the collection of taxes levied hereunder and actions or proceedings for collection of any tax so levied or enforcing any provisions of this ordinance are concerned, it shall continue effective until all of said taxes levied in the aforesaid period are fully paid and any and all suits and prosecutions for the collection of said taxes of for the punishment of violations of this ordinance shall have been fully terminated, subject to the limitation contained in Sections 11 and 12 hereof.
- B. Annual returns due for all or any part of the last effective year of this ordinance shall be due on the date provided in Sections 5 and 6 of this ordinance as though the same were continuing.

SECTION 17. EMERGENCY CLAUSE.

This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety and it shall go into effect forthwith. The reason for the said emergency is the immediate necessity of levying the tax provided for herein in order to obtain revenue for the operation of Cttoville government during the year 1972 and thereafter.

Municipal Cler

•		