

5087

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville

Special Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

6:00 p.m.

January 8, 2007

Held

20

Mayor Ronald Miller called the Special meeting to order with 6 members present. Mr. Carl Byrne, Mr. Robert Altenburger, Mr. Randolph Altenburger, Mrs. Susan Klima, Mr. Jerold Markward, and Mr. Timothy Rieger. There were no minutes.

The Fiscal Officer then read Resolution #2007-01, Permanent Appropriations for the year 2007:

GENERAL (\$ 1,282,870.00)

Police

Personal Services 96,100.00

Fire

Personal Services 2,245.00

Contractual 3,000.00

Supplies 25,000.00

Equipment 100,000.00

Street Lights 16,000.00

Storm Sewer

Contractual 20,000.00

Supplies 15,000.00

Mayor

Personal Services 7,250.00

Supplies 1,500.00

Council

Personal Services 10,275.00

Supplies & Dues 4,200.00

Fiscal Officer

Personal Services 18,750.00

Supplies 5,000.00

Legal

Personal Services 3,500.00

Contractual 25,000.00

Fees 3,000.00

Income Tax

Personal Services 8,750.00

Supplies 1,300.00

Refunds 10,000.00

Capital

Engineering 60,000.00

Streets 400,000.00

Land 140,000.00

Buildings 10,000.00

Contractual 67,000.00

Transfers 230,000.00

STREET CONSTRUCTION (252,800.00)

Personal Services 79,800.00

Supplies 30,000.00

Contractual 143,000.00

STATE HIGHWAY

Contractual 30,580.28

PERMISSIVE TAX

Contractual 2,000.00

POLICE (18,500.00)

Supplies 15,000.00

Contractual 3,500.00

SINKING WATER

Debt 8,392.66

RECORD OF PROCEEDINGS

0083

Minutes of Village of Ottoville Special Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 6:00 p.m. January 8, 2007 20

VILLAGE CAPITAL

Contractual 79,899.57

ENTERPRISE IMPROV. PHASE III

Contractual 399,753.28

WATER

(145,552.88)

Personal Services 25,500.00

Supplies 15,000.00

Contractual 51,500.00

Equipment 50,000.00

Debts 3,552.88

SEWER

(286,200.00)

Personal Services 66,200.00

Supplies 39,000.00

Contractual 96,000.00

Equipment 35,000.00

Debts 50,000.00

SEWER RESERVE

156,453.92

WATER RESERVE

36,384.83

UTILITY DEPOSIT

Deposits Refunded 1050.00

Total Annual Appropriations \$ 2,700,437.42

Mr. Robert Altenburger moved to accept Resolution #T-325 as read. Mrs. Klima seconds this motion. A roll call vote of 6 yes passed this motion.

Mr. Randolph Altenburger made a motion to approve payment to the Ottoville Volunteer Fire Department for runs & meeting pay for \$4,961.00. Mr. Byrne seconds this motion. A vote of 5 yes passed this motion. Mr. Markward abstained.

Mr. Markward then moved to approve an addendum to the contract for the Wastewater Treatment Plant Phase III Improvements at a total cost of \$22,775.00, to Poggemeyer Design Group, second by Mr. Byrne. 6 yes votes passed this motion.

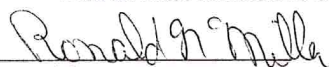
At this time nominations for Council President were taken. Mr. Robert Altenburger nominated Mr. Rieger, second by Mr. Byrne. Mr. Randolph Altenburger moved nominations be closed second by Mr. Markward. Mr. Rieger was elected by acclamation.

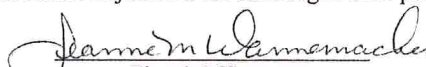
Mr. Rieger made a motion to hire Mr. Barry Koester as full time maintenance personnel, starting wage at \$11.00 per hour, with full time benefits. This motion was second by Mr. Markward. A vote of 6 yes passed this motion. Mr. Koester will start January 22, 2007.

Mr. Markward moved for the Village to remove 2 trees, (Larry Turnwald & Jim Robey property), second by Mr. Byrne. 6 yes votes passed this motion.

Mr. Byrne volunteered to be the Village's Park Board Representative.

With no more business to discuss, Mayor Miller adjourned the meeting at 6:55 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. January 22, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 5 members present. Mr. Timothy Rieger, Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, & Mr. Robert Altenburger. Mrs. Susan Klima was absent. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Joseph Schroeder 757.64, A&D Tire 76.79, Ottawa Oil 499.40, Putnam Co. Treasurer 887.43, Brown Publishing Co. 35.52, Adam Wannemacher 56.00, Joann Carder 82.50, The Daily Herald 24.00, H&K Motor Sales 33.99, Wehri Farm Drainage 75.00, Bendele Electric 45.00, Porter Sanitation 30.90, Treasurer State of Ohio 795.00, D&R Ag Repair 1,695.24, Ottoville Hardware 78.81, Ohio Bureau of Workers' Compensation 3,835.17, Verizon Wireless 120.37, Jeanne Wannemacher 56.50, Joseph Schroeder 2.43.

Mr. Randolph Altenburger moved to pay these bills, second by Mr. Robert Altenburger. A vote of 5 yes passed this motion.

Mr. Rieger made a motion to approve the Fiscal Officer to attend the one day Community Reinvestment Area training, and the 8th Annual Local Government Officials 2 day Conference, second by Mr. Byrne. A vote of 5 yes passed this motion.

Mr. Robert Altenburger reported:

- Resignation received from Officer Line, effective February 4, 2007. He made a motion to accept this resignation, second by Mr. Byrne. A vote of 5 yes passed this motion.
- Discussed the purchase of a new police cruiser. This was tabled.
- Mr. Robert Altenburger the moved to hire Jay Herrick as a full time police deputy at \$12.00 per hour, second by Mr. Rieger. Mr. Rieger, Mr. Robert Altenburger, and Mr. Randolph Altenburger voted in favor of this motion, while Mr. Byrne & Mr. Markward abstained.
- Discussed the hiring of another police officer, possibly full and/or part time.

Council was given information on the Putnam County Port Authority.

Council discussed the repair bill from Mike Langhals of a cracked water tap. The pipe was cracked at the connection joint and tree roots got into the line. Council decided that taps are the property owner's expense. The lines are the Village's expense.

At this time Mayor Miller presented the 2007 Council Committees. They are as follows:
Finance-Budget-Appropriations-Insurance: Chairman Timothy Rieger, Robert Altenburger, Jerold Markward.

Ordinance-Resolutions-Annexation-Commercial-Industrial: Chairman: Robert Altenburger, Susan Klima, and Timothy Rieger.

Public Utilities of Water-Sewage-Refuse pick up-Cable TV-Street Lights: Chairman: Carl Byrne, Randolph Altenburger, and Robert Altenburger.

Personnel-Safety-Police-EMS-VFD: Chairman: Randolph Altenburger, Jerold Markward, and Carl Byrne.

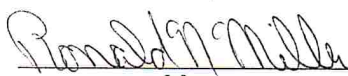
Street-Sidewalks-Curbs-Alleys-Storm Sewer: Chairman: Jerold Markward, Randolph Altenburger, and Susan Klima.

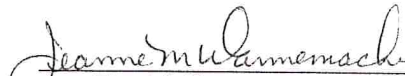
Welcome Residents-Aid to Senior Citizens-Helping Needy-Tree Beautification: Chairman: Susan Klima, Timothy Rieger, and Carl Byrne.

Council was invited to the Eagle Scout Court of Honor on February 11, 2007, at the Ottoville Parish Center.

The last business of the meeting was to welcome Jonathon & Cathy Fortman of Fortman Insurance, Ottawa. They were present to discuss the Village employee health insurance.

With no more business the meeting was adjourned at 9:00 p.m.


Mayor


Fiscal Officer

Guests: Jonathon & Cathy Fortman, Fortman Insurance

RECORD OF PROCEEDINGS

0085

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 7:00 p.m. February 26, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 5 members present. Mr. Timothy Rieger, Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, & Mr. Robert Altenburger. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bills presented for payment were: Ottawa Oil 748.10, A&D Tire 121.35, Adam Wannemacher 56.00, Joann Carder 87.50, Ottoville Hardware 381.93, Putnam Co. Mayors Asso. 20.00, Ohio Bureau of Workers' Compensation 4,687.41, Office Depot 69.81, Postmaster 70.00, Raabe Ford 46.09, Michelle Giesige 50.00 Verizon Wireless 189.26, State Chemical 250.16, Putnam Co. Chief's Asso. 35.00, Bendele Electric 45.00, Jeanne Wannemacher 55.47, Quill 85.52, Asso. Police & Fire 74.85, Ron Miller 118.10, Poggemeyer Design 2,359.79, Ottoville Bank Co. 46.33, D&R Ag Repair 666.76, Van Wert Fire Equip. 77.43, Fire Service 131.30, Ottoville Fire Dept. 79.80.

Mr. Byrne moved to pay these bills, second by Mr. Randolph Altenburger. A vote of 5 yes passed this motion.

Mr. Rieger moved to pay Randy Altenburger Insurance 1,311.00 & 107.00, second by Mr. Robert Altenburger. A vote of 4 yes passed this motion. Mr. Randolph Altenburger abstained.

Mr. Jay Herrick, Ottoville Police Deputy was present to discuss the police monthly report. He also talked about grants for police equipment, and computer programs.

Mr. Randolph Altenburger made a motion to approve payments from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to R.G. Zachrich for \$5,631.54 & \$10,847.72 and to Poggemeyer Design Group for \$2,211.54. Mr. Byrne seconds this motion. 5 yes votes passed this motion.

Mr. Rieger moved to amend the Permanent Appropriations to reflect these changes:

- General: Capital Engineering deduct \$60,000.00, Transfers add \$60,000.00.
- Village Capital: Contractual add \$60,000.00.

Mr. Robert Altenburger seconds this motion. A vote of 5 yes passed this motion.

Mr. Robert Altenburger made a motion to pay The Mannik & Smith Group, Inc. \$27,035.50, 50% of the engineering for Fourth and Clay Street project. Mr. Markward seconds this motion. A vote of 5 yes passed this motion.

Mr. Robert Altenburger made a motion to change the employee dental insurance carrier to The Guardian Life Insurance Company of America for an approximate savings of \$100.00 per month. Mr. Rieger seconds this motion. A vote of 5 yes passed this motion.

Mr. Robert Altenburger moved to order uniforms for the Village employees second by Mr. Byrne. A vote of 5 yes passed this motion.

At this time Mr. Byrne nominated Mrs. Karen Hoersten to fill the vacant council seat, second by Mr. Markward. There were no other nominations so nominations were closed. A vote of 5 yes approved Mrs. Hoersten to fill the vacant seat.

Mr. Byrne reported from the Board of Public Affairs:

- Well #6 is to be restored to good condition at a cost of \$8,513.00.
- Water Meters will be rebuilt and installed.
- Progressive Stamping, Inc. is using lots of water. Will meet with them to discuss recycling the water, or the purchase of a storage tank.
- Board discussed drilling another well.

All were informed that there will be a meeting with The Mannik & Smith Group on Wednesday February 28, 2007 at 10 a.m. to discuss the construction of Fourth & Clay Streets.

RECORD OF PROCEEDINGS

0087

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. March 26, 2007 20

First order of business was to administer the Oath of Office for the open council seat, to Mrs. Karen E. Hoersten. Mr. Randolph Altenburger was present as notary.

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, Mr. Robert Altenburger, & Mrs. Hoersten. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Express Mart 34.36, Adam Wannemacher 35.00, Bendele Electric 430.36, West Central Ohio Regional Healthcare 635.25, Jeanne Wannemacher 127.24, A&D Tire 69.21, Joann Carder 87.50, Ottawa Oil 1,088.40, Ottoville Hardware 108.24, Ft. Jennings Propane 78.86, Cintas Corp 609.28, Bluffton Precast 690.00, Village of Columbus Grove 5,182.66, Cliff's Small Engine 22.50, D&R Ag Repair 2,702.80, JL Wannemacher's Sales & Service 7,395.00, Jay Herrick 14.16, Ron Miller 93.11, Stoops Freightliner 275.07, Lima Radio Hospital 239.00, Phoenix Fire Service 356.00, Suever Stone Co. 451.44, Braun Industries 112.55, Mannik & Smith 10,814.20, Jean Hilvers 12.84.

Mr. Robert Altenburger moved to pay these bills, second by Mr. Rieger. A vote of 6 yes passed this motion.

Mr. Randolph Altenburger moved to pay M&W Trailers \$15.72 for supplies, second by Mr. Byrne. A vote of 5 yes passed this motion. Mr. Markward abstained.

Also present at the meeting was the Board of Public Affairs and Utilities Director. They were present to update Council.

- Three water leaks were found by Aqua Line. Two have been fixed at this time.
- The emergency generator for Phase III Improvements has been delivered.
- Discussion on construction of a stone road to the well field.
- Discussion on repairing existing wells & drilling a new well.
- #6 well restorations will be done at a cost of \$8,500.00.
- Discussed Progressive Stamping water usage and distribution.

Mr. Robert Altenburger made a motion to approve payments from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to R.G. Zachrich for \$63,873.76 and to Poggemeyer Design Group for \$1,145.59. Mr. Markward seconds this motion. 6 yes votes passed this motion.

Mr. Byrne made a motion to transfer \$2,000.00 from General Fund to Water Reserve Fund, second by Mr. Rieger. 6 yes votes passed this motion.

Mr. Robert Altenburger moved to transfer \$3,000.00 from General Fund to Sewer Reserve Fund, second by Mr. Randolph Altenburger. A vote of 6 yes passed this motion.

Mr. Jay Herrick, Ottoville Police Deputy was present to discuss the police monthly report.

Mr. Markward reported on a tree that needs removed by Mr. Larry Turnwald's. The sidewalk leading to the street will also be constructed.

At this time Martin Kuhlman, Putnam County CIC was welcomed to the meeting. He was present to discuss the amendment to the Community Reinvestment Agreement with Miller Precision Industries/Bookcase Properties, LTD. Resolution 2007-02 was read. Mr. Robert Altenburger moved to accept Resolution 2007-02, Amendment to Community Reinvestment Agreement as read, second by Mr. Rieger. A roll call vote of 6 yes passed this motion.

Mr. Byrne moved to purchase a lawn trailer for \$400.00, second by Mr. Markward. A vote of 6 yes passed this motion.

Council was notified of the updates for the Fourth & Clay Streets construction project. With no more business the meeting was adjourned at 8:55 p.m.


Mayor


Fiscal Officer

3007

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. February 26, 2007 20

Mayor Miller presented quotes on new lawn mowers. Mr. Robert Altenburger moved to purchase a ST47A Agco compact tractor for \$18,700.00; and a Simplicity XL Legacy 27 hp 60" deck for \$7,395.00. Mr. Rieger seconds this motion. A vote of 5 yes passed this motion.

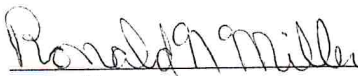
Council was given information on the Putnam County Port Authority.

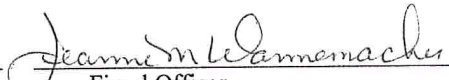
At 9:15 pm Mr. Robert Altenburger moved to go into executive session to discuss personnel, and include Mayor Miller. This motion was second by Mr. Randolph Altenburger. A vote of 5 yes passed this motion.

At 9:35 p.m. Mr. Byrne moved to come out of executive session second by Mr. Robert Altenburger. A vote of 5 yes passed this motion.

The last business of the night was Mr. Robert Altenburger moved to cancel the \$10,000.00 clerks bond, second by Mr. Markward. 5 yes votes passed this motion.

With no more business the meeting was adjourned at 9:45 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. April 23, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, Mr. Robert Altenburger, & Mrs. Hoersten. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Suever Stone Co. 302.48, Joann Carder 87.50, Adam Wannemacher 56.00, Bendele Electric 513.47, Roger Miller 96.46, Jay Herrick 4.72, Bailey's Equip. 138.00, Asso. Police & Fire 39.90, Ottawa Oil 624.25, A&D Tire 75.68, Green Tree Service 250.00, Treasurer State of Ohio 795.00, Miller's Village Mkt. 9.15, ABCO Distribution 108.80, Ottoville Hardware 282.72, Big Green Athletic Boosters 300.00, First Klass Lawn Care 50.00, Joseph Schroeder 10.11, Porter Sanitation 30.90, Miller Contracting 8,274.56, Ottoville Bank 122.00, Verizon Wireless 120.82, Monterey Township 596.62, D&R Ag Repair 236.26, ACS Firehouse Solutions 105.00, Lima Radio Hospital 119.00, WD Miller 35.08, Jeanne Wannemacher 167.04.

Mr. Byrne moved to pay these bills, second by Mr. Randolph Altenburger. A vote of 6 yes passed this motion.

Mrs. Hoersten moved to pay M&W Trailers \$44.75 for supplies, second by Mr. Rieger. A vote of 5 yes passed this motion. Mr. Markward abstained.

Council welcomed Mr. Joseph (Sonny) Klima, and Cheryl Karcher. They were present to accept an in scripted desk clock in honor of Mrs. Susan Klima's many years of service as councilwoman.

After discussion Mr. Randolph Altenburger moved to promote Deputy Herrick to Assistant Chief effective May 1, 2007. This promotion coincides with the previously agreed upon pay raise moving him up to \$14.50 per hour. Mr. Robert Altenburger seconds this motion. A vote of 6 yes passed this motion.

Council accepted Chief Kious' resignation effective August 31, 2007.

Council discussed the Police Auxiliary work schedule.

Mr. Markward moved to hire Matt Bockrath as a deputy with the auxiliary police, at the starting pay of \$10.00 per hour. Mr. Byrne seconds this motion. A vote of 6 yes passed this motion.

Discussion to purchase a new police cruiser was tabled at this time.

Mr. Robert Altenburger moved to amend the permanent appropriations to reflect this change: Street Construction: Equipment add \$26,095.00, retroactive to March 30, 2007. Mr. Rieger seconds this motion. A vote of 6 yes passed this motion.

Mrs. Hoersten made a motion to approve payments from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to Poggemeyer Design Group for \$4,096.45. Mr. Byrne seconds this motion. 6 yes votes passed this motion.

Resolution 2007-03, a Resolution approving the Then and Now Purchase Order for Miller Contracting Group for repair of Storm Sewer on Otto Street, for \$8,274.56, was read. Mr. Markward moved to accept this Resolution as read, second by Mr. Randolph Altenburger. A roll call vote of 6 yes passed this motion.

Resolution 2007-04, a Resolution accepting the Deed to the Park was read. Mr. Robert Altenburger moved to accept this Resolution as read, second by Mr. Rieger. A roll call vote of 6 yes passed this motion.

RECORD OF PROCEEDINGS

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Minutes of

Meeting

DAYTON LEGAL BLANK, INC. 05112 00419

Village of Ottoville,

Regular Council Meeting

Held

20

7:00 p.m.

April 23, 2007

Mr. Byrne gave the Board of Public Affairs report:

- The water leak off of East Street was repaired.
- Well #6 restorations are finished.
- Jackson & Sons suggested a drop pipe be installed on Well #6 to add 40-100 feet more pipe. A quote will be requested for this job.
- A quote will be requested to drill another well. The Village has waterline, drop pipe, & electrical for this. The Ohio EPA will be contacted to spot for a location.
- The Board will meet with engineers to discuss the well and the construction of a storage tank for finished water.
- Update was given concerning the Wastewater Treatment Plant Phase III project.

Council was informed that the stone road to the well fields was constructed.

Down spouts on the Municipal Center will be repaired.

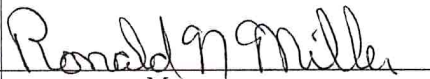
Lawn tractors are delivered and in use.

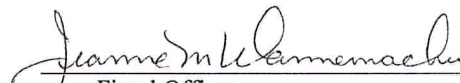
Council was notified of the updates for the Fourth & Clay Streets construction project.

Council discussed the possibility of annexation of a new subdivision, and tap fees for three adjoining property owners.

The last business of the evening, Mr. Rieger moved to authorize the agreement for automatic withdraw (ACH Debit), for water & sewer billing, and payroll. Mr. Byrne seconds this motion. A vote of 6 yes passed this motion.

With no more business the meeting was adjourned at 9:05 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m.

May 21, 2007

20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, Mr. Robert Altenburger, & Mrs. Karen Hoersten. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Siefker Sawmill 70.00, Jay Herrick 5.25, Koester Konstruktion 77.76, Ron Miller 94.17, Mannik & Smith 13,517.75, First Klass Lawn Care 25.00, Miller's Village Mkt. 11.47, J.L. Wannemacher's Sales 38.72, Ottawa Oil 912.00, Beining Nursery 544.60, Adam Wannemacher 56.00, Joann Carder 87.50, Village Hardware 87.40, Bailey's Equip. 99.00, Paulding Co. Engineer 188.35, Cliff's Small Engine 313.19, H&K Motor Sales 24.31, Ottoville Hardware 176.75, A&D Tire 199.29, Odenweller Mill 46.25, D&R Ag Repair 63.26, Verizon Wireless 126.29, Robertson Heating Supplies 978.83, Raabe Ford 292.35, National Lime & Stone Co. 2,336.29, Violet Implement Sales 85.04, Van Wert Fire Equip. 241.12, Ohio Municipal Clerks Asso. 40.00, Jean M. Hilvers 14.40, Van Wert Fire Equip. 78.00, Fire Safety Services 1,167.17.

Mr. Robert Altenburger moved to pay these bills, second by Mr. Byrne. A vote of 6 yes passed this motion.

Mr. Randolph Altenburger moved to pay M&W Trailers \$334.54 for steel, aluminum, and repair of pipe on Tanker #114, second by Mr. Robert Altenburger. A vote of 5 yes passed this motion. Mr. Markward abstained.

Mr. Rieger moved to pay Randy Altenburger Insurance the annual premium for the Ottoville Volunteer Fire Department's liability, vehicles, and equipment, at a cost of \$6606.00. This motion was second by Mrs. Hoersten. A vote of 5 yes passed this motion. Mr. Randolph Altenburger abstained.

Mr. Robert Altenburger made a motion to approve the first loan payment to Ohio Water Development Authority for Phase II Wastewater Treatment Plant Sludge Storage Improvements for \$14,981.38. Mr. Byrne seconds this motion. 6 yes votes passed this motion.

Mr. Robert Altenburger moved to authorize the Fiscal Officer to advertise for bids for the Fourth and Clay Streets project, retroactive to May 16, 2007. Mr. Markward seconds this motion. A vote of 6 yes passed this motion.

Mr. Teddy Ryan, Putnam County Economic Development Director was welcomed to the meeting. He was present to discuss an amendment to Progressive Stamping Inc.'s Enterprise Zone Agreement.

Resolution 2007-05, A Resolution approving an amendment to the Ohio Enterprise Zone Agreement for Progressive Stamping Inc., was read. Mr. Rieger made a motion to approve the amendment contingent to the solicitor's approval. This motion was second by Mr. Randolph Altenburger. A roll call vote of 6 yes passed this motion.

Mr. Byrne then moved to authorize the Mayor to sign the Enterprise Zone Agreement for the amendment to the Ohio Enterprise Zone Agreement, contingent on the solicitor's approval. Mrs. Hoersten seconds this motion. A roll call vote of 6 yes passed this motion.

Mr. Rieger discussed the installation of a cross walk in front of twisters. Ohio Department of Transportation will be contacted to check this.

Mr. Randolph Altenburger reported that Matt Bockrath, the police deputy, will start in June. He also discussed Chief Kious' retirement as police chief.

RECORD OF PROCEEDINGS

0091

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. May 21, 2007 20

Board of Public Affairs report:

- Lightening struck the pressure transmitter on Water Tower #1.
- Foam in the Sewer Plant
- Documented low water usage at the Water Plant.
- The Board tabled constructing a finished water storage tank.
- Discussed drilling a new well approximate cost of \$60,000.00.
- Sludge hauling will be done this year.
- Update on Wastewater Treatment Plant Phase III Improvements.
- 30KW Onan Generator, original from the Sewer Plant.

Mr. Byrne moved to have the tree by Ron Cross' removed, second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

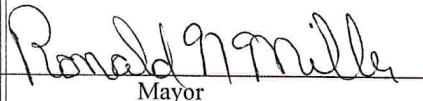
All were informed of the court date for the land option.

Council was notified that the bid date for the Fourth & Clay Streets construction project will be May 30th at 10:00 am.

Mr. Robert Altenburger moved to make a \$1,500.00 annual donation to the Putnam County CIC. This includes membership for 6 Council members, the Mayor, and Fiscal Officer. This motion was second by Mr. Rieger. A vote of 6 yes passed this motion.

Last business of the meeting was to read a letter from Porter Sanitation requesting a raise in rates, 4% for residential and 6% for commercial, due to the rising cost of fuel and maintenance. Mrs. Hoersten moved to approve this raise second by Mr. Byrne. A vote of 6 yes passed this motion.

With no more business the meeting was adjourned at 8:30 p.m.


Mayor


Fiscal Officer

Guests: Teddy Ryan, Putnam County Economic Development Director

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville,

Special Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

6:30 p.m.

June 11, 2007

20

Mayor Ronald N. Miller called the Special meeting to order in the Municipal Center, 150 Park Drive, with 4 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, & Mrs. Karen Hoersten. Mr. Robert Altenburger & Mr. Carl Byrne were absent. There were no minutes or bills.

Council discussed the bid opening on the 4th and Clay Streets project. Mr. Markward made a motion to accept the lowest and best bid for this project, from Miller Contracting Group, Inc. for a bid price of \$405,094.73. Mr. Altenburger seconds this motion. A vote of 4 yes passed this motion.

Mr. Rieger moved to amend the permanent appropriations to reflect this change:

General: Capital: deduct \$400,000.00

Transfers: add \$400,000.00

Village Capital: Contractual: add \$400,000.00.

Mrs. Hoersten seconds this motion. A vote of 4 yes passed this motion.

Mr. Altenburger made a motion to approve payments from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to R.G. Zachrich for \$237,934.80 and to Poggemeyer Design Group for \$7,274.68. Mr. Rieger seconds this motion. 4 yes votes passed this motion.


Mr. Markward moved to approve the Mayor to sign the General Engineering Services Agreement between the Village of Ottoville and Mannik & Smith Group for the 4th and Clay Streets project, retroactive to May 31, 2007. This motion was second by Mrs. Hoersten. A vote of 4 yes passed this motion.

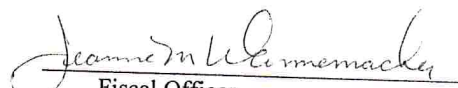
Mr. Rieger made a motion to approve the transfer of the Liquor License from Eleanor's Market Inc, to Heidenescher Enterprises LLC (Big O Deli), second by Mr. Altenburger. A vote of 4 yes passed this motion.

Mrs. Hoersten moved to approve payment for the 2008 enrollment fee for workers' compensation to Gates McDonald for \$576.00, second by Mr. Markward. 4 yes votes passed this motion.

For the last business of the night, Mr. Altenburger moved to exercise our option on 20 acres of Rich Winkelman property in the industrial park, North West corner of the existing road. Mr. Rieger seconds this motion. A vote of 4 yes passed this motion.

With no more business the meeting was adjourned at 7:18 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0093

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

7:00 p.m.

June 25, 2007

20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 4 members present: Mr. Carl Byrne, Mr. Randolph Altenburger, Mr. Jerold Markward, & Mrs. Karen Hoersten. Mr. Timothy Rieger & Mr. Robert Altenburger were absent. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Mannik & Smith 2,703.55, H&K Motor Sales 24.31, Adam Wannemacher 54.25, Joann Carder 87.50, Ottoville Bank 18.50, Green Tree Service 1,110.00, Beining Nursery 6.87, bright.net-North West Net 179.40, Clemans-Nelson & Asso. 92.50, Streacker Tractor Sales 39.86, Village Hardware 87.40, Ron Grote 55.49, Brown Publishing Co. 276.00, A&D Tire 102.16, Barry Koester 33.95, Ottoville Hardware 317.39, Schnipke Excavating & Concrete 80.00, Lear Fire Equip. 329.50, Homeland Security Systems 220.00, D&R Ag Repair 1,186.75, National Lime & Stone Co. 243.11, Jeanne Wannemacher 42.57, Schumacher-Maag Co. 321.78, Kalida Truck Equip. 15,646.00, Steve Ricker 48.00, Bailey's Equip. 172.00, Jean M. Hilvers 48.84, Ron Miller 58.38, Ottoville Fire Dept. 30.01.

Mr. Byrne moved to pay these bills, second by Mrs. Hoersten. A vote of 4 yes passed this motion.

Mrs. Hoersten moved to pay M&W Trailers \$19.95 for supplies second by Mr. Byrne. A vote of 3 yes passed this motion. Mr. Markward abstained.

Mr. Markward moved to transfer \$400,000.00 from the General Fund to the Village Capital Improvement Fund, for the 4th & Clay Streets road improvement project. This motion was second by Mr. Byrne. A vote of 4 yes passed this motion.

Mr. Markward made a motion to amend the Permanent Appropriations to reflect these changes: General Fire Contractual: add \$700.00 retroactive 6/12/07, State Highway Contractual: deduct \$10,000.00, State Highway Supplies: add \$10,000.00. This motion was second by Mr. Altenburger. Four yes votes passed this motion.

Mr. Altenburger moved to authorize the Mayor to sign the Notice to Proceed & Notice of Commencement for the 4th & Clay Streets road improvement project, second by Mr. Byrne, with four yes votes passing this motion.

Mrs. Hoersten moved to accept the limited Warranty Deed for the Park, from the Ottoville Local School District, second by Mr. Byrne. A vote of 4 yes passed this motion.

Mr. Markward made a motion to authorize the Mayor to sign the Contract between Miller Contracting Group, LLC and the Village of Ottoville for the 4th & Clay Streets road improvement project, second by Mr. Altenburger. Four yes votes passed this motion.

Ottoville Volunteer Fire Department Chief Gary Wurst was welcomed to the meeting. He was present to request approval from Council to add six applicants to the Fire Department. The six applicants are: Noah Helms, Scott Hoersten, Chad Landin, Trent Lauf, Matt Schnipke, and Ryan Wiechart. Mr. Markward moved to accept these applicants upon approval of a background check, second by Mrs. Hoersten. A vote of 4 yes passed this motion.

Mr. Byrne made a motion to approve the Ottoville Volunteer Fire Department use of the Council chamber room for an eight hour Emergency Vehicle Driving Course, on August 4, 2007. This course is put on by the Village fire insurance "VFIS". This motion is second by Mr. Altenburger. A vote of 4 yes passed this motion.

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held 7:00 p.m. June 25, 2007 20

Mr. Altenburger gave the police report:

- Chief Kiou's last day is August 10, 2007. He will use his vacation three weeks after that date.
- A cycle training course will be checked into for the Police Deputies.

Mr. Byrne gave the BPA report:

- Jackson & Sons added 100 ft. more of pipe to Well #6.
- The Pressure transmitter was replaced on Water Tower #1.
- Sludge hauling will be done in August.
- Utility Director will assist residents on 4th & Clay Streets with water during the road improvement project.

Council decided it would be a good idea to advise residents to cut back on water yards due to the lack of rain.

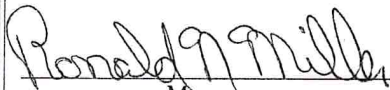
Mrs. Hoersten reported that an estimate was received to remove two willow trees for a cost of \$1,050.00. Council decided to wait on these. Mr. Byrne then moved to have a dead tree east of the daycare removed, second by Mrs. Hoersten. A vote of 4 yes passed this motion.

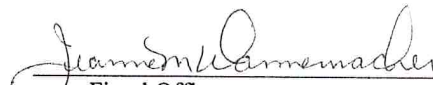
- At 8:00 p.m. the budget for 2008 was read: Resolution # 07-06 jms
- General Fund: 741,879.60
 - Street Construction: 170,100.00
 - State Highway: 30,000.00
 - Permissive Tax 2,000.00
 - Police 43,500.00
 - Sinking Water 5,000.00
 - Village Capital Improvement 65,000.00
 - Water 143,652.88
 - Sewer 231,484.65
 - Sewer Reserve 50,000.00
 - Water Reserve 30,000.00
 - Utility Deposit 1,050.00

Mr. Altenburger moved to accept the 2008 Budget as read, second by Mr. Byrne. A vote of 4 yes passed this motion. Roll Call Vote. jms

The last business of the evening Mrs. Hoersten moved to give approval to Immaculate Conception Catholic Church to use the Park facilities for the church fair. This motion was second by Mr. Markward. A vote of 4 yes passed this motion.

With no more business the meeting was adjourned at 9:05 p.m.


Mayor


Fiscal Officer

Guests: Robert Hoersten, local businessman

RECORD OF PROCEEDINGS

0095

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 6:30 p.m. July 23, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 4 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, & Mrs. Karen Hoersten. Mr. Carl Byrne & Mr. Robert Altenburger were absent. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Mayor Miller welcomed Village Solicitor, Mr. Joseph Schroeder to the meeting.

At 6:35 p.m. Mr. Rieger moved to go into executive session to discuss litigation, and include Mayor Miller, Mr. Schroeder, & the fiscal officer. Mr. Altenburger seconds this motion. A vote of 4 yes passed this motion.

At 7:17 p.m. Mrs. Hoersten moved to come out of executive session, second by Mr. Rieger. A vote of 4 yes passed this motion. No action was taken.

Bill presented for payment were: Ottoville Hardware 383.24, Clemans-Nelson & Asso. 35.00, Village Hardware 87.40, Treasurer State of Ohio 795.00, A&D Tire 52.93, Odenweller Mill 64.50, Adam Wannemacher 47.25, Miller Village Market 5.88, Galls 121.25, Mannik & Smith 247.00, Public Entities Pool of Ohio 72.00, D&R Ag Repair 22.05, Ward Materials 55.90, Ottoville Lumber Co. 43.00, Paulding Co. Engineer 206.62, Mayor's Asso. 20.00, Wehri Farm Drainage 252.69, Porter Sanitation 32.76, Monterey Township 1,000.00, Verizon Wireless 125.22, Fire Service 93.64, Jeanne Wannemacher 35.67, National Lime & Stone Co. 406.00.

Mr. Markward moved to pay these bills, second by Mr. Rieger. A vote of 4 yes passed this motion.

Mrs. Hoersten moved to pay M&W Trailers \$18.43 for supplies second by Mr. Rieger. A vote of 3 yes passed this motion. Mr. Markward abstained.

Mr. Altenburger made a motion to amend the Permanent Appropriations to reflect these changes: Water Fund: Capital Add \$20,000.00 for emergency pumps for Water Plant. This motion was second by Mr. Markward. Four yes votes passed this motion.

Mrs. Hoersten made a motion to approve payments from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to Poggemeyer Design Group for \$2,973.33 & \$3,101.18 (total of \$6,074.51). Mr. Rieger seconds this motion. 4 yes votes passed this motion.

Jonathon Fortman of Fortman Insurance was welcomed to the meeting. He was present to discuss updates on the renewal of the Village health insurance policy for the employees.

Adam Wannemacher was present to request permission to install a new Municipal Center and Park sign out by US 224 and the park entrance. Mr. Rieger moved to approve him to proceed with this project, second by Mrs. Hoersten. A vote of 4 yes passed this motion.

Mr. Markward moved to pay the Village Solicitor for professional services, a cost of \$1,681.55, second by Mr. Altenburger. 4 yes votes passed this motion.

Jackson & Sons will install 100 more foot of pipe to Well #3 & 4.

One of the high service pumps at the Water Plant failed. There are two pumps at the plant which are approximately 14 years old. The Board is purchasing two new pumps to replace these old ones. They will be delivered in August.

Mannik & Smith engineers will be contacted for a quote to update the water plant. They will also be asked for a quote to drill well #7.

3097
RECORD OF PROCEEDINGS

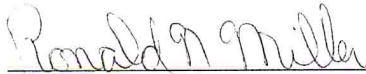
Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

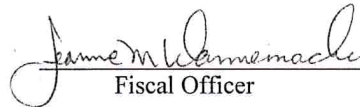
Held 6:30 p.m. July 23, 2007 20

The punch list for the Wastewater Treatment Plant Improvements Phase III was received and will be checked.

With no more business the meeting was adjourned at 8:10 p.m.



Mayor



Fiscal Officer

Guests: Joseph Schroeder, Village Solicitor
Robert Hoersten, local businessman
Jonathon Fortman, Fortman Insurance
Adam Wannemacher, Eagle Scout applicant

RECORD OF PROCEEDINGS

0097

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. August 27, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, Mrs. Karen Hoersten, Mr. Carl Byrne, & Mr. Robert Altenburger. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Green Tree Service 575.00, A&D Tire 254.30, Joann Carder 175.00, Adam Wannemacher 42.00, Bendele Electric 65.00, Express Mart 38.43, Ottoville Hardware 1,080.72, Odenweller Mill 314.00, D&R Ag Repair 226.67, Homeland Security Systems 200.00, Treasurer State of Ohio 150.00, Village of Columbus Grove 1,821.01, Treasurer State of Ohio 120.00, Clemans-Nelson & Asso. 207.50, Mannik & Smith Gorup 749.00, Ron Miller 167.97, Jeanne Wannemacher 140.92, Ron Grote 37.80, Poggemeyer Design Group 1,812.97, National Lime & Stone Co. 146.30, Millies 35.85.

Mr. Randolph Altenburger moved to pay these bills, second by Mr. Byrne. A vote of 6 yes passed this motion.

Mr. James Thompson of Miller Contracting Group was welcomed to the meeting. He was present to update the Council on the 4th and Clay Streets project.

Mr. Gary Wurst, Ottoville Volunteer Fire Department Chief was present to inform Council that Matt Schincke's name is revoked as a new fireman. Mr. Byrne moved to approve Ryan Wannemacher as a fireman when he turns 21 years old, second by Mrs. Hoersten. A vote of 6 yes passed this motion.

Deputy Herrick discussed the posting of the speed limit on SR 189 coming into the Village. He also notified Council of his plans for coverage for the Park Carnival.

Mr. Markward made a motion to appoint Deputy Herrick to Police Chief effective September 1, 2007. Mr. Robert Altenburger seconds this motion. A vote of 6 yes passed this motion.

Council decided to advertise for another full time deputy.

Jonathon Fortman of Fortman Insurance was welcomed. He was present to discuss updates on the renewal of the Village's health insurance. Mr. Rieger moved to change the Village's health insurance coverage to Paramount Insurance Plan MCP 9070, contingent that the majority of the employee's physicians are in the network, and to approve Guardian to carry the vision, dental, and life insurance. This motion was second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

Mrs. Hoersten made a motion to accept Resolution No. 07-07, accepting amounts and rates as determined by the Budget Commission, and authorizing the necessary tax levies and certifying them to the county Auditor. Mr. Rieger seconds this motion. A roll call vote of 6 yes passed this motion.

Mr. Markward made a motion to amend the Permanent Appropriations to reflect these changes: General Fund: Legal Contractual deduct \$25,000.00, Legal Fees add \$25,000.00, Legal Person Services add \$5,600.00, retro active to July 23, 2007; and General Mayor supplies add \$1,000.00. This motion was second by Mr. Byrne. Six yes votes passed this motion.

Mr. Rieger moved to send Public Entities Pool a written notice reserving the right to withdrawal, to secure cash value. Mr. Robert Altenburger seconds this motion. A vote of 5 yes passed this motion. Mr. Randolph Altenburger abstained.

Mr. Byrne reported from the Board of Public Affairs: the Utility Director is surveying any damage at the utilities plants due to flooding.

5098

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

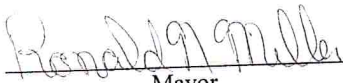
DAYTON LEGAL BLANK, INC., FORM NO. 10148

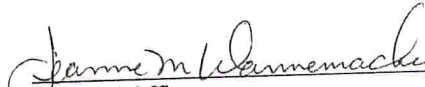
Held 7:00 p.m. August 27, 2007 20

Mr. Markward moved to replace sidewalks along east side of Clay Street, and north side of 4th Street while these streets are under construction. Mr. Robert Altenburger seconds this motion. A vote of 6 yes passed this motion. Mr. Markward will contact the property owners and contractor.

September's meeting will be moved to the 17th.

With no more business the meeting was adjourned at 10:20 p.m.


Mayor


Fiscal Officer

Guests: Jonathon Fortman, Fortman Insurance
Gary Wurst, Chief of OVFD
Jim Thompson, Miller Contracting Group
Deputy Herrick

RECORD OF PROCEEDINGS

0099

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. September 17, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 5 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, Mrs. Karen Hoersten, & Mr. Robert Altenburger. Mr. Carl Byrne was absent. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: A&D Tire 23.13, Odenweller Mill 78.88, The Lima News 208.98, Ottawa Oil 750.00, Ottoville Hardware 623.80, J.L. Wannemacher Sales 27.90, Joann Carder 87.50, Adam Wannemacher 28.00, Poggemeyer Design Group 76.41, Putnam County Sheriff's office 100.00, Clemans-Nelson & Asso. 92.50, National Lime & Stone Co. 113.40, Robert Fitzgerald 1,500.00, Ottoville Bank Co. 58.96, Putnam County Engineer 102.90, Ron Miller 76.80.

Mr. Robert Altenburger moved to pay these bills, second by Mrs. Hoersten. A vote of 5 yes passed this motion.

Mr. Robert Altenburger moved to pay M&W Trailers \$305.68 for tape, steel, & welding rods, second by Mr. Randolph Altenburger. 4 yes votes passed this motion. Mr. Markward abstained.

Mr. Rieger made a motion to transfer \$2,000.00 from General Fund to Water Reserve Fund, second by Mr. Markward. 5 yes votes passed this motion.

Mrs. Hoersten moved to transfer \$3,000.00 from General Fund to Sewer Reserve Fund, second by Mr. Rieger. A vote of 5 yes passed this motion.

Mr. Robert Altenburger made a motion for approval to sell the 1982 Chevrolet Mini Pumper, with the revenue reimbursed back to the townships (Monterey, Perry, Jackson Van Wert, & Jackson Putnam) at the percentages previously agreed upon. This motion was second by Mr. Rieger. A vote of 5 yes passed this motion.

Police Chief Jay Herrick gave the police report.

Mrs. Hoersten made a motion to remove 4 trees. One on Church Street, and three on 4th Street in front of Karen Ladd's to make room for the new sidewalk. Mr. Markward seconds this motion. A vote of 5 yes passed this motion.

Mr. Markward notified Council that the Village's cost to remove & replace the sidewalks on the east side of Clay St. between 4th & 5th streets, and the north side of 4th St. in front of Karen Ladd's, is \$4,248.44.

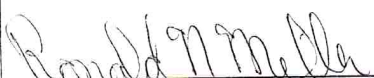
Mr. Markward is getting prices on forks & clamps for the back hoe.
Mayor Miller updated Council on the 4th & Clay Streets project.

Mr. Robert Altenburger made a motion to approve Bluffton Paving to patch alleys and streets within the Village at an approximate cost of \$20,000.00. Mr. Markward seconds this motion. A vote of 5 yes passed this motion.

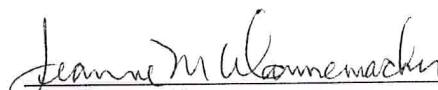
Mr. Randolph Altenburger made a motion to change the Certificate of Estimated Resources and amend the Permanent Appropriations to reflect these changes: General Fund: Transfers: add \$25,000.00, Street Construction Contractual: add \$25,000.00. This motion was second by Mrs. Hoersten. Five yes votes passed this motion.

Mr. Randolph Altenburger then moved to transfer \$25,000.00 from the General Fund to the Street Construction Fund, second by Mr. Rieger. A vote of 5 passed this motion.

Halloween trick or treat night will be held on October 25, 2006 from 5:30 to 7:00 p.m.
With no more business the meeting was adjourned at 8:56 p.m.



Mayor



Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. October 22, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, Mrs. Karen Hoersten, Mr. Robert Altenburger, & Mr. Carl Byrne. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Joseph Schroeder 1,204.48, Putnam County Engineer 88.20, A&D Tire 65.51, Ottoville Bank Co. 286.60, Green Tree Service 480.00, Jean M. Hilvers 12.84, Adam Wannemacher 35.00, Joann Carder 87.50, Office Depot 90.25, Bendele Electric 2,078.10, All American Energy 44.66, Ottoville Hardware 109.37, Odenweller Mill 92.50, Treasurer State of Ohio 795.00, Verizon Wireless 120.66, Porter Sanitation 32.76, The Daily Herald 25.20, Schnipke Excavating 160.00, NOMMA 100.00, D&R Ag Repair 143.29, Ohio Fire Chief Association 75.00, Mannik & Smith Group 3,287.87, Clemans-Nelson & Asso. 63.75, Robert Fitzgerald 521.04, Poggemeyer Design Group 395.80, Joseph Schroeder 271.72, Bluffton Paving 18,729.00, Jeanne Wannemacher 126.42, Miller Contracting Group 125.00, Village of Columbus Grove 163.00, National Lime & Stone Co. 360.57, Lima Radio Hospital 5,500.00.

Mr. Byrne moved to pay these bills, second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

Mrs. Hoersten moved to pay M&W Trailers \$1,588.21 for lawn mover repairs, steel, machining bar, & handrail @ Miller's Village Market-4th & Clay Streets project, second by Mr. Byrne. 5 yes votes passed this motion. Mr. Markward abstained.

Resolution 2007-08, a Resolution approving the Then and Now Purchase Order for Anthem BCBS for health insurance, auto deduct mistake by Ottoville Bank \$3,637.94, was read. Mr. Robert Altenburger moved to accept this Resolution as read, second by Mr. Randolph Altenburger. A roll call vote of 6 yes passed this motion.

Mr. Markward made a motion to amend the Permanent Appropriations to reflect these changes: Water Fund Personal Services: deduct \$1,000.00, Water Fund Supplies: add \$1,000.00. Street Construction Contractual: deduct \$2,000.00, Street Construction Equipment: add \$2,000.00. This motion was second by Mr. Rieger. Six yes votes passed this motion.

Mr. Gary Wurst, Ottoville Volunteer Fire Chief was present to discuss open burning permits.

Mr. Chuck Daniels from Miller Contracting Group was welcomed to the meeting to discuss the pay application, and update council on the 4th & Clay Streets project.

Elwin Drummond, resident joined the meeting. He was present to discuss the cleaning out of the Utrup ditch.

Police Chief Jay Herrick gave the police report.

Mr. Byrne moved to have Superior Floor Care clean the floors in the municipal center, second by Mrs. Hoersten. A vote of 6 yes passed this motion.

Mr. Byrne gave BPA report:

- New check valves for water treatment plant high service pumps
- Source water assessment plan for water plant
- Water plant drain back up system on wells, freeze protection project

Mr. Markward moved to purchase forks & clamps from D&R Ag Repair, for the back hoe at a price of \$743.96, second by Mr. Rieger. A vote of 6 yes passed this motion.

Council discussed a dead tree at 4th & Franklin Streets.

Mr. Byrne moved to purchase flags & banners that the Chamber of Commerce is designing second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

RECORD OF PROCEEDINGS

0101

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. October 22, 2007 20

At this time Conrad Beck of Beck Insurance was welcomed to the meeting. He was present to give a quote for the Village insurance. After discussion, Mr. Rieger moved to renew the Village Insurance with Public Entities Pool, second by Mr. Byrne. Five yes votes passed this motion. Mr. Randolph Altenburger abstained.

Mrs. Hoersten made a motion to pay Public Entities Pool \$143.00 for the property endorsement for the park, second by Mr. Byrne. A vote of 5 yes passed this motion. Mr. Randolph Altenburger abstained.

Mayor Miller updated Council on the flood & FEMA reimbursement.
Mayor Miller discussed the meeting with Clemens-Nelson & Associates.

The 4th & Clay Street project was discussed. Mr. Robert Altenburger moved to approve these change orders: deduct \$9,686.50, addition \$28,829.94, addition \$16,950.61. Mr. Markward seconds this motion. A vote of 6 yes passed this motion.

Mr. Randolph Altenburger made a motion to change the Certificate of Estimated Resources and amend the Permanent Appropriations to reflect these changes: Village Capital Contractual: add \$40,000.00. This motion was second by Mr. Byrne. Six yes votes passed this motion.

Mrs. Hoersten then moved to transfer \$40,000.00 from the General Fund to the Village Capital Fund, second by Mr. Byrne. A vote of 6 passed this motion.

Mr. Markward moved to pay Miller Contracting Group, Inc. \$194,129.78, final bill for the 4th & Clay Streets project, second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

Mr. Byrne made a motion to purchase lime green safety vests for the maintenance personnel, second by Mr. Randolph Altenburger. A vote of 6 yes passed this motion.

Mr. Robert Altenburger moved to file a petition with the Putnam County Commissioners for removal of obstructions and debris from the Utrup ditch, second by Mr. Rieger. Six yes votes passed this motion.

Mr. Byrne moved to hire Freisthler Paving, Inc. to seal Clay & 4th Streets with an asphalt sealer, second by Mr. Randolph Altenburger. A vote of 6 yes passed this motion.

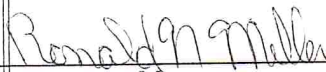
At 9:50 pm Mr. Randolph Altenburger moved to go into executive session to discuss personnel, and include Mayor Miller. This motion was second by Mrs. Hoersten. A vote of 6 yes passed this motion.

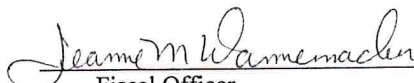
At 10:03 Mr. Byrne moved to come out of executive session, second by Mrs. Karen Hoersten. A vote of 6 yes passed this motion.

Mr. Randolph Altenburger made a motion to hire Mr. William Miller as full time patrolman with the Village of Ottoville police department, wages being \$12.00 per hour. This motion was second by Mrs. Hoersten. Six yes votes passed this motion.

Mr. Randolph Altenburger then moved to hire Mr. Daniel Purdy as part time patrolman with the Village of Ottoville police department at a starting wage of \$10.00 per hour. This motion was second by Mr. Markward. A vote of 6 yes passed this motion.

With no more business the meeting was adjourned at 10:07 p.m.


Mayor


Fiscal Officer

Guests: Gary Wurst, OVFD Chief, Chuck Daniels, Miller Contracting Group,
Elwin Drummond, resident, & Conrad Beck, Beck Insurance

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. November 26, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, Mrs. Karen Hoersten, Mr. Robert Altenburger, & Mr. Carl Byrne. Mrs. Theresa Von Sossan, representative from Joseph Schroeder's office, was also in attendance. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

First order of business was to welcome Mr. Terry Leopold, Beth Hempfling, & Deanna Ward of Brookhill Center, the Zoning Board, & Village residents. They were present to discuss the purchase of a home in the Village, and to explain that it will be used as a group home for three special needs men.

Bill presented for payment were: A&D Tire 311.87, Ottoville Lumber Co. 19.90, Ronald Grote 6.96, National Lime & Stone Co. 56.70, D&R Ag Repair 706.62, Express Mart 38.43, Barry Koester 43.66, Econo Signs 96.86, Ohio Municipal Clerks Association 345.00, Robertson Heating Supply Co. 43.89, Odenweller Mill 474.50, Clemans-Nelson & Associates 523.75, Poggemeyer Design Group 119.75, Ottoville Bank Co. 324.32, Galls 65.98, Quill 134.27, Law Enforcement Systems 226.00, Joann Carder 87.50, Adam Wannemacher 50.75, Associated Police & Fire Equip. 116.90, Ottawa Ordnance 428.27, J.J. Miller Co. 9.73, Lima Radio Hospital 316.00, United Fire Apparatus 118.00, Ron Miller 154.99, Ottoville Hardware 846.57, Jeanne Wannemacher 48.19, Vantage Careers Center 1,740.00.

Mr. Robert Altenburger moved to pay these bills, second by Mr. Rieger. A vote of 6 yes passed this motion.

Mr. Robert Altenburger moved to pay M&W Trailers \$10.65 for aluminum, second by Mr. Byrne. 5 yes votes passed this motion. Mr. Markward abstained.

Resolution 2007-09, a Resolution authorizing agreement between the Village of Ottoville and Townships of Monterey, Jackson (Putnam), Jackson (Van Wert), and Perry, (Fire truck sale), was read. Mr. Rieger moved to accept this Resolution as read, second by Mr. Randolph Altenburger. A roll call vote of 6 yes passed this motion.

Mr. Byrne made a motion to authorize Mayor Miller to sign the change order for the Wastewater Treatment Plant Phase III Improvements, for unused allowances at a deduct of \$11,053.98. This motion was second by Mr. Markward. A vote of 6 yes passed this motion.

Mrs. Hoersten made a motion to amend the Permanent Appropriations to reflect these changes: Street Construction Contractual: deduct \$14,000.00, Street Construction Personal Services: add \$14,000.00, retroactive to October 29, 2007, Sewer Contractual: deduct \$26,500.00, Sewer Debts: add \$26,500.00, retroactive to October 30, 2007, General Capital: add \$15,000.00, General Mayor Personal Services: add \$300.00, General Fire Supplies: add \$3,000.00, Water Fund Supplies: add \$5,000.00, Sewer Supplies: deduct \$10,000.00, Sewer Debts: add \$10,000.00. This motion was second by Mr. Rieger. Six yes votes passed this motion.

Mr. Byrne made a motion to transfer \$60,000.00 from General Fund to Street Construction Fund for expenses, second by Mr. Robert Altenburger. 6 yes votes passed this motion.

Mr. Robert Altenburger moved to approve the Eagle Scout project to install a lighted sign at the entrance of the park & Municipal Center off of US 224, second by Mrs. Hoersten. A vote of 6 yes passed this motion.

Mr. Robert Altenburger discussed having a Village spring clean up day for hazardous materials.

After discussion, Council decided to withdrawal from the Public Assistance Grant Program from FEMA, and refrain from purchasing flood insurance, at this time.

0103
RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. November 26, 2007 20

Police Chief Jay Herrick gave the police report. All officers have qualified for the upcoming year. He also asked for a raise in uniform allowance.

Mr. Byrne reported that Council will need to appoint a representative to the Board of Public Affairs at the end of the year due to the opening of a board seat. Mr. Kramer has chosen not to be reelected.

Council was informed of the invite to the Putnam County CIC Christmas party.

Council was informed that the Fiscal Officer will be attending a year end seminar held in Columbus, on November 30, 2007.

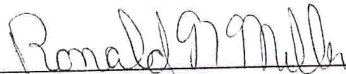
The December meeting will be held on Wednesday December 19, 2007 due to Christmas Eve falling on the fourth Monday.

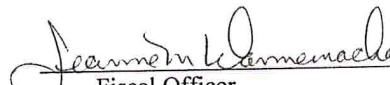
At 8:55 pm Mr. Rieger moved to go into executive session to discuss personnel, and include Mayor Miller. This motion was second by Mr. Byrne. A vote of 6 yes passed this motion.

At 9:33 Mr. Byrne moved to come out of executive session, second by Mr. Randolph Altenburger. A vote of 6 yes passed this motion.

Mr. Randolph Altenburger made a motion to increase the police uniform allowance to \$600.00 for the full time officers and \$300.00 for the part time officers. This motion was second by Mr. Byrne. Six yes votes passed this motion.

With no more business the meeting was adjourned at 9:45 p.m.


Mayor


Fiscal Officer

Guests:

Mrs. Theresa Von Sossan, Joseph Schroeder's office,
Mr. Terry Leopold, Thomas Klima, Beth Hempfling, & Deanna Ward from Brookhill Center,
Zoning board, and Village Residents.

5164
RECORD OF PROCEEDINGS

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. December 19, 2007 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Mr. Timothy Rieger, Mr. Randolph Altenburger, Mr. Jerold Markward, Mrs. Karen Hoersten, Mr. Robert Altenburger, & Mr. Carl Byrne. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Ron Grote 1.00, Ottawa Oil 771.75, Adam Wannemacher 40.25, Joann Carder 87.50, A&D Tire 239.54, Clemans-Nelson & Asso. 92.50, Lima Radio Hospital 303.16, The Flag Lady's Flag Store 5,057.67, West Central Ohio Regional Healthcare 668.00, Herman's Christmasland 312.95, Postmaster 36.00, D&R Ag Repair 1,254.32, USA Bluebook 77.63, First Response 309.60, Statewide Emergency Products, LLC 144.00, Jeanne Wannemacher 39.43, Gary Wurst 100.00, Fire Service, Inc. 24,304.50, Ron Miller 54.81, Sgt. Brian Siefker 200.00, Ottoville Hardware 254.83, Barry Koester 9.75.

Mr. Randolph Altenburger moved to pay these bills, second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

Mr. Byrne moved to pay M&W Trailers \$689.14 for aluminum box for truck, steel angle, sheer & brake, second by Mrs. Hoersten. 5 yes votes passed this motion. Mr. Markward abstained.

Mr. David Kortokrax a resident of the Village, was present to request council approve a variance, and approve the Mayor to sign a "waiver of enforcement" of the 30 food setback on his three lots in Miller Estates #2 Subdivision, lots #496, 499, & 508. Mr. Byrne moved to grant this variance second by Mr. Robert Altenburger. A vote of 6 yes passed this motion.

Mr. Robert Riepenhoff, Putnam County Commissioner was present to discuss Progressive Stamping Inc. Enterprise Zone agreement. Resolution #07-05, Amendment to the Ohio Enterprise Zone Agreement for Progressive Stamping Inc., was read. Mr. Rieger moved to accept Resolution 07-05 as read, second by Mrs. Hoersten. A roll call vote of 6 yes passed this motion.

Mr. Martin Kuhlman, Putnam County CIC, was present to suggest the Village appoint a representative from the Village to be on the Ohio Economic Development Association board. He also notified the board that he will be submitting the Village's industrial sites to a company looking to located in Putnam County.

Mr. Markward made a motion to approve the payment from OWPCLF-DEFA for Phase III Wastewater Treatment Plant Improvements to R.G. Zachrich, Co. for \$12,699.34. Mr. Robert Altenburger seconds this motion. 6 yes votes passed this motion.

Resolution 07-10, a Resolution approving the Then and Now Purchase Order for The Flag Lady's Flag Store for flags for \$5,057.67, was read. Mr. Byrne moved to accept this Resolution as read, second by Mrs. Hoersten. A roll call vote of 6 yes passed this motion.

Mrs. Hoersten made a motion to amend the Permanent Appropriations to reflect this change: General Fire Supplies: add \$100.00. This motion was second by Mr. Robert Altenburger. Six yes votes passed this motion.

Resolution 07-11, a Resolution approving pay increases and amending prior Resolution 06-12, was read. Mr. Rieger moved to accept this Resolution as read, second by Mr. Randolph Altenburger. A roll call vote of 6 yes passed this motion.

Council decided to have the Village Solicitor check into regulations on housing for individuals that are not related, such as half way houses.

Maintenance of Dollar Street was discussed.

RECORD OF PROCEEDINGS

0105

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. December 19, 2007 20

Mrs. Hoersten moved to hire Beining Nursery to trim the small trees within the Village at a cost of \$800.00, second by Mr. Markward. A vote of 6 yes passed this motion.

Police Chief Jay Herrick gave the police report.

Mr. Randolph Altenburger moved to purchase another cell phone for the police deputies, second by Mr. Byrne. A vote of 6 yes passed this motion.

Mr. Byrne reported from the Board of Public Affairs:

- The water valves in the Village are not being exercised on any schedule. The Council requested a maintenance plan be developed for this.
- Schnipke Engraving water & sewer bill was discussed. The sewer line meter is not working property and will be checked.

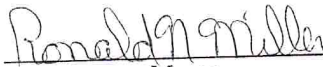
Mr. Byrne moved to install an overhead door in the east room of the Municipal Center to house the police cars. There was no second on this motion so the motion died. Council requested looking into the total cost to do this, and requested a price to construct a storage building on or off site. This will be discussed further at the next meeting when cost estimates are received.

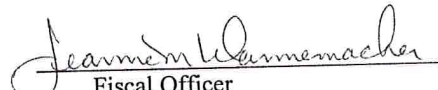
Mr. Markward discussed the idea of purchasing a sewer camera.

Mr. Markward moved to appoint Mr. Daniel Honigford to the Board of Public Affairs, second by Mr. Byrne. A vote of 6 yes passed this motion.

There will be a special council meeting on January 9, 2008 at 7:00 pm, for 2008 Appropriations.

With no more business the meeting was adjourned at 8:30 p.m.


Mayor


Fiscal Officer

Guests: Mr. David Kortokrax, Village resident
Mr. Robert Riepenhoff, Putnam County Commissioner
Mr. Martin Kuhlman, Putnam County CIC