

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

January 7, 2016

Held

20

Members of Village Council met this day in special session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	William D. Miller	Karen Hoersten
Presiding:	Ronald N. Miller, Mayor	

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

Mr. Markward made a motion to appoint William D. Miller to fill the empty council seat second by Mrs. Hoersten. Vote: Markward, yes; Hoersten, yes; Byrne, yes; Leis, yes; & Moreno, yes.

Mayor Miller then administered the Oath of Office to Mr. Miller & Mr. Moreno.

Nominations for 2016 Council President were taken. Mr. Moreno nominated Mr. Leis second by Mrs. Hoersten. Mr. Markward moved nominations be closed second by Mr. Byrne. Mr. Leis was appointed by acclamation.

The Fiscal Officer gave 2015 year end reports.

The Fiscal Officer then read Resolution 2016-01, Permanent Appropriations for the year 2016:

GENERAL	\$ 863,862.00
STREET CONSTRUCTION	181,916.08
STATE HIGHWAY	7,794.00
PERMISSIVE TAX	10,000.00
POLICE	29,727.66
VILLAGE CAPITAL	507,869.00
WATER	153,450.00
SEWER	324,995.00
SEWER RESERVE	50,000.00
WATER RESERVE	50,000.00
UTILITY DEPOSIT	<u>525.00</u>
Total Annual Appropriations	\$ 2,180,139.28

Council reviewed Appropriations status, then Mr. Byrne moved that Council approves to appropriate at the "FUND LEVEL" and to accept Resolution 2016-01 as read, second by Mr. Miller. Roll Call Vote: Byrne, yes; Markward, yes; Moreno, yes; Miller, yes; Hoersten, yes; Leis, yes.

Mrs. Hoersten made a motion to change certificate of estimated resources and add \$358,000.00 to Village Capital Fund for Bendele Street storm project & Progressive Drive waterline. This motion was second by Mr. Leis. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Leis, yes, Moreno, yes; & Miller, yes.

With no more business meeting was adjourned at 8:00 p.m.

Ronald N. Miller
Mayor

Jeanne M. Wammacher
Fiscal Officer

RECORD OF PROCEEDINGS

0329

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 25, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller
Solicitor: Theresa Von Sosson
Guests: John Schimmoeller & Mark Bush, Phil Hilvers & Dan Honigford BPA Board, residents.

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the December 23, 2015 regular meeting & January 7, 2016 special meeting were provided to each Council member prior to the meeting and approved as written.

Mr. Byrne made a motion to approve bills presented for payment (see register attached), second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Mr. John Schimmoeller was present to request approval of Jackie Schimmoeller's plat, splitting 1.240 (parcel# 27-054044.0000) off the east side of the 8.897 acres plat. Mr. Markward made a motion to approve this plat second by Mr. Moreno. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Ordinance 2016-01, Authority for the Mayor & Fiscal Officer to sign the purchase agreement and plat accepting the 30' right of way for Progressive Drive, was read. Mr. Miller made a motion to suspend the rules and declare Ordinance 2016-01 an emergency, second by Mr. Byrne. Roll call vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Then Mrs. Hoersten moved to accept Ordinance 2016-01 as read second by Mr. Miller. Roll call vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

2016 Zoning Board: Ron Miller, Jerry Markward, Ed Wannemacher, Bill Wannemacher, Rich Wurst. Mrs. Hoersten made a motion to approve these appointments second by Mr. Byrne. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to approve the appointment of Mr. Roger Miller as the Village's 2016 Port Authority representative second by Mr. Miller. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Mrs. Hoersten moved to approve the appointment of Mr. Philip Hilvers as the Village's 2016 Putnam County CIC representative second by Mr. Byrne. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Resolution 2016-02, Then & Now for Pat & Amy Miller for 2015 Village Income Tax refund cost of \$4,659.00, was read. Mr. Miller moved to accept Resolution 2016-02 as read, second by Mr. Moreno. Roll call vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; Byrne, yes; & Hoersten, yes.

Then Mrs. Hoersten made a motion to pay Pat & Amy Miller \$4,659.00 for their 2015 Village Income Tax refund second by Mr. Byrne. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Held January 25, 2016 20

Mr. Miller moved to approve the appointment of the Mayor & Fiscal Officer as the Tax Incentive Review Council representatives for the Village, second by Mr. Moreno. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Council discussed the vacating Dollar Street. Council felt it was a good idea to compose an ordinance and include an easement for the sanitary line that goes through this street. They also felt it necessary to camera this sanitary line for faults in case it needs to be fixed prior to vacating. The Village solicitor will draw up an ordinance.

Barry Koester informed council he is waiting for prices on paving projects.

Chief Dan Hoersten reported on the fire department:

- ❖ Fire Dept. has applied for a grant from the county for 10 pagers cost of \$4150. Grant \$3320 & Fire board cost of \$830.
- ❖ Yet to receive a quote to put metal on sides of building.
- ❖ Presented council with a sample of metal shingle to replace the brown at the top of the fire house approximate cost of \$14700. More quotes will be obtained.
- ❖ Landscaping for the firehouse will be done by an Eagle Scout applicant.

The Bendele St. Storm project was started today.

The guard rail has yet to be installed at Third Street, Winkelman Street, and SR189.

After discussion Mr. Moreno made a motion to purchase a 4 cubic yard dumpster from Wastequip out of Millersburg Ohio, at a quoted price of \$665.00, second by Mr. Miller. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Mayor Miller announced the Council committees for 2016:

Finance-Budget-Appropriations-Insurance: CHRM. Council Pres. Darren Leis, Karen Hoersten, & Joe Moreno.

Ordinance-Resolutions-Annexations-Commercial-Industrial: CHRM. Carl Byrne, WD Miller, & Karen Hoersten.

Public Utilities of Water-Sewage-Refuse pick-up-Cable TV-Street Lights: CHRM. Jerold Markward, WD Miller, & Darren Leis.

Personnel-Safety-Police-EMS-V.F.D: CHRM. WD Miller, Joe Moreno, & Jerry Markward.

Streets-Sidewalks-Curbs-Alleys-Storm Sewers: CHRM. Joe Moreno, Carl Byrne, & Darren Leis.

Welcome Resident-Aid to Senior Citizens-Tree Beautification: CHRM. Karen Hoersten, Jerold Markward, & Carl Byrne.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Bendele St. storm project abandon 1" water line and tap into 4" line.
- Chad Knippen passed test. Recommend raise his wages to \$15/hour. He is working on a Class I water license.
- Chad will be locating all water valves for a GIS system. Looking to purchase software & meter for this.
- Replaced chlorine regulator valve on the chlorine detector.
- Spring place a flow meter in Auglaize St. sanitary sewer line to check for infiltration.
- Water towers insides will be inspected this summer.
- Waterline extension on Progressive Drive can be started. All paperwork is signed.
- When a fire hydrant is replaced or installed it will be replaced with "Storz (quick clip) connection".

RECORD OF PROCEEDINGS

0531

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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January 25, 2016

20

Council then requested the Board review safety procedures that are being used in the water & wastewater plants confined spaces, and the use of safety vests when working on the streets. Council requested to be notified when the water towers are being cleaned so they can monitor the work.

At this time Mayor Miller addressed the public for any comments. Scott Mangas asked what development was being planned on the 12.493 acres north of Progressive Stamping. Council had no information.

Mr. Moreno noted that Chad & Steve were very informative when the council toured the water & wastewater plants. He also stated that a resident questioned what is being done with two barns on S. Otto Street, & non licensed vehicles on Utility Drive.

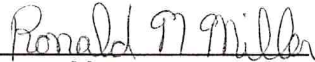
Barry Koester informed council that the heaters in the Municipal Center hallway need replaced. He quoted a price of approximately \$1200 to insulate and install 2 baseboard heaters. Mr. Byrne moved to approve this second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes. The replacement doors have been painted and are ready for installation.

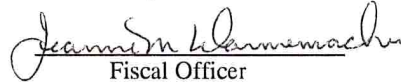
At 8:00pm Mr. Leis moved to go into executive session to discuss compensation of a public employee, and include the Solicitor, Mayor, & Fiscal Officer second by Mr. Moreno. Vote: Byrne, yes; Leis, yes; Moreno, yes; Markward, yes; Miller, yes & Hoersten, yes.

At 8:17pm the council was now back on record.

After discussion Mrs. Hoersten moved to approve the 4H Fair group permission to apply for a grant for a "Gaga Ball" court to be constructed in the park, grant \$2500.00 with no cost to the Village. Mr. Miller seconds this motion. Vote: Hoersten, yes; Markward, yes; Leis, yes; Byrne, yes; Miller, yes; & Moreno, yes.

With no further business meeting was adjourned at 8:45 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 22, 2016 _____ 20 _____

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne - absent	Joseph Moreno
	Karen Hoersten	WD Miller

Solicitor: Theresa Von Sosson
 Guests: Michael Lammers Putnam Co. Commissioner candidate, Phil Hilvers & Dan Honigford BPA Board.

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the January 25, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mrs. Hoersten made a motion to amend the certificate of estimated resources and appropriations and add \$138,000.00 to the Village Capital Fund second by Mr. Miller. Vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Mr. Leis made a motion to transfer \$70,000.00 from the General Fund to the Street Construction Fund (for operating & bucket truck), and transfer \$138,000.00 from the General Fund to the Village Capital Fund (Progressive Drive water and storm line extensions, and the Sixth Street water and sewer line projects), second by Mr. Moreno. Vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Resolution 2016-03, Approval of the Putnam County solid waste management plan update was read. Mr. Miller moved to accept Resolution 2016-03 as read, second by Mrs. Hoersten. Roll call vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Resolution 2016-04, Then & Now for J&M Excavating, Progressive Drive storm sewer & 8" waterline cross overs cost of \$4,041.34, was read. Mr. Markward moved to accept Resolution 2016-04 as read, second by Mrs. Hoersten. Roll call vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Resolution 2016-05, Then & Now for EJ Prescott, Progressive Drive Progressive Drive storm sewer & 8" waterline parts and Sixth Street water & sanitary line parts, cost of \$10,112.80, was read. Mr. Moreno moved to accept Resolution 2016-05 as read, second by Mr. Leis. Roll call vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Mr. Miller made a motion to approve bills presented for payment (see register attached), second by Mr. Markward. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to pay Lima Radio Hospital \$4,175.00 for fire pagers per Putnam County Grant, second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Leis, yes; & Moreno, yes. Mr. Miller abstained.

Mr. Markward made a motion to approve permission for the Fiscal Officer to attend the Auditor of State Local Government Officials conference held in March, and pay the \$200 registration fee, second by Mr. Miller. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Mike Lammers Putnam County commissioner candidate was welcomed to the meeting. He was present to discuss local agriculture water shed effects and inform council of the bus tour around local agriculture sites.

RECORD OF PROCEEDINGS

0333

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 22, 2016 20

Council was updated on the Progressive Drive waterline project. There was a storm sewer line and an 8" cross over waterline installed now to avoid digging up the road way in the future.

The trucking company on Dollar Street was contacted again to see about vacating this street. They requested waiting on this vacation until they are able to decide on an access to the back lot. The solicitor will continue to keep in touch with them to come up with a plan.

The Bendele Street storm project is progressing well.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- o At the afternoon board meeting salesman had presented the GIS system for locating all water valves, lines, storm & sanitary lines. The board would like council to see the presentation. It was decided to have them come to the next council meeting.
- o In March the flow meter will be placed in Auglaize St. sanitary sewer line to check for infiltration
- o Replaced chlorine regulator valve on the chlorine detector & it is working well.
- o Progressive Drive waterline extension project is finished and just needs tested
- o When a fire hydrant is replaced or installed it will be replaced with "Storz (quick clip) connection".
- o Council discussed putting a policy in place to cover wages of employees obtaining their water or sanitary licensure.
- o The broken service line on Sunset Drive was repaired.

Mr. Miller reported on researching the purchase of a new or used backhoe.

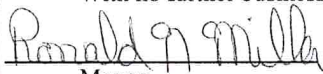
Mrs. Hoersten discussed putting together a Village welcoming basket.

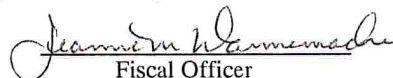
Mr. Leis reported that the OVFD accident & sickness policy is expiring March 1st due to new enhancements in the policy. Mr. Moreno moved to adopt competitive bidding process as stated in the ORC for Municipal Corporations, second by Mr. Leis. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Council will hold a special meeting on March 14, 2016 at 6:30 pm to discuss insurance.

Mr. Moreno moved to pay the return shipping on the 4 cubic yard front load dumpster from Wastequip, Millersburg Ohio cost of \$150.00, second by Mr. Leis. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

With no further business meeting was adjourned at 9:04 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 14, 2016 20

Members of Village Council met this day in special session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
William D. Miller Karen Hoersten

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to discuss the Accident & Sickness policy for the OVFD. Council reviewed the VFIS proposal from Randy Altenburger Insurance and Provident proposal from Beck Insurance. The insurance committee felt both plans were very similar in coverage and recommended the Village accept the proposal from VFIS since it was \$33 lower in cost. Mr. Leis made a motion to accept VFIS quote cost of \$1,249.00 for the OVFD accident and sickness insurance policy second by Mrs. Hoersten. Vote: Vote: Byrne, yes; Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Then Mr. Leis move to pay Randy Altenburger Insurance \$1,249.00 for the VFIS accident and sickness insurance policy for the OVFD, second by Mr. Moreno. Vote: Miller, yes; Markward, yes; Leis, yea; Moreno, yes; & Hoersten, yes.

Paving quotes were presented and it was decided to contact the Board of Public Affairs to get their input as to whether the waterline and storm line on East Canal could wait to be replaced. Council also discussed paving the Daycare alley.

With no more business meeting was adjourned at 7:30 p.m.

Ronald N Miller
Mayor

Jeanne M Wimmermacher
Fiscal Officer

RECORD OF PROCEEDINGS

0335

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

March 28, 2016

Held

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller
Solicitor: Theresa Von Sosson
Guests: Tony Wobler Putnam Co. Commissioner candidate, Phil Hilvers & Dan Honigford BPA Board, Rod Taylor & Chris Sherman EJP reps. Brian Goubeaux Choice One Engineering.

Presiding: Ronald N. Miller, Mayor
The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the February 22, 2016 regular meeting & March 14, 2016 special meeting were provided to each Council member prior to the meeting and approved as written.

Mrs. Hoersten made a motion to approve bills presented for payment (see register attached), second by Mr. Markward. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to pay Lima Radio Hospital \$85.00 to install audio leads on the base radio at the fire station, second by Mr. Leis. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; & Moreno, yes. Mr. Miller abstained.

Mr. Byrne made a motion to transfer from the General Fund \$2000.00 to Water Reserve Fund, \$4000.00 to Sewer Reserve Fund, & \$2,500.00 to Police Fund. Mrs. Hoersten seconds this motion. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Markward made a motion to approve pay application #1 for the Bendele St. Storm project and pay the Village share of \$24,015.02, retroactive to March 8, 2016, second by Mr. Miller. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno made a motion to approve Change Order #1 Bendele Street storm project rerouting of storm sewer through Bendele Triangle and additional gravel back fill, second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to approve the renewal of all liquor permits with in the Village second by Mr. Leis. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Leis made a motion to approve Guardian dental & vision insurance renewal at no rate increase second by Mr. Byrne. Vote: Leis, yes; Moreno, yes; Byrne, yes; Markward, yes; Miller, yes; & Hoersten, yes.

Council welcomed Mr. Tony Wobler Putnam County Commissioner candidate to the meeting. He was present to introduce himself to all present.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- The flow meter will be placed in Auglaize St. sanitary sewer line to check for infiltration
The OVFD gas detector will be used to check manholes prior to entering
Lead water samples show a low level
Discussed the resurfacing of East Canal St. The waterline replacement can wait.
Discussed the repaving of Bendele Street after the storm project is finished

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

March 28, 2016

Held

20

~~At this time Rod Taylor & Chris Sherman from EJ Prescott were welcomed to the~~ meeting. They were at the meeting to present a GIS system for locating all water valves, lines, storm & sanitary lines. The price quotes range from \$10, 000 to \$17,000, plus annual support fees. No decisions were made at this time.

Brian Goubeaux from Choice One Engineering was present to give an update on the Bendele Street Storm project. He then presented pay application #2 including change orders #2 which consists of extra work for the waterline and storm outlet hit during construction. Also included is the modification of 2-3 catch basins that will overflow into the ditch during large storms. The total pay application is \$34,589.27. Mr. Byrne moved to approve this change order and pay application second by Mr. Miller. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to approve to continue the Community Reinvestment Agreement with Miller Precision Industries/Bookcase Properties, and the Enterprise Zone Agreement with Progressive Stamping Inc., second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Council discussed the meeting with Bob, Mike, Dan, Sue, & Jim Bendele. Bendele Street storm project was discussed and the hauling of dirt from the project site. Council felt the dirt hauled from the right of way to be hauled back to Bendele Triangle subdivision to return it to the original condition. No money should change hands on this issue.

Mr. Miller discussed updating our income tax collections to software based and the need to hire someone with computer knowledge for this position. This will be reviewed at future meetings.

Council discussed paving East Canal Street and the alley by the daycare. After reviewing quotes from Ward Construction Co. & Bluffton Paving, Inc. Mr. Moreno moved to hire Ward Constructing Co. to grind and surface East Canal Street cost \$39,466.70 per quote, second by Mr. Miller. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Council approved the Church Fair committee use of the Village maintenance garage to place raffle items during the Church Fair.

Communication mediums to inform the public were discussed.

Quote for a video system to be placed in the council chambers was discussed.

At 9:30 pm Mr. Miller made a motion to go into executive session to discuss personnel and the compensation of an employee and include the Mayor, Fiscal Officer, & Solicitor. This motion was second by Mr. Moreno. Roll call votes: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 9:45pm Council resumed the regular meeting.

Mr. Miller then made a motion to approve the amendment to Chad Knippen's water & wastewater certification agreement with the wage adjustment retroactive to January 1, 2016. This motion was second by Mr. Markward. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

The sale of 12.493 acres of land in the industrial park to Progressive Stamping, Inc. was discussed. Mr. Byrne made a motion to advance \$19,471.81 from the General Fund to the Sewer Fund, second by Mr. Markward. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes. Then Mr. Miller moved to pay off the three interest bearing loans, the sewer plant, Ford truck, & Church Street property. This motion was second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

With no further business meeting was adjourned at 9:50 p.m.

Ronald G Miller
Mayor

Jeanette Blamemacher
Fiscal Officer

RECORD OF PROCEEDINGS

0537

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 25, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	Karen Hoersten - absent	WD Miller
Solicitor:	Theresa Von Sosson	
Guests:	Phil Hilvers & Dan Honigford BPA Board	

Presiding: Ronald N. Miller, Mayor
The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the March 28, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Leis made a motion to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to donate \$1500.00 to the Putnam County CIC, this includes Mayor Miller's membership dues. Mr. Byrne seconds this motion. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Bendele Street storm sewer project update: dirt hauling, grading, & seeding are being finished. Pavers are due to come on Tuesday.

Daycare alley update: The committee met with property owners to discuss splitting the cost to repair this alley. There was no agreement met so council discussed vacating the alley or options to split cost. The committee will meet with the property owners again to relay council's suggestions.

Council discussed contacting a company to demo income tax software. Council was presented with a position description from Clemens Nelson & Associates for an Income Tax Administrator. Mr. Miller moved to adopt this Income Tax Administrator position description second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes. Council then agreed to advertise for two weeks this part time position.

Energy Aggregation was discussed. This was tabled until more research could be done.

Communication mediums to inform the public were discussed and tabled.

Ottoville Fire Chief Honigford was welcomed to the meeting. He presented two quotes to finish the metal siding on the fire house; Schnipke Contracting, LLC \$7380.00 and Miller Contracting Group \$10,782.00. Mr. Byrne moved to hire Schnipke Contracting, LLC at a cost of \$7380.00 second by Mr. Markward. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes. Chief Honigford also presented a quote from Schnipke Contracting, LLC to finish the roof with metal shingles cost of \$14,700.00. Mr. Leis moved to approve this quote second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mayor Miller informed council of the problem with 4 wheelers riding through the park and back by the well fields & farm ground. Council agreed to have the police patrol, and set up a camera to stop this problem.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Waterline on Sixth St. has been updated. Suggested for future, before any paving projects are done on Bendele Street the waterline be replaced.
- Waterline on Progressive Drive is completed, the valve is shut off at this time, and grass will be planted.
- The flow meter has been placed in Auglaize St. sanitary sewer line to check for infiltration

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held

April 25, 2016

20

- Force main sewer taps were discussed. At this time standard fees are in force. Changes will be considered at a future date.
- Agreement was signed with EJ Prescott for supplies & parts

The GIS locating system for utilities were discussed. Mr. Miller & Mr. Moreno met with the Putnam County GIS development personnel prior to the meeting. They presented how the county could help the Village with the mapping system already being used by the county for documenting & support. Council and the BPA thought this would be a great asset so it will be further researched.

Mr. Miller informed council he will be riding along with the deputies to get to know them and to get an idea as to what they go through on the job.

Ottoville Volunteer Fire Department property and casualty insurance was discussed. Mr. Miller made a motion to accept VFIS Insurance quote for \$7,927.00 second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

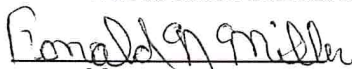
Mr. Miller moved to hire a student for summer painting, mowing, & misc. maintenance help approximately 20 hours a week, second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

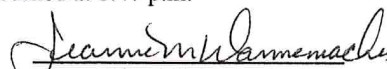
Mayor Miller notified council that Aaron Turnwald gave his two week notice this morning. Mr. Markward made a motion to advertise for a full time maintenance position second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 8:25 pm Mr. Leis made a motion to go into executive session to discuss economic development and include the Mayor, Fiscal Officer, & Solicitor. This motion was second by Mr. Miller. Roll call votes: Byrne, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 8:45pm Council resumed the regular meeting.

With no further business meeting was adjourned at 8:47 p.m.


 Mayor


 Fiscal Officer

RECORD OF PROCEEDINGS

0339

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 23, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller
Solicitor: Theresa Von Sosson
Guests: Adam Schnipke Chamber President, Kyle & Heidi Miller Daycare owners, Phil Hilvers, Don Davies, & Dan Honigford BPA Board, Deputy Miller
Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the April 25, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Leis made a motion to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Markward made a motion to approve Change Order #3 Bendele Street storm project extension to the substantial & final completion dates due to rain, retroactive to May 11, 2016, second by Mr. Moreno. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Markward made a motion to approve pay application #2 for the Bendele St. Storm project (Village share of \$6,226.07 & OPWC share \$28,363.20), second by Mr. Byrne. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Adam Schnipke Chamber President was welcomed to the meeting. He was present to inform council that the Ottoville Chamber has decided to purchase 12 aluminum street light poles to be placed along East US224 from Randy Altenburger Insurance to Progressive Drive. The Chamber is willing to donate the poles with LED lights if the Village will pay for the cost to install them. Council discussed the cost and decided to get quotes for installation prior to making this decision.

Hohenbrink Contracting is scheduled to work on the finishing touches for Bendele Street storm sewer project on Tuesday.

Daycare alley update: The committee met with property owners to discuss splitting the cost to repair this alley, or to vacate it. Kyle & Heidi Miller were present expressing their request not to vacate this alley. They were informed that the Kehres would not agree to split the cost of the property owners' 50% at 50/50 and they would be in favor to vacate. Kehres would rather see the property owners' split at 65/35 with Miller's paying the 65%. After discussion it was determined that this has been an issue for over a year with no agreement as yet. Kyle & Heidi Miller decided to pay 65% of the property owners' portion to get this alley repaired. Council agreed to have this alley repaired & paved and to pay the Villages' share of 50% the total cost.

Sunset Drive, Pine Street, Westwood Drive, and Miller Drive curbing is crumbling. No quotes were received yet so other contractors will be contacted.

The GIS locating system for utilities was discussed. The Friday prior to meeting Putnam County GIS & City Blue Print of Toledo presented a demonstration with GPS locating equipment showing how to capture different assets. Greg Luersman from the Putnam County Auditor's office will be asked to attend a meeting to inform council the capabilities of the county GIS system.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 23, 2016

20

The Personnel Committee conducted interviews with applicants for the full time street maintenance position. They recommended the Village hire Chad Bryan based on his experience and skills. Mr. Moreno made a motion to hire Chad Bryan at a wage of \$14.50 per hour with 6 months' probation, second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Then Mr. Leis moved to hire Zach Weber for a part time maintenance position with wages at \$8.10 per hour retroactive to May 16, 2016, second by Mr. Moreno. Vote: Byrne, yes; Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Board of Public Affairs members Phil Hilvers, Dan Honigford, & Don Davies reported from the board meeting:

- No reading yet from the flow meter that was placed in Auglaize St. sanitary sewer line
- Water towers inspected. 200,000 gallon will be repaired w/epoxy @ waterline cost \$3350.00.
- Exterior recoating needed on 100,000 gallon tank. Quote approved @ cost of \$34,620.00.
- Wayne St./SR66 to Otto St. water line loop being considered for construction. Looking into applying for grant monies.
- Bendele Street storm sewer project update given.

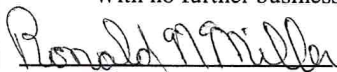
Mr. Miller reported that the radio tower on the fire station will have to be moved due to the repairs being made on the fire house. There will be another cabinet placed on the pole out by the 200,000 gallon water tower in the industrial park to house this tower apparatus.

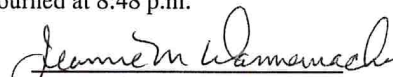
Mr. Miller reported that he met with the police officers to introduce himself. He also brought up the discussion of moving the police office to the back of the Municipal Center, in the room that now houses the flags & Christmas decorations. This change may possibly be considered for the 2017 budget.

Mr. Miller & Mr. Moreno discussed an issue with a council man and a police officer. A written reprimand against the council man will be drawn up for signing. Mayor Miller made a change to the council committees: Mr. Leis will be moved to the "Personal – Safety – Police – EMS – V.F.D" committee and Mr. Markward will be moved to the "Streets – Sidewalks – Curbs – Alleys – Storm Sewers" committee.

It was brought to the attention of all that there is no one in line to take the job of park carnival chairman. If anyone is interested or knows anyone interested they are encouraged to contact the park board.

With no further business meeting was adjourned at 8:48 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0347

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

June 27, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller

Solicitor: Theresa Von Sossan

Guests: Mike Lammers Putnam County Commissioners candidate, Greg Luersman Putnam County Auditor's office, Phil Hilvers, Don Davies, & Dan Honigford BPA Board, Ryan Walston resident, Deputy Miller

Presiding: Darren Leis, Council President

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the May 23, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Moreno made a motion to approve bills presented for payment (see register attached), second by Mr. Byrne. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to transfer \$45,000.00 from the General Fund to the Street Construction Fund to pay for East Canal & Daycare alley paving. This motion was second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mrs. Hoersten moved to approve change order #2 Bendele Storm project (add 2/3 catch basin, additional items needed to install storm sewer) increase cost of \$5,000.00, retroactive to April 4, 2016 second by Mr. Markward. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Byrne moved to approve change order #4 Bendele Storm project (due to 2 waterlines hit that were mismarked, sanitary lateral needed repair, storm line needed lower invert that shown in existing catch basin) increase of \$4,640 retroactive to May 25, 2016, second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to approve change order #5 Bendele Storm project (Sixth St. water & sanitary line, new hydrant & inserta valve) increase of \$8,547.15 second by Mr. Byrne. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to approve the payment of disbursement #3, the Village share \$27,788.06 and OPWC share \$126,590.06 second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mrs. Hoersten moved to approve the payment of \$20 per pay to Chad Bryan for cell phone second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to approve the renewal of life insurance (Anthem Life) for full time employees w/no changes in cost second by Mr. Byrne. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Miller moved to approve to change pay frequencies of Fiscal Officer from monthly to bi-weekly second by Mrs. Hoersten. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Rod Beining Township trustee was welcomed to the meeting. He was present to request council give a donation for the Putnam County library support. Mr. Moreno moved to donate \$1,400.00 second by Mr. Miller. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

June 27, 2016

20

Mr. Mike Lammers was present to inform the council of the upcoming Ag tour.

Ryan Walston requested permission from council to temporarily close East Street on July 23, 2016 from 2pm to 12am so he can hold a family reunion. Due to safety Mr. Miller moved to approve this temporary closure between Second and Third Streets second by Mrs. Hoersten. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

At this time Mr. Greg Luersman from the Putnam County Auditor's office was welcomed to the meeting. He was present to inform council the capabilities of the county GIS system.

Council was notified that the Bendele Storm project is finished.

Two quotes were presented for the repairs to fix the crumbling curbing on Sunset Drive, Westwood Drive, and Miller Drive. J&M Excavating's quote was \$11,446.35 and Miller Contracting Group's was \$6,674.00. Mr. Byrne moved to hire Miller Contracting Group at a cost of \$6,674.00 second by Mr. Markward. Vote: Byrne, yes; Markward, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Council discussed the Ottoville Chamber project to purchase 12 aluminum street light poles to be placed along East US224 from Randy Altenburger Insurance to Progressive Drive. The Chamber is requesting the Village cover the cost of installation. Council street light committee will get quotes for installation prior to making this decision.

All were informed that Dollar General is due to be finished in October or November.

There will be a Special Council meeting on July 13, 2016 for the Budget and other activities.

Board of Public Affairs members Phil Hilvers, Dan Honigford, & Don Davies reported from the board meeting:

- No reading yet from the flow meter that was placed in Auglaize St. sanitary sewer line but there is a noticeable difference in pumping after a rain at the sewer plant.
- The remainder of residents was notified to remove their sump pump from the sanitary line.
- Liquid Engineering will be repairing the interior of the 200,000 gallon water tower w/epoxy. The interior of the 100,000 gallon will be done in 3-5 years.
- Pittsburg Tank is in the process of recoating the exterior of the 100,000 gallon tank. They will be putting the letters back on in "Block" style. Coating the exterior of the 200,000 gallon tower was discussed.
- Wayne St./SR66 to Otto St. water line loop was approved to be installed this month.
- Contract was signed with Haviland Energy for sludge removal.

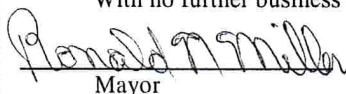
Mrs. Hoersten informed council that Mike Fraiser would like to take down 3 trees, 2 which are dead, by his property and replace them with new trees. He requested the Village have the stumps ground. Council was in agreement with this option.

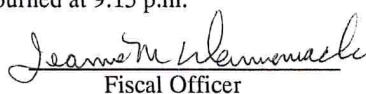
Mr. Moreno discussed missing street signs. Replacements will be purchased.

Mrs. Hoersten moved to approve the liquor license for the Park Carnival for September 2, 3, & 4, 2016 second by Mr. Byrne. Vote: Byrne, yes; Markward, yes; Hoersten, yes; & Miller, yes. Mr. Moreno abstained.

Chief Honigford gave an update on the Ottoville Volunteer Fire Department building project.

With no further business meeting was adjourned at 9:15 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0148

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held July 13, 2016 _____ 20 _____

Members of Village Council met this day in **Special** session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne - absent	Joseph Moreno
	WD Miller	Karen Hoersten

Presiding: Ronald N. Miller, Mayor
The meeting was opened with members reciting the Pledge of Allegiance.
There were no minutes or bills presented.

The first order of business was approving the Budget for 2017 year. Resolution 2016-08 Budget for 2017 was read: General Fund \$722,702.00, Street Construction \$218,300.00, State Highway \$3,820.00, Permissive Tax \$10,000.00, Police \$33,400.00, Water \$122,984.00, Sewer \$256,677.00, Sewer Reserve \$50,000.00, Water Reserve \$50,000.00 and Utility Deposit \$825.00 for a total of \$1,468,708.00. Mr. Moreno moved to accept Resolution 2016-08 as read second by Mr. Leis. Roll Call Vote: Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.


Mr. Leis moved to amend appropriations and add \$60,000.00 to the Water Fund (Wayne Street to Otto Street waterline loop including stone), second by Mr. Miller. Vote: Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

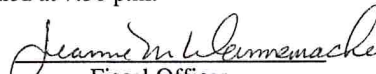
Resolution 2016-06, Resolution authorizing Mayor to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvements and/or Local Transportation Improvement program(s) and to execute contracts as required for Storm Sewer Main line repairs was read. Mrs. Hoersten made a motion to accept Resolution 2016-06 as read second by Mr. Markward. Roll Call Vote: Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Resolution 2016-07, Resolution authorizing Mayor to prepare and submit an application to participate in the Ohio Public Works Commission (OPWC) State Capital Improvements and/or Local Transportation Improvement program(s) and to execute contracts as required for Otto Street paving was read. Mr. Moreno made a motion to accept Resolution 2016-07 as read second by Mr. Leis. Roll Call Vote: Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to approve the change order #6 Bendele Storm project (waterline and paving addition) increase cost of \$50,000.00 second by Mrs. Hoersten. Vote: Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

With no more business meeting was adjourned at 7:30 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0315

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

July 25, 2016

20

Chief Honigford informed all that Adam Schnipke will be starting on the exterior of the fire house in a couple weeks.

Mr. Miller moved to approve the maintenance crew install a storm sewer line and catch basins to assist with the tapping of sump pumps for 4 residents, and to hire Delphos City to clean out storm lines. Mr. Moreno seconds this motion. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Grant projects for the park were discussed.

Missing Third Street signs will be replaced.

Council discussed checking prices & payment options, with the possibility of purchasing a Kabota utility vehicle this year rather than waiting until next year.

Theresa VonSossan Village Solicitor informed council of the memo of understanding she received from the Ohio Department of Job and Family Services of the requirement to notify authorities if any child abuse & neglect is witnessed. Police Chief & Solicitor must sign.

With no further business meeting was adjourned at 8:55 p.m.

Ronald G Miller
Mayor

Jeanne M Wammacher
Fiscal Officer

RECORD OF PROCEEDINGS

0517

Minutes of

Meeting

Village of Ottoville Council

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

August 22, 2016

Then Mr. Leis moved to apply for OPWC Issue I monies for the paving of Otto Street from Second Street south to Sixth Street requesting a split of 50% grant and 50% loan. Mr. Miller seconds this motion. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Bendele Street paving project will be finished next week.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- No report has been received on the flow meter in Auglaize Street
- Looking into drilling a new well and the rehab of well #6.
- The waterline loop Wayne Street to Otto Street is not holding pressure. Leak detection services will check this on Wednesday.
- Dollar General is tapped into water and sewer.
- OEPA inspected the sewer plant and found everything acceptable.
- Discussed the possibility of replacing the waterline on Third St. from S. East Canal to Otto St.

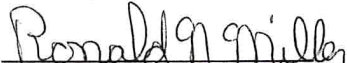
Barry Koester street supervisor was present to discuss patching and storm sewer issues within the Village.

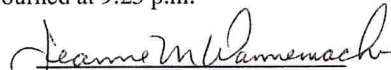
Council discussed possibility of purchasing a Kabota RTV utility vehicle. There were questions on whether it would be street legal. This will be checked into for next meeting.

Dollar Street repairs of potholes were discussed.

The police department will be holding taser training this Saturday at 1pm.

With no further business meeting was adjourned at 9:25 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 26, 2016 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne - absent	Joseph Moreno
	Karen Hoersten	WD Miller

Solicitor: Theresa Von Sossan

Guests: Jonathan Fortman Fortman Insurance, Curt Croy Putnam County CIC, Brian Goubeaux Choice One engineering, Phil Hilvers, & Dan Honigford BPA Board, Larry Heitmeyer developer Road P, residents-industrial park ground purchase.

Presiding: Ronald Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the August 22, 2016 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Markward made a motion to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mrs. Hoersten made a motion to transfer from the General Fund \$2000.00 to Water Reserve Fund, \$4000.00 to Sewer Reserve Fund, & \$2,500.00 to Police Fund. Mr. Moreno seconds this motion. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Leis moved to approve the Fiscal Officer permission to attend the Auditor of State seminar October 13, 2016 at Perrysburg, second by Mr. Moreno. Vote: Hoersten, yes; Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

There was nothing to report on police. The officers were commended on their job at the Park Carnival.

Jonathan Fortman of Fortman Insurance was present to discuss the upcoming health insurance renewal.

Curt Croy Putnam County CIC director was welcomed to the meeting. He presented a plat for the sale of 2 acres of Jim Miller's ground in the industrial park, through the Putnam County Port Authority. Mr. Leis moved to approve this plat as presented second by Mr. Miller. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Larry Heitmeyer joined the meeting and presented a plat of 10 lots along Road P at the north edge of the industrial park. Mr. Moreno moved to approve this plat as presented retroactive to August 29, 2016 second by Mrs. Hoersten. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Three potential buyers were present to request to purchase ground in the industrial park. After discussion council tabled this discussion until more information could be obtained.

Brian Goubeaux Choice One Engineering was welcomed to the meeting. He updated council on the Issue I OPWC loan and grant applications.

Dollar Street vacating was discussed. Council felt they would like to move forward with this vacating. Both parties will be contacted for input.

RECORD OF PROCEEDINGS

0549

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 26, 2016

20

Mr. Moreno moved to purchase a Kubota RTV from Farmer's Equipment for \$21,000.00 at 0% interest for 5 years. Mr. Miller seconds this motion. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Moreno then moved to purchase a sprayer for this Kubota RTV cost of \$500 second by Mrs. Hoersten. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Council discussed the ATV's that are riding through the Village well fields tearing up the ground. This will be turned over to the police department to pursue including fines.

Trick or treat within the Village will be Friday October 28, 2016 from 5:30pm to 7pm.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Drilling a new well is on hold for now. Will look into budgeting in future years.
- Well #6 will have the motor and pump replaced.
- Well #3 will have pump pulled and salvage the pipe for well #7.
- Waterline loop Wayne Street to Otto Street is finished and holding pressure.
- New wire will be ran from the 100,000 gallon water tower to the water plant.
- Sludge will be hauled in October.
- No report has been received on the flow meter in Auglaize Street

Chief Honigford informed council that the steel is in the process of being replaced on the fire house.

Mr. Miller moved to purchase software from Government Accounting Solutions for the income tax billing at a price of \$4,300.00, which includes annual support and licensing fee of \$1,300.00 per year available for renewal for 5 years. Mr. Moreno seconds this motion. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

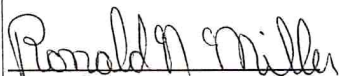
Mr. Miller moved to purchase a printer and computer equipment necessary for income tax operations, second by Mr. Moreno. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

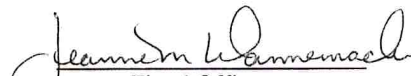
Mrs. Hoersten moved to accept Jean Hilvers' resignation as Income Tax Administrator second by Mr. Leis. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Council discussed patching the streets where water breaks were dug. Mr. Leis moved to accept the quote from J&M Excavating to prep these spots \$1,575.00, and Wards Paving quote to pave \$4,150.00. Mr. Miller seconds this motion. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Village Solicitor Theresa Von Sossan requested council approve to pay the Village share of OPERS and Medicare for her salary. Mrs. Hoersten moved to approve this request second by Mr. Moreno. Vote: Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

With no further business meeting was adjourned at 9:06 p.m.


Mayor


Fiscal Officer

Village of Ottoville Council

DAYTON LEGAL BLANK, INC. FORM 13-00001-A

Held

20

October 3, 2016

Members of Village Council met this day in **Special** session in Council chambers, Municipal Center of Ottoville, Ohio at 8:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	WD Miller	Karen Hoersten

Presiding: Ronald N. Miller, Mayor

Solicitor Theresa Von Sossan

The meeting was opened with members reciting the Pledge of Allegiance.


There were no minutes or bills presented.

This meeting was called to discuss requests to purchase Village owned property in the industrial park. Mr. Leis moved to survey Lot 545 east boundary line & extend north through Lot 561 to Lot 560. Survey the east part of Lot 561 into one acre lots. Mr. Byrne seconds this motion. Vote: Byrne, yes; Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Byrne moved to sell these acre lots for \$8,000.00 per acre with Village keeping a first right of refusal on this property, second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

Mr. Miller moved to apply to obtain canal lands owned by the State of Ohio west of Lots 556, 558, 560, & 561, second by Mr. Moreno. Vote: Byrne, yes; Markward, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes.

With no more business meeting was adjourned at 8:35 p.m.



Mayor



Fiscal Officer

RECORD OF PROCEEDINGS

0351

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

October 24, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller

Solicitor: Theresa Von Sossan

Guests: Curt Croy Putnam County CIC, Brian Goubeaux Choice One engineering, Phil Hilvers, & Dan Honigford BPA Board.

Presiding: Ronald Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the September 26, 2016 regular meeting and October 3, 2016 special meeting were provided to each Council member prior to the meeting and approved as written.

Mrs. Hoersten moved to approve bills presented for payment (see register attached), second by Mr. Leis. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Byrne moved to pay back the Advance from the General Fund to the Sewer Fund for \$19,471.81 (sewer plant loan pay off) second by Mr. Leis. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Markward moved to approve Change Order #6 for the Bendele Street Storm project to Hohenbrink Excavating increase of \$55,814.20 for the waterline and paving on Bendele Street, and pay the final disbursement of \$12,464.44. Mr. Moreno seconds this motion. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Miller moved to increase appropriations adding \$10,000.00 to the Water Fund (Jackson Well Services upgrade well #6 pump & motor, and pull pump & pipe from well #3) second by Mrs. Hoersten. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Chief Herrick gave the police report. There was also discussion on the police office construction.

Mr. Markward reported that signs were placed at the Village brush pile. He noted that an Ordinance was needed to clarify what is allowed on the Village brush pile, and what fines are needed for "non" yard waste dumped there.

The "four wheeler" issue back on the well fields was discussed. A quote was presented to rent a dozer to level the ground piles and swale out the ditch. \$2800/week; \$7000/month; \$1000/deliver and pick up fee. Council tabled this issue.

Council was informed that the Chamber of Commerce is discussing the purchase of new street lights. Boring for the electric may possibly be done this winter.

At this time Ordinance 2016-01B, Ordinance granting authorization to the Village of Ottoville, Ohio to participate in the State of Ohio Cooperative Purchasing program, was read. Mr. Moreno moved to suspend the rules and declare this ordinance an emergency second by Mr. Miller. Roll Call Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes. Then Mr. Miller moved to accept Ordinance 2016-01B as read second by Mr. Moreno. Roll Call Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held October 24, 2016 20

Council discussed purchasing a John Deere 310SL backhoe loader from Murphy Tractor and Equipment on a 5 year lease with delivery in January 2017. The first payment of \$24,480.67 will then be due in January 2018. After discussion Mr. Miller moved to place an order for this backhoe second by Mrs. Hoersten. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

At 7:43 pm Mr. Moreno moved to go into executive session to discuss development and the expenditure of public funds to be made in connection with the economic development of a project, and to include the Mayor, Fiscal Officer, Solicitor, Brian Goubeaux Choice One Engineering, Curt Croy Putnam County CIC, & two BPA members Phil Hilvers and Dan Honigford. This motion was second by Mr. Miller. Roll call vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

At 8:21 pm the regular meeting resumed with no actions taken.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Sludge was hauled
- Boring of new wire from the 100,000 gallon water tower to the water plant is finished
- Pump & stainless steel pipe have been pulled from Well #3. Pipe will be used for Well #7.
- Motor & pump were replaced in Well #6. Gained more pumping capacity.
- Three lots in Bendele Triangle Phase II were discussed. An agreement will be signed with Bendele's concerning a manhole that may or may not need to be installed.

Mr. Moreno moved to approve the Mayor sign an agreement with Bendele Triangle owners for a manhole installation for Lots 7, 16, & 17, second by Mr. Miller. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

OVFD Chief informed council that the metal on the firehouse is installed. The walk in doors will be painted in the spring when the weather warms. Landscaping will be finished in 2017.


The Village property & liability insurance renewal was discussed. Mr. Leis moved to give the Fiscal Officer authority to sign the renewal, quoted price of \$17,874.00 with Public Entities Pool for the 2017 year, with a lower cost and better coverage than quoted from Lealand Smith "Selective" insurance price quote of \$19,589.00. Mr. Moreno seconds this motion. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

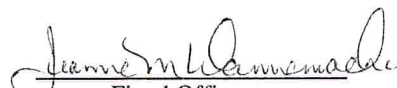
Resolution 2016-11, Then & Now Public Entities Pool for property and liability insurance cost of \$17,874.00, was read. Mr. Miller moved to accept Resolution 2016-11 as read second by Mrs. Hoersten. Roll call vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Leis moved to approve the "Grandmother" renewal plan with Fortman Insurance and Medical Mutual Insurance for the Village employees' health insurance at a 2.96% increase for 14 months, second by Mr. Byrne. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

At this time there are no updates on vacating Dollar Street.

With no further business meeting was adjourned at 9:15 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0133

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 28, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller

Solicitor: Theresa Von Sossan

Guests: Phil Hilvers, & Dan Honigford BPA Board.

Presiding: Ronald Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the October 24, 2016 regular meeting were provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Mr. Byrne. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Moreno moved to pay M&W Trailers \$137.05 aluminum for a catch basin grate @ Fifth & Church Streets; \$315.94 hose fitting for leaf vac and brackets for Kubota strobe light; \$919.42 Municipal Center railing. This motion was second by Mr. Leis. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; & Moreno, yes. Markward abstained.

Resolution 2016-12 Then & Now Jackson & Sons \$10,965.00 for well #6 new pump & motor, and to pull pump in well #3, was read. Mr. Markward moved to accept Resolution 2016-12 as read second by Mrs. Hoersten. Roll call vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Moreno moved to extend the contract with Real Waste Disposal LLC for refuse hauling to March 1, 2017, second by Mr. Miller. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Chief Herrick gave the police report. There was also discussion on the police office construction. Mr. Miller moved to order flooring for the new police office at a cost of \$5,715.00 from the Ottoville Hardware & Furniture, second by Mr. Moreno. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Next meeting will be held December 21, 2016 at 6pm, Christmas party to follow at 7pm.

Chamber of Commerce purchase of new street lights was discussed. Mr. Markward will check on costs to install including boring for the electric. He discussed purchasing a 4000 foot roll conduit from the Ottoville Mutual Telephone Company.

Council discussed drafting an Ordinance for fines imposed for dumping "non" yard waste on the Village brush pile. Quotes were presented for grinding brush, single and double grind as well as variables for hauling away.

Mr. Miller reported that he has been in contact with an official from Celadon/Osborn discussing vacating Dollar Street. After discussion council felt a meeting with Celadon/Osborn may be needed.

Two stumps on South Church will be removed.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

November 28, 2016

20

Two structures on South Otto Street were discussed. The junk ordinance will be sent to the owner.

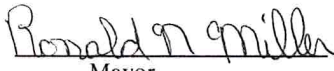
Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

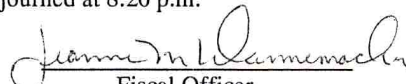
- Fiedler Electrical Tech will no longer do maintenance on the water plant generator. Knueve & Sarka plumbing will be contacted for a quote.
- Quote for Progressive Drive lift station was received, approximately \$13,000.00
- Quarry pump station pumps repaired
- Waterline in Bendele Triangle Phase II installed
- Receiving quotes for a new well to possibly be drilled in 2017
- It will be required to sample the sewage discharge from the property requesting annexation

At this time Mr. Byrne moved to approve the Mayor, Fiscal Officer, & Solicitor to sign the annexation agreement between the Village of Ottoville and GS Miller Properties LLC, second by Mrs. Hoersten. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Last business of the night Mr. Moreno moved to approve the Mayor to sign the platting of Inlot 601 (2 acres along US224 East of Village), second by Mr. Miller. Vote: Byrne, yes; Leis, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

With no further business meeting was adjourned at 8:20 p.m.


Mayor


Fiscal Officer

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

Village of Ottoville Council December 13, 2016

Members of Village Council met this day in **Special** session in Council chambers, Municipal Center of Ottoville, Ohio at 6:00 pm.

Present	Jerold Markward - absent	Darren Leis
	Carl Byrne	Joseph Moreno
	WD Miller	Karen Hoersten - absent

Presiding: Ronald N. Miller, Mayor

Guests: Putnam County CIC Director Curt Croy, Monterey Township trustees Steve Hilvers & Virgil Miller.

Solicitor: Theresa Von Sossan

The meeting was opened with members reciting the Pledge of Allegiance.

There were no minutes or bills presented.


This meeting was called to discuss the present Revenue Sharing Agreement Ordinance #282 between the Township and the Village. This ordinance states a 5 year payback to the Township for property taxes.

Ordinance 2016-02, An Agreement for Revenue Sharing which repeals Ordinance #282 was presented and read. This Ordinance amends the payback time to 10 years. Mr. Leis moved to suspend the rules and declare Ordinance 2016-02 an emergency second by Mr. Miller. Roll Call Vote: Byrne, yes; Leis, yes; Miller, yes; & Moreno, yes.

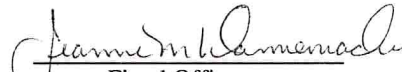
Mr. Moreno moved to accept Ordinance 2016-02 An Agreement for Revenue Sharing as read, second by Mr. Leis. Roll Call Vote: Byrne, yes; Leis, yes; Miller, yes; & Moreno, yes.

Then Mr. Leis moved to approve the Mayor, Fiscal Officer, & Solicitor to sign the Amended Annexation Agreement between the Village of Ottoville and GS Miller Properties LLC, with the change referencing Ordinance #2016-02, second by Mr. Moreno. Vote: Byrne, yes; Leis, yes; Miller, yes; & Moreno, yes.

With no more business meeting was adjourned at 6:40 p.m.



Mayor



Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

December 21, 2016

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 6:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	Karen Hoersten	WD Miller

Solicitor: Theresa Von Sossan

Guests: Phil Hilvers, & Dan Honigford BPA Board.

Presiding: Darren Leis, President of Council

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the November 28, 2016 regular meeting were provided to each Council member prior to the meeting and approved as written.

Mrs. Hoersten moved to approve bills presented for payment (see register attached), second by Mr. Moreno. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Resolution 2016-14 Then & Now OWDA \$11,912.49 for Phase II & III sewer plant loan payments, was read. Mr. Miller moved to accept Resolution 2016-14 as read second by Mr. Moreno. Roll call vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Then Mrs. Hoersten moved to approve payment to OWDA for \$21,912.49 for Phase II & III sewer plant loan payments second by Mr. Byrne. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Mr. Miller moved to pay OPWC \$3,677.44 for Bendele Storm Improvements loan payment second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Ottoville Volunteer Fire Department Chief Gary Wurst was present to inform council of the election of new officers. Gary Wurst Fire Chief, Chad Landin Vice Chief, Dan Horstman Captain Secretary, Noah Helms Captain Treasurer, Ryan Wiechart & Josh Kahle Lieutenant training officers. The OVFD currently has 27 active firemen, down from the maximum amount allowed of 36. Mr. Byrne moved to accept these positions as stated second by Mr. Moreno. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

Chief Wurst also requested council consider increasing the pay of Assistant Chief & Captains from \$100.00 to \$150.00; and Lieutenant's from \$0 to \$100.00 due to increase training requirements for department. He also informed council that the fire department is considering implementing an inactive reserve status for retired firemen that are willing to give assistance to the department. With council's approval the fire department insurance will cover these men. Chief Wurst will keep in touch with the Village on this issue.

At this time Presiding Officer Lies opened bids for the refuse hauling contract. There were two bids: G.I.B.S. LLC a "no bid"; and Real Waste Disposal LLC for residential \$14.45 curbside & \$16.95 w/ultra cart. Mrs. Hoersten moved to accept the bid from Real Waste Disposal LLC for refuse hauling with a three year option to renew second by Mr. Moreno. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes. An ordinance will be drawn up for next meeting.

Next meeting will be the 2017 organizational meeting held January 5, 2017.

RECORD OF PROCEEDINGS

0557

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

December 21, 2016

20

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Ordinance #245: amend from \$75 utility deposit to \$150 utility deposit
- Sarka Electric contract signed to do maintenance on the water plant generator
- Approved to raise water rates from \$2.10/1000 gallons to \$2.45/1000 gallons
- Recommended council consider raising sewer rates
- Requested council raise the amount transferred from the General Fund to the Sewer and Water Reserve Funds. (12K & 8K)
- One water break was fixed in December

Two structures on South Otto Street were discussed and will be reviewed at the next regular meeting to decide if the junk ordinance needs sent to the owner.

At 6:45pm Mr. Moreno moved to go into executive session with full council and solicitor to consider compensation of public employees and officials. This motion was second by Mr. Markward. Roll call vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno, yes.

At 7:03pm council resumed the regular meeting and Mr. Moreno moved to approve Resolution No. 2016-13, A Resolution approving pay increases for 2017 year and amending prior Resolution No. 2015-11 second by Mr. Byrne. Roll call vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno.

Then Mr. Miller moved to approve the contract with Sarka Electric to service the OVFD (Municipal Building) generator at an annual cost of \$105.00 second by Mr. Markward. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno

Last business of the night Mr. Byrne moved to approve a donation to "Community Health Professional and Hospice" in memory of Mayor Miller's father who just passed away, second by Mrs. Hoersten. Vote: Byrne, yes; Hoersten, yes; Miller, yes; Markward, yes; & Moreno

With no further business meeting was adjourned at 7:07 p.m.

Ronald J. Miller
Mayor

James W. Hamacher
Fiscal Officer