

# RECORD OF PROCEEDINGS

Minutes of

REGULAR COUNCIL MEETING

7:00 P.M.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 26, 2004

20

Due to the absence of the Mayor, Ron Miller Council President called the Regular Meeting to order with 5 members present. Carl Byrne was absent. Minutes of the previous meeting were delivered to each member before the meeting and minutes were approved as written.

Bills presented for payment were: Arch Kiouss 357.54, Craig Ellerbrock 319.47, Jeanne Wannemacher 76.09, Jeanne Wannemacher 152.19, John Landin 23.18, Joseph Schroeder 944.82, Larry Looser 116.85, Roger Miller 13.19, Roger Miller 932.83, Roger Miller 26.39, Ronald Grote 504.87, Steve Wittler 174.67, Steve Wittler 87.38, OTEC Communication 634.62, Verizon Wireless 120.11, All-Temp Refrigeration 12.12, Ottawa Oil 1,431.70, Ottoville Fire Dept. 3,703.00, BWC 4,944.11, Ottoville Hardware 562.70, A&D Tire 40.30, D&R Ag Repair 236.19, Joann Carder 72.00, Fr. Jennings Propane 324.39, Miller Contracting Group 326.50, B-TY-D Self Storage 52.00, Van Dyne Crotty Inc. 658.03, Treas. State of Ohio 195.00, Poggemeyer Design 2,747.09, Aero Printing 188.90, Putnam Co. Engineer 39.06, Putnam Co. Treasurer 48.26, M&W Trailers 101.14, Porter Sanitation 30.00, Jean M. Hilvers 15.37, AEP 34.85, Bailey's Equip. 470.00, Ottoville Fire Dept. 50.60, Randy Altenburger Ins. 250.00, CNT 82.50, ABC MFG. 144.59, Quill 126.36, Putnam Co. Mayor's Asso. 20.00.

Susan Klima moved to pay the bills. Second by Tim Rieger. A vote of 5 yes passed this Motion.

At 7:17 p.m. Carl Byrne entered the meeting.

Ken Wittler made a motion to renew 1 Certificate of Deposit for \$10,000.00 with the Ottoville Bank for 6 months as a pooled investment. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

Carl Byrne moved to order 2 sets of Labor Laws Posters at a cost of \$84.50. Second by Tim Rieger. A vote of 6 yes passed this motion.

Ken Wittler informed Council that the new Gorman-Rupp 4 inch pump, for the sewer plant, blew a hole in the side of it after 3 hours of use. Steve Wittler, Utility Director has been in contact with the company and they are fixing the problem.

The Phase II project, and Water & Sewer rates were discussed. Tim Rieger moved to raise sewer rates to \$3.75 per 1000 gallons of usage, retroactive to January 1, 2004. Carl Byrne second this motion. 6 yes votes passed this motion.

Council was informed that Natural Gas will be hooked up at the Sewer plant.

Ron Miller reported that the catch basin on Walnut Street at the corner of 6th street, is not taking water. The storm sewer line from Fifth Street to Sixth Street on Walnut Street, needs repair. Also 2 catch basins need replaced, and the street patched. He proposed this project be advertised for bids as soon as possible.

Dan Honigford, Ottoville Fire chief was welcomed to the meeting. He informed Council of the changes in officers for the 2004 year. Fire Chief is Dan Honigford, Vice Chief is Jed Gerdeman, Secretary is Ted Herman, and Treasurer is Jerry Markward. Don Kimmet, Rick Byrne, and Dave Ricker have retired in 2003.

Dan also requested the street light being constructed in front of the fire station be located at another spot. Council approved this request.

Dan discussed the cost of the Exhaust Fan which was erected in the ceiling of the Fire station. Bob Altenburger made a motion to split this bill with the fire department, and pay half the total cost of \$1,101.13. The Village's cost is \$550.57. Second by Carl Byrne. 6 yes votes passed this motion.

The fire department is looking into applying for grants.

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Randy Porter of Porter Sanitation, and Will Lawhorn were present to discuss the expiration of the refuse contract. Carl Byrne moved to rehire Porter Sanitation for 5 years at the same rate, terms, & conditions of the previous contract. Ken Wittler second this motion. A vote of 6 yes passed this motion.

Ron Miller reported on the street light project. Sue Klima moved to hire Bendele Electric to finish the street light project, at an approximate cost of \$15,000.00. Second by Bob Altenburger. A vote of 6 yes passed this motion.

Correspondence for a donation for advertisement from the Van Wert Radio Station was read. Council declined to donate.

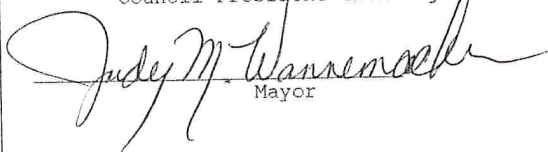
At this time Susan Klima moved to go into Executive Session to discuss personnel. Tim Rieger second this motion. A vote of 6 yes passed this motion.

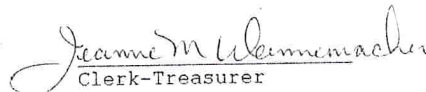
Carl Byrne moved to come out of Executive Session. Second by Bob Altenburger. 6 yes votes passed this motion.

Bob Altenburger moved to approve Chief Arch Kiou's vacation requests: June 20-24, July 5-11, and August 1-6, 2004. Ron Miller second this motion. A vote of 6 yes passed this motion.

The last business of the night was Ken Wittler's motion to hire Philip Hilvers as temporary maintainece man, retroactive December 1, 2003, at \$8.00 per hour. Tim Rieger second this vote. 6 yes votes passed this motion.

Council President then adjourned the meeting.

  
Mayor

  
Clerk-Treasurer

# RECORD OF PROCEEDINGS

Minutes of

REGULAR COUNCIL MEETING

7:00 P.M.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 23, 2004

20

Mayor Judy Wannemacher called the Regular Meeting to order with 6 members present. Minutes of the previous meeting were delivered to each member before the meeting and minutes were approved as written.

Bills presented for payment were: Bureau of Worker's Comp. 655.65, Jeanne Wannemacher 45.81, Ottawa Oil 892.80, Ft. Jennings Propane 1065.15, Simplex Time Recorder 21.10, Quill 45.33, R&R Pipeline 13,825.00, CNA Surety 100.00, Randy Altenburger Ins. 866.00, Essential Solutions 636.50, Verizon Wireless 121.61, H&K Motor Sales 20.83, Lima Radio Hospital 36.00, Porter Sanitation 30.00, B-TY-D Self Storage 52.00, Kalida Truck Equip. 4.03, Putnam Co. Sentinel 12.38, Odenweller Mill 53.55, Computer & Networking 47.50, D&R Ag Repair 21.80, Postmaster 66.00, Miller Contracting 1,770.00, A&D Tire 308.40, Putnam County Chief's Asso. 25.00, Ottoville Hardware 146.00, Ottoville Lumber Co. 341.50, Arch Kious 728.59, Craig Ellerbrock 207.53, John Landin 239.60, Larry Looser 160.98, Philip Hilvers 902.26, Roger Miller 959.45, Ronald Grote 724.65, Steve Wittler 131.65, Steve Wittler 65.84, Joann Carder 72.00, R&R Pipeline, 2,425.00.

Carl Byrne moved to pay the bills. Second by Bob Altenburger. A vote of 6 yes passed this Motion.

Ron Miller made a motion to renew 2 Certificate of Deposits for \$10,000.00 each with the Ottoville Bank for 6 months as a pooled investment. Tim Rieger second this motion. A vote of 6 yes passed this motion.

Ordinance #338, an Ordinance directing the deposit of money from water receipts into the Water Reserve Fund, was read for the first time.

Ordinance #339, an Ordinance directing the deposit of money from sewer receipts into the Sewer Reserve Fund, was read for the first time.

Ron Miller moved to suspend the rules and declare Ordinance 340, An Ordinance amending Ordinance #325 establishing new rates to be charged for the service of the Municipal Sanitary Sewage System Utility for the Village, an emergency ordinance. Susan Klima second this motion. A roll call vote of 6 yes passed this motion.

Carl Byrne moved to waive the three readings of Ordinance #340. Second by Tim Rieger. A roll call vote of 6 yes passed this motion.

Ron Miller then moved to accept Ordinance 340 as read. Second by Susan Klima. A roll call vote of 6 yes passed this motion.

Bob Altenburger then moved to suspend the rules and declare Ordinance #341, an Ordinance granting a franchise for the collection of garbage, trash, rubbish, and refuse from the residential and commercial areas of the Village, an emergency ordinance. Carl Byrne second this motion. A roll call vote of 6 yes passed this motion.

Susan Klima moved to waive the three readings of Ordinance #341. Second by Bob Altenburger. A roll call vote of 6 yes passed this motion.

Ron Miller then moved to accept Ordinance #341 as read. Second by Bob Altenburger. A roll call vote of 6 yes passed this motion.

Ken Wittler reported that the 4 inch pump has been repaired and put back in service.

Ron Miller updated Council on the Street light boring. He also discussed the Walnut Street storm sewer replacement project. Bob Altenburger moved to hire Poggemeyer Design Group to engineer this project. Second by Carl Byrne. A vote of 6 yes passed this motion.

Council was informed that the Board of Public Affairs has advertised for Bids for the surface preparation, priming, and painting of the interior of Water Tower #1.



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## RECORD OF PROCEEDINGS

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REGULAR COUNCIL MEETING

7:00 P.M.

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

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Ron Miller moved to authorize the Clerk-Treasurer to set up and maintain a Petty cash fund of \$20.00. Carl Byrne second this motion. A vote of 6 yes passed this motion.

At this time Tim Rieger moved to go into Executive Session and include the Mayor, for possible litigation. Susan Klima second this motion. A roll call vote of 6 yes passed this motion.

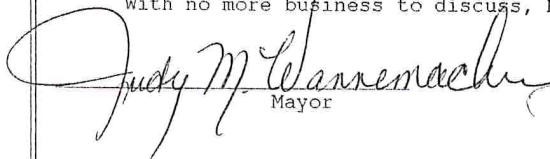
Tim Rieger moved to come out of Executive Session and resume the regular meeting. Second by Bob Altenburger. A Roll call vote of 6 yes passed this motion. There was no action taken.


At this time Martin Kuhlman Putnam County CIC, was welcomed to the meeting. He was present to update Council on the H & M Machine Shop waterline project. He requested the Water & Sewer Connection fee for H & M Machine Shop, Inc. be waived due to H & M Machine Shop, Inc. paid for a 12 inch line at the request of the Village, when all they needed was a 6 inch line. The Village's cost for engineering came in \$3,400.00 less than expected. Ken Wittler moved to waive the Sewer Connection fee of \$1,000.00, and recommend the Board of Public Affairs do the same with the Water Connection fee of \$400.00. Susan Klima second this motion. A roll call vote of 6 yes passed this motion.

Robert Hoersten Village CIC representative, was present to update Council on the new expansion projects in the Community and around the County.

Chief Arch Kiouss was present to discuss the lack of police on duty during evening hours. Council requested Chief Kiouss interview deputies for a 30 hour part time position.

With no more business to discuss, Mayor adjourned the meeting.

  
Mayor

  
Clerk-Treasurer



# RECORD OF PROCEEDINGS

0015

Minutes of Regular Council Meeting 7:00 p.m. Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 22, 2004 20

Mayor Judy Wannemacher called the Regular meeting to order with 6 members present. Minutes of the previous meeting were delivered to each member before the meeting and minutes were approved as written.

Bill presented for payment were: Arch Kious 260.99, Carig Ellerbrock 198.82, John Landin 137.66, Larry Looser 135.94, Philip Hilvers 546.35, Roger Miller 848.12, Ron Grote 378.56, Steve Wittler 232.90, Steve Wittler 116.51, Virginia Kimmet 134.79, Phoenix Fire Service 320.00, Shell 194.74, Suever Stone 137.02, A&D Tire 8.42, Ottoville Hardware 354.82, Terry Wannemacher's Body shop 867.71, US Postal Service 210.85, Dayton Legal Blank 78.65, First Klass Lawn Care 48.00, Ft. Jennings Propane, 473.29, Jean M. Hilvers 12.84, Simplex Grinnell 29.95, Ottoville Lumber 530.75, Nebs 62.47, Ottawa Oil 712.65, M&W Trailer 70.20, Wehri Farm Drainage 145.00, Beining Nursery 700.00, Porter Sanitation 30.00, B-TY-D self Storage 52.00, Jeanne Wannemacher 116.60, H&K Motor Sales 21.38, Pitsenbarger Supply 27.08, Paulding Co. Engineer 102.45, Bailey's Equip. 301.00, Treasurer State of Ohio 1,469.28, Bendele Electric 3,254.09, Verizon Wireless 121.43, All American Energy 127.60, PFPF 1,462.79.

Bob Altenburger moved to pay these bills. Second by Carl Byrne. A vote of 6 yes passed this motion.

Susan Klima made a motion to renew 2 Certificates of Deposit for \$10,000.00 each with the Ottoville Bank for 6 months as a pooled investment. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

Ordinance #338, an Ordinance directing the deposit of money from water receipts into the Water Reserve Fund, was read for the second time.

Ordinance #339, an Ordinance directing the deposit of money from sewer receipts into the Sewer Reserve Fund, was read for the second time.

Tim Rieger moved to transfer \$3,000.00 from Income Tax Fund to Sewer Reserve. Second by Carl Byrne. 6 yes votes passed this motion.

Ron Miller moved to transfer \$2,000.00 from Income Tax Fund to Water Reserve. Second by Tim Rieger. 6 yes votes passed this motion.

The Fiscal Officer then read Ordinance #342, Permanent Appropriations for year 2004, General \$413,000.00, Street Construction \$154,500.00, State Highway \$30,000.00, Police \$30,000.00, Permissive Tax \$5,000.00, Sinking Water \$8,000.00, Village Capital Improvements \$230,000.00, Water \$88,553.00, Sewer \$228,000.00, Utility Deposit \$2,650.00, Sewer Reserve \$120,000.00, Water Reserve \$35,000.00, Income Tax \$612,000.00. Susan Klima moved to suspend the rules and declare Ordinance #342 an emergency ordinance. Second by Ron Miller. Roll Call vote of 6 yes passed this motion.

Tim Rieger then moved to accept Ordinance #342 as read. Second by Carl Byrne. A Roll Call vote of 6 yes passed this motion.

Ron Miller moved to accept the Board of Public Affairs recommendation to award the bid for Surface preparation, priming, and painting of the interior of Water Tower #1, to the lowest bidder, from Central Painting & Sandblasting, Navarre, Ohio, at a cost of \$33,750.00. Ken Wittler second this motion. A roll call vote of 6 yes passed this motion.

Ordinance #343, an ordinance amending Ordinance #122, Income Tax Ordinance, defining "Gross Receipts", was read for the first time.

Susan Klima moved to accept Resolution T-299, a resolution authorizing contract for Ottoville Walnut Street storm sewer replacement project, engaging Poggemeyer Design Group to assist. Tim Rieger second this motion. A roll call vote of 6 yes passed this motion.

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After discussion Bob Altenburger moved to recind the motion to accept Resolution T-299. Carl Byrne second this motion. A vote of 5 yes and Ron Miller opposed, moved this motion.

A resolution authorizing contract for Ottoville Downtown Improvement Phase II, sidewalk in front of Lumber Company, engaging Poggemeyer Design Group to assist, was read and tabled until next meeting.

Bob Altenburger moved to authorize the Fiscal Officer to purchase a new computer & updated software. Ron Miller second this motion. A vote of 6 yes passed this motion.

Carl Byrne moved to order mantles at a cost of \$5.50 each, for the gas light in front of the Municipal Building. Ron Miller second this motion. 6 yes passed this motion.

Peter Eickholt, Ottoville Boy Scout, was welcomed to the meeting. He was present to ask Council for ideas for an Eagle Scout project. Council will keep him in mind.

Mayor Wannemacher appointed the Council Committees for 2004. Ron Miller moved for them to remain the same as 2003. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

The Committees are as follows: Finance, Budget, Appropriations, Insurance: Chairman: Ron Miller, Tim Rieger, & Carl Byrne. Ordinance, Resolutions, Annexation, Commercial, Industrial: Chairman: Robert Altenburger, Kenneth Wittler, & Susan Klima. Public Utilities of Water, Sewer, Refuse pick up, Cable TV, Street lights: Chairman: Kenneth Wittler, Robert Altenburger, Susan Klima, & B.P.A. President. Personnel, Safety, Police, EMS, VFD: Chairman: Susan Klima, Robert Altenburger, & Kenneth Wittler. Streets, Sidewalks, Curbs, Alleys, Storm Sewers: Chairman: Tim Rieger, Ron Miller, & Carl Byrne. Welcome Residents, Aid to Senior Citizens, Helping Needy, Tree Beautification: Chairman: Carl Byrne, Tim Rieger, & Ron Miller.

At this time Ken Wittler reported on discussion of recommending to the Board of Public Affairs to waive H&M Machine Shop, Inc. connection fee. Ron Miller moved to give H&M Machine Shop, Inc. credit for sewer from their bills, up to the cost of the \$400.00, due to H&M Machine Shop, Inc. paid for a 12 inch line at the request of the Village. Carl Byrne second this motion. A vote of 6 yes passed this motion.

Bob Hoersten was welcomed to the meeting to give a CIC update.

Tim Rieger moved to pay \$200.00 for a floor buffer. Second by Susan Klima. 6 yes passed this motion.

Tim Rieger moved to purchase new office furniture at an approximate cost of \$9,000.00. Second by Susan Klima. 6 yes passed this motion.

With no more business to discuss, Mayor Wannemacher adjourned the meeting.

   
Mayor Fiscal Officer



# RECORD OF PROCEEDINGS

0007

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 26, 2004

20

Mayor Judy Wannemacher called the Regular meeting to order with 5 members present. Minutes of the previous meeting were delivered to each member before the meeting and minutes were approved as written.

Bill presented for payment were: Arch Kiou 86.99, Craig Ellerbrock 153.47, Jeanne Wannemacher 76.09, Jeanne Wannemacher 152.19, John Landin 220.91, Joseph Schroeder 584.17, Larry Looser 327.33, Philip Hilvers 945.97, Roger Miller 34.83, Roger Miller 803.92, Roger Miller 69.64, Ron Grote 216.30, Steve Wittler 334.16, Steve Wittler 167.18, Porter Sanitation 90.00, Ron Grote 169.99, State Chemical 918.15, Bendele Electric 21,955.11, Ottoville Hardware 575.79, Joann Carder 150.75, Ohio Municipal Clerks Asso. 40.00, Treas. State of Ohio 3,320.82, A&D Tire 165.39, Treas. State of Ohio 90.00, Fire Safety Services 970.66, Ottoville Lumber Co. 334.50, Essential Solutions 1,949.00, Verizon Wireless 121.43, All American Energy 369.88, Village True Value Hardware 69.76, The Ottoville Bank Co. 52.50, Suever Stone 138.48, D&R Ag Repair 234.05, North West Fuel Injection Service 390.00, United Fire 27.50, Judy Wannemacher 97.09.

Tim Rieger moved to pay these bills. Second by Bob Altenburger. A vote of 5 yes passed this motion.

Ken Maag of Poggemeyer Design was welcomed to the meeting. He was present to inform Council that the decision for the Small Government Grant Funding for the Wastewater Treatment Plant Phase II, will be decided on May 18. Susan Klima moved to authorize Ken Maag to send the Plan Review Application and EPA fees to the Treasurer State of Ohio, and to advertise to bid the Wastewater Treatment Plant Phase II project, contingent on the approval of Small Government Funding. Second by Bob Altenburger. A vote of 5 yes passed this motion.

At this time, Ron Miller entered the meeting.

Then Council discussed the Walnut Street Storm Sewer Replacement Project. Ron Miller will get prices for this.

The Fiscal Officer read Resolution T-299, A Resolution authorizing contract engaging Poggemeyer Design Group, Inc. to assist the Walnut Street Storm Sewer Replacement Project, at a cost of \$3,800.00. Ron Miller moved to accept Resolution T-299 as read. Second by Tim Rieger. A roll call vote of 6 yes passed this motion.

Susan Klima made a motion to renew 2 Certificates of Deposit for \$10,000.00 each with the Ottoville Bank for 6 months as a pooled investment. Carl Byrne second this motion. A vote of 6 yes passed this motion.

Ordinance #338, an Ordinance directing the deposit of money from water receipts into the Water Reserve Fund, was read for the third time. Ron Miller then moved to accept Ordinance #338 as read. Second by Susan Klima. A roll call vote of 6 yes passed this motion.

Ordinance #339, an Ordinance directing the deposit of money from sewer receipts into the Sewer Reserve Fund, was read for the third time. Carl Byrne made a motion to accept Ordinance #339 as read. Second by Bob Altenburger. A roll call vote of 6 yes passed this motion.

Ordinance #343, an ordinance amending Ordinance #122, Income Tax Ordinance, defining "Gross Receipts", was read for the second time.

Tim Rieger moved to suspend the rules and declare Ordinance #344, An Ordinance providing for the payment of mileage travel expense for official business of the Village by it's elected Officials and employees and amending Ordinance #316, an emergency ordinance. Bob Altenburger second this motion. A roll call vote of 6 yes passed this motion.



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Ron Miller then made a motion to accept Ordinance #344 as read. Second by Carl Byrne. A roll call vote of 6 yes passed this motion.

Resolution T-300, A resolution acting on recommendations from tax incentive review council was read in it's entirety. Ron Miller moved to accept Resolution T-300 as read. Ken Wittler second this motion. A roll call vote of 6 yes passed this motion.

Carl Byrne moved to transfer \$230,000.00 from Income Tax Fund to Village Capital Improvement Fund. Second by Carl Byrne. A roll call vote of 6 yes passed this motion.

Susan Klima moved to transfer \$100,000.00 from Income Tax Fund to Street Construction Fund. Second by Tim Rieger. 6 yes votes passed this motion.

Ron Miller made a motion to authorize the Mayor and Fiscal Officer to sign the contract with Central Painting & Sandblasting for surface preparation, priming, and painting of the interior of Water Tower #1. Ken Wittler second this motion. A vote of 6 yes passed this motion.

Bob Altenburger made a motion to authorize the Mayor and Fiscal Officer to sign the Contribution to Aid to Construction Underground Electric Location agreement between American Electric Power and the Village at a cost of \$190.00, contingent on Bruce Bendele's approval. Ron Miller second this motion. 6 yes votes passed this motion.

Tim Rieger made a motion to authorize the Fiscal Officer to pay for the state building permit, to Department of Industrial Compliance, at an approximate cost of \$500.00. Susan Klima second this motion. 6 yes votes passed this motion.

Ron Miller moved to authorize the Mayor to sign the general and electrical contract certificate of substantial completion for the Wastewater Treatment Plant Sludge Handling Improvements. Ken Wittler second this motion. A vote of 6 yes passed this motion.

At this time Boy Scout Peter Eickholt addressed Council about an Eagle project.

Martin Kuhlman of the Putnam County CIC office was welcomed to the meeting. He was present to discuss the Leipsic-Van Buren Port Authority. Resolution T-301, a resolution by the Council of the Village agreeing to join the Leipsic-Van Buren port authority, was read in it's entirety. Ken Wittler then moved to accept Resolution T-301 as read. Ron Miller second this motion. A roll call vote of 6 yes passed this motion.

Council was informed of the requirement to purchase and post "No Weapons" signs.

Council was notified that Aflack insurance was given permission to talk to the Village employees.

Ron Miller moved to hire Mike Hohlbein to repair sidewalks on the east side of West Canal Street, from the north edge of Express Mart's property to the south edge of Looser's Shell property, at an approximate cost of \$20,000.00. This will include 2 new catch basins. Carl Byrne second this motion. A vote of 6 yes passed this motion.

Council discussed the sale of the back hoe bucket.

Tim Rieger discussed an anti-siphon equipment for back flow for extreme water usage.

Council will consider a representative for the Port Authority Board.

Tim Reiger moved to go into executive session and include the Mayor, to discuss possible litigation. Carl Byrne second this motion. 6 yes votes passed this motion.

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**RECORD OF PROCEEDINGS**

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

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Tim Rieger made a motion to come out of executive session. Second by Ron Miller. A vote of 6 yes passed this motion.

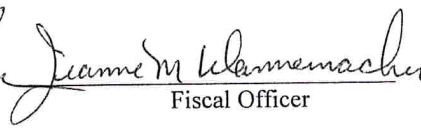
Ron Miller moved to authorize the Mayor to hire temporary Street Construction help at \$8.00 per hour, until Roger Miller is able to return. Carl Byrne second this motion. 6 yes votes passed this motion.

Mayor Wannemacher signed a proclamation from Lynda K. Schnipke, Putnam County Representative for A.B.A.T.E. of Ohio, proclaiming May as motorcycle awareness month

Carl Byrne moved to pay Hancock Gas \$15,000.00 for gas lines and the removal of one 100,000 gallon propane tank in the industrial park, contingent on approval by the Village solicitor. Second by Ron Miller. A vote of 6 yes passed this motion.

With no more business to discuss, Mayor Wannemacher adjourned the meeting.

  
Mayor

  
Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-18

May 24, 2004

Held

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Mayor Judy Wannemacher called the Regular meeting to order with 5 members present. Minutes of the previous meeting were delivered to each member before the meeting and minutes were approved as written.

Bill presented for payment were: EAS Sign Art 404.00, Gates McDonald 540.00, Village True Value Hardware 48.36, Wehri Farm Drainage 272.50, Lear Fire Equip. 275.40, Treasurer State of Ohio 291.25, Lima Radio Hospital 129.00, Odenweller Mill 128.75, Paulding Co. Engineer 165.58, First Klass Lawn Care 24.00, D&R Ag Repair 57.75, J.L. Wannemacher 35.87, Joann Carder 74.25, Ottoville Hardware 615.71, Putnam County CIC 1,500.00, Ottoville Lumber Co. 350.50, A&D Tire 40.97, H&K Motor Sales 127.10, All American Energy 80.50, Verizon Wireless 122.21, Utica National Insurance 7,365.00, Monterey Township 639.17, Arch Kiou 166.73, Craig Ellerbrock 162.19, Jeanne Wannemacher 38.05, Jeanne Wannemacher 76.09, Jeanne Wannemacher 728.63, John Landin 288.88, Larry Looser 298.71, Philip Hilvers 824.21, Roger Miller 168.65, Ron Grote 299.23, Steve Wittler 155.28, Steve Wittler 77.68, Jeanne Wannemacher 65.15, Huggins Auto Parts, Inc. 126.90, Mushroom Plant Graphics 42.00, Judy Wannemacher 29.90.

Susan Klima moved to pay these bills. Second by Bob Altenburger. A vote of 5 yes passed this motion.

Tim Rieger made a motion to pay R & R Pipeline, Inc. \$5,082.00 for boring for the street lights, contingent on the completion of seeding grass tore up by the Gas Line Project. Carl Byrne second this motion. 5 yes votes passed this motion.

Ron Miller made a motion to renew 2 Certificates of Deposit for \$10,000.00 each with the Ottoville Bank for 6 months as a pooled investment. Carl Byrne second this motion. A vote of 5 yes passed this motion.

Ordinance #343, an ordinance amending Ordinance #122, Income Tax Ordinance, defining "Gross Receipts", was read for the third time. Tim Rieger then moved to accept Ordinance #343 as read. Second by Ron Miller. A roll call vote of 5 yes passed this motion.

Mayor Wannemacher then welcomed Gary Lammers democrat candidate running for Prosecuting Attorney, and Denny Ellerbrock, democrat candidate running for Commissioner, to address Council.

Mayor Wannemacher informed council of the temporary hiring of Paul Hoehn, for maintenance.

With the Board of Public Affairs approval, Ron Miller then moved to pay Central Painting & Sandblasting \$32,062.50 for the cleaning and painting of Water Tower #1, contingent on the approval of the inspector, Bennet Johnson, Rural Water Storage. Carl Byrne second this motion. 5 yes votes passed this motion.

Carl Byrne gave a tree report.

Susan Klima informed Council that Chief Kiou will be off 3 days, and the County Sheriff's office will cover our Village on these days.

There was a request for the Village to purchase some new Christmas decorations. Council felt there is no money available at this time.

Tim Rieger reported of his contact with Cathy Fortman, Fortman Insurance. She discussed the Chamber sponsoring a group insurance program.

Back flow prevention devices were discussed.

Carl Byrne made a motion to make the annual donation to the Putnam County CIC, including the fee for all councilmen and the fiscal officer to become a voting member. Tim Rieger second this motion. A vote of 5 yes passed this motion.



# RECORD OF PROCEEDINGS

3.17

Minutes of

Meeting

Regular Council Meeting

7:00 p.m.

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 24, 2004

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Council discussed Eagle Scout projects.

Putnam County CIC contract was discussed. It was tabled at this time.

At this time Mayor Wannemacher welcomed Tom Klima and George Kimmet to the meeting. They were present to discuss water back up in the Village due to the heavy rains.

Ron Miller then moved to authorize Ken Maag of Poggemeyer Design Group to advertise to bid the Wastewater Treatment Plant Phase II project. Second by Bob Altenburger. A vote of 5 yes passed this motion.

With no more business to discuss, Mayor Wannemacher adjourned the meeting.

*Judy M. Wannemacher*  
Mayor

*Jeanne M. Wannemacher*  
Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Special Council Meeting

9:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 19148

June 14, 2004

Held

20

Mayor Judy Wannemacher called the Special meeting to order with 6 members present. There were no minutes or bills presented for this meeting.

Mayor Wannemacher welcomed Martin Kuhlman Putnam County CIC Director, and Robert Hoersten CIC Representative. They were present to discuss the CIC Contract, and development.

Carl Byrne moved to authorize the Mayor and Fiscal Officer to sign a contract between the Putnam County CIC and the Village of Ottoville. The contract states the CIC agrees to furnish the Village with the services of an economic developer. Robert Altenburger second this motion. A roll call vote of 6 yes passed this motion.

At this time Ron Miller moved to enter into Executive Session to discuss development, and to include the Mayor, Martin Kuhlman, & Robert Hoersten. Ken Wittler second this motion. A vote of 6 yes passed this motion.

Ron Miller made a motion to come out of Executive Session. Second by Robert Altenburger. 6 yes votes passed this motion.

Robert Altenburger made a motion to hire J&M Excavating for the Walnut Street Storm Sewer Project, at a cost of \$24,296.00. Second by Carl Byrne. A vote of 6 yes passed this motion.

The Fiscal Officer read Resolution #T-302, a Resolution requesting the Putnam County Auditor certify to the Village of Ottoville the total current tax valuations and the dollar amount of revenue that would be generated by the tax levy, 1.30 mills renewal, in it's entirety. Susan Klima moved to accept Resolution #T-302 as read. Robert Altenburger second this motion. A roll call vote of 6 yes passed this motion.

Resolution #T-303, a Resolution amending the boundaries of the existing enterprise zone in the Village of Ottoville, was read in its entirety. Susan Klima then moved to accept Resolution T#303 as read. Second by Tim Rieger. A roll call vote of 6 yes passed this motion.

Mayor Wannemacher requested a committee to supervise the Wastewater Treatment Plant Phase II project, problems with the new Gorman Rupp 4 inch pump, and the problem with infiltration into the sanitary sewer system. Ken Wittler, Robert Altenburger, and Susan Klima volunteered. Mayor Wannemacher will contact Phil Hilvers on this.

With no more business to discuss, Mayor Wannemacher adjourned the meeting.

*Judy M. W. Bosch*  
Mayor

*Jeanne M. Wannemacher*  
Fiscal Officer

# RECORD OF PROCEEDINGS

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

June 28, 2004

Held

20

Mayor Judy Wannemacher called the Regular meeting to order in the New Municipal Center, 150 Park Drive, with 4 members present, Susan Klima, Ron Miller, Ken Wittler, & Carl Byrne. Tim Rieger & Bob Altenburger were absent. Also present were Joseph Schroeder, Village Solicitor, Ken Maag of Poggemeyer Design Group, and Martin Kuhlman of Putnam County CIC. Minutes of the June 14, 2004 Special Meeting was read. Susan Klima made a motion to approve these minutes as read. Second by Ron Miller. A vote of 4 yes approved this motion. Minutes of the May regular meeting were delivered to each member before the meeting. Carl Byrne moved to accept these minutes as written, second by Ken Wittler. A vote of 4 yes passed this motion.

Bill presented for payment were: Arch Kiou 213.86, Craig Ellerbrock 193.58, Jeanne Wannemacher 12.69, Jeanne Wannemacher 25.36, Jeanne Wannemacher 728.63, John Landin 98.55, Larry Looser 189.60, Philip Hilvers 799.23, Ron Grote 418.20, Steve Wittler 509.67, Steve Wittler 254.98, Paul Hoehn 252.88, Judy Wannemacher 75.29, E.J. Prescott 6,353.10, Office Max 143.96, The Ottoville Bank Co. 362.59, Lacal Equip. 74.97, Homeland Security 200.00, Jeanne Wannemacher 136.50, Putnam Co. Treasurer 13.59, M&W Trailers 6.83, Ottoville Lumber Co. 1,678.20, A&D Tire 12.08, Odenweller Mill 41.20, Bendele Electric 5,579.86, Treas. State of Ohio 878.28, Fire Safety Services 333.00, Postmaster 24.00, Ottoville Hardware 2,184.68, Beining Nursery 322.59, Poggemeyer Design 2,703.84, All American Energy 11.76, Ottawa Oil 507.00, Village True Value Hardware 129.50, Verizon Wireless 121.43, Ottoville Bank 19.84, State Chemical Mfg. 207.10, Steck Manf. 69.59, PFPF 1,613.52, Deferred Comp., 600.00, Mayor's Asso. 20.00, Mack Vault 508.00.

Ken Wittler moved to pay these bills. Second by Carl Byrne. A vote of 4 yes passed this motion.

Ron Miller made a motion to renew 1 Certificate of Deposit for \$10,000.00 with the Ottoville Bank for 6 months as a pooled investment. Ken Wittler second this motion. A vote of 4 yes passed this motion.

Ron Miller moved to purchase Community magnets with the Village address and phone numbers printed on, for an approximate cost of \$190.00. Ken Wittler second this motion. 4 yes votes passed this motion.

At this time Ron Miller moved to go into executive session to discuss personnel and litigation, and include Mayor Wannemacher and Joseph Schroeder. Carl Byrne second this motion. A vote of 4 yes passed this motion.

Ron Miller made a motion to come out of executive session. Second by Susan Klima. 4 yes votes passed this motion.

Mayor Wannemacher informed all of an anonymous letter she received. This letter stated that the Village Fiscal Officer was paying Phil Hilvers "under the table", and that he is padding his time worked. Mayor Wannemacher informed all that Phil is being paid just like any other employee, and anyone with questions is welcome to stop in and look at the books. His hours worked are being supervised. Mayor Wannemacher felt it was a personal attack on the Mayor & Fiscal Officer, with no facts to back these allegations. She would appreciate anyone with questions or concerns to please contact her office.

Ron Miller moved to finish the deal with Hancock Gas and make a final payment of \$15,000.00 as discussed in executive session. Carl Byrne second this motion. A roll call vote of 4 yes passed this motion.

Ron Miller then moved to go into executive session to discuss development, and include the Mayor, Ken Maag, and Martin Kuhlman. Carl Byrne second this motion. A vote of 4 yes passed this motion.



RECORD OF PROCEEDINGS

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

June 28, 2004

Held

20

Ron Miller made a motion to come out of executive session with no action taken. Second by Susan Klima. 4 yes votes passed this motion.

Ken Maag offered his assistance to the special BPA committee, for ideas to help control the excess infiltration and sewer overflow.

At 8:30 p.m., Resolution #304<sup>zmw</sup>, the Budget for 2005 year, was read. General Fund: \$279,200.00, Street Construction: \$145,000.00, State Highway: \$5,000.00, Permissive Tax: \$23,000.00, Police: \$5,000.00, Sinking Water: \$7,000.00, Village Capital Improvements: \$60,000.00, Water: \$80,000.00, Sewer: \$240,000.00, Utility Deposit: \$750.00, Sewer Reserve: \$30,000.00, Water Reserve: \$5,000.00, Income Tax: \$318,500.00. For a total of \$1,198,450.00. Ken Wittler moved to accept the budget as read. Carl Byrne second this motion. A roll call vote of 4 yes passed this motion.

Phil Hilvers, Board of Public Affairs reported that he has been in contact with Randy Reeves, Gorman-Rupp representative, requesting a full refund on the 4 inch pump. He will also look into purchasing another pump.

Phil also notified Council that Water Tower #2 was struck by lightening. The transducer was damaged, and unknown as to what else was affected. The Utility Director has been in contact with the insurance adjuster.

Carl Byrne will check on a dead pear tree by the church.

Susan Klima informed Council that Chief Kiouss will be off for the July 4<sup>th</sup> weekend. The County Sheriff's office was notified, and will cover.

It was reported that a gas customer had a complaint of a gas smell at their residence. All American energy was contacted and corrected the problem.

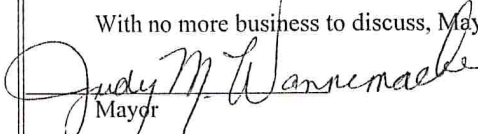
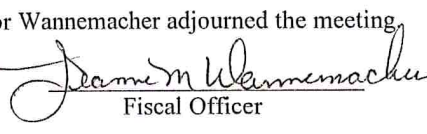
Discussed catch basins on Third Street to control water run off.

Council was given an update on the Walnut Street project.

Cleaning in the new building was discussed.

The last business of the night, Ron Miller moved to purchase a new fax machine at an approximate cost of \$800.00 to \$1,000.00. Carl Byrne second this motion. 4 yes votes passed this motion.

With no more business to discuss, Mayor Wannemacher adjourned the meeting.

   
Mayor Fiscal Officer

# RECORD OF PROCEEDINGS

0.15

Minutes of \_\_\_\_\_ Regular Council Meeting \_\_\_\_\_ 7:00 p.m. \_\_\_\_\_ Meeting \_\_\_\_\_

DAYTON LEGAL BLANK, INC., FORM NO. 10148

July 26, 2004

Held \_\_\_\_\_

20 \_\_\_\_\_

Mayor Judy M. W. Bosch called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 4 members present, Susan Klima, Ron Miller, Ken Wittler, & Tim Rieger. Carl Byrne & Bob Altenburger were absent. Minutes of the June regular meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Arch Kiou 116.00, Craig Ellerbrock 109.86, John Landin 191.84, Larry Looser 78.70, Paul Hoehn 769.57, Philip Hilvers 955.33, Ron Grote 447.04, Jeanne Wannemacher 46.30, Jeanne Wannemacher 92.59, Steve Wittler 96.25, Steve Wittler 192.39, Jeanne Wannemacher 1116.76, M & W Trailers 40.77, Putnam County Engineer 17.94, Suever Stone Co. 190.34, Pitsenbarger Supply 301.45, Monterey Township 1,000.00, Cliff's Small Engine 48.39, Ottoville Local School 88.34, D&R Ag Repair 602.43, Lima Radio Hospital 206.14, Utica National 26.00, United Fire Apparatus 729.10, Warren Printing 249.74, Jean M. Hilvers 12.84, Jeanne Wannemacher 95.95, Essential Solutions 543.00, All American Energy 12.75, Porter Sanitation 90.00, Lear Fire Equipment 338.30, Ottoville Lumber 180.00, A&D Tire 374.14, Office Max 61.14, Joann Carder 148.50, Friends Business Source 976.50, Poggemeyer Design 1,671.16, National Door & Trim 72.00, Ottoville Hardware 1,014.65, Office Depot 106.20, EAS Sign Art 331.00, K&L Ready Mix 877.50, Mack Vault 2,646.00, State Chemical 209.86, E.J. Prescott 132.60, J&M Excavating 17,983.00, Cloverdale Construction 2,773.36, Joseph Schroeder 480.87, Virginia Kimmet 116.81, Odenweller Mill 56.25, Judy Wannemacher 96.44, The Ottoville Bank Co. 264.64, Miller's Village Mkt. 87.98.

Ron Miller moved to pay these bills. Second by Susan Klima. A vote of 4 yes passed this motion.

Tim Rieger made a motion to renew 1 Certificate of Deposit for \$10,000.00 with the Ottoville Bank for 6 months as a pooled investment. Ron Miller second this motion. A vote of 4 yes passed this motion.

Susan Klima moved to accept Resolution #304, A Resolution placing 1.3 mills on the November 2, 2004 Ballot, as a renewal levy placed on tax list for 5 years. Second by Ken Wittler. A Roll Call vote of 4 yes passed this motion.

Ken Wittler reported that the 4 inch Gorman-Rupp pump will be returned for a full refund and a 6 inch pump will replace it at an extra cost of \$14,900.00.

The tree committee was notified to evaluate some trees around the village for trimming and possible removal.

Ron Miller reported on the Walnut Street project. Paving will start today. The project will be done by the end of the week.

Third Street storm tiles will be checked. Another catch basin may be added.

It was reported that Columbus Grove recently hired a company with a storm sewer camera to check Infiltration. They will be contacted for prices.

Council was informed that school starts Sept. 1, 2004. The Police will be requested to be on duty in the afternoons when school is dismissed.

After discussion, Council decided to keep Phil Hilvers as a part time maintenance man, on an as needed basis.

Ron Miller then moved to go into executive session to discuss personnel, and include the Mayor. Tim Rieger second this motion. A vote of 4 yes passed this motion.

Ron Miller made a motion to come out of executive session with no action taken. Second by Tim Rieger. 4 yes votes passed this motion.

Council approved hiring 10 hours per month additional cleaning help at \$7.00 per hour starting August 1, 2004.



# RECORD OF PROCEEDINGS

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-48

July 26, 2004

Held

20

Mayor Bosch welcomed Ottoville Fire Chief Dan Honigford. He presented Council with a Nox Box. This is a safe which mounts to an exterior wall of the Municipal Center, which holds a key for the firemen to gain access to the building when an alarm sounds, with out damaging doors.

Council approved the firemen's request to mount radios in the old maintenance office at the fire house.

Council denied the cheerleaders request to hold a car wash at the Municipal Center.

Nextell Communication has contacted the Utility Director about installing a tower on top of the water tower.

Fultz Sign Company gave a quote for a sign at the entrance of the Municipal Center Drive, on the Building, and on the glass doors, at an approximate cost of \$6,500.00. Council decided to table this matter until after the building cost is reviewed.

Mayor Bosch read a letter from Leipsic Mayor concerning the split between the Putnam County CIC office and the Putnam County Commissioners. The letter requested Villages to contact the Putnam County Commissioners and request they reconsider their decision to dissolve the present CIC office.

Mayor Bosch then read a letter from Putnam County CIC Manager, Fay Macke, concerning the Putnam County CIC and the Putnam County Commissioners.

Poggemeyer Design Group sent a letter which was read, concerning problems with the Wastewater Treatment Plant Sludge Handling Improvements. The Contractor was contacted to do the repairs, which are covered under the warranty. <sup>Phase I</sup>

At this time Mayor Bosch welcomed Martin Kuhlman, Putnam County CIC Director, and Ken Amstutz, Ottoville School Superintendent.

Susan Klima then moved to go into executive session, and include the mayor, Martin Kuhlman, and Ken Amstutz, to discuss development. Ron Miller second this motion. 4 yes votes passed this motion.

Ron Miller moved to come out of executive session. Second by Ken Wittler. A vote of 4 yes passed this motion.

Resolution #305, A Resolution stating the Village agrees to give 75% net tax abatement for 15 years on real and personal property, on a 15.5 million dollar development project, was read. Susan Klima moved to accept Resolution #305 as read. Tim Rieger second this motion. A Roll Call vote of 4 yes passed this motion.

Then Resolution #306, A Resolution acknowledging the development efforts of the Putnam County CIC on behalf of the Village, and urging the County to rescind it's July 2, 2004 Resolution terminating it's designation of the Putman County CIC as it's agent, was read. Ken Wittler made a motion to accept Resolution #306 as read. Second by Tim Rieger. A Roll Call vote of 4 yes passed this motion.

Mayor Bosch's last act of the night was to present Council with her resignation. Ron Miller Council President will serve as mayor for the remainder of the term.

Council approved the purchase of a cell phone for the Mayor.

With no more business to discuss, Mayor Bosch adjourned the meeting.

*Judy M. Bosch*  
Mayor

*Jeane M. Wommacher*  
Fiscal Officer



0017  
**RECORD OF PROCEEDINGS**

Minutes of

Special Council Meeting

9:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 13, 2004


Held

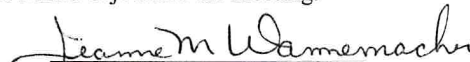
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Mayor Ronald Miller called the Special meeting to order with 4 members present. Susan Klima, Carl Byrne, Tim Rieger, & Ken Wittler. Bob Altenburger was absent. There were no minutes or bills presented for this meeting.

Mayor Miller welcomed Martin Kuhlman Putnam County CIC Director. He was present to explain about the Putnam County Commissioners decision not to release the RLF Funds. The Commissioners rejected the \$150,000.00 application which Martin submitted on the Village's behalf.

With no more business to discuss, Mayor Miller adjourned the meeting.

  
Mayor

  
Fiscal Officer

3017

# RECORD OF PROCEEDINGS

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

August 23, 2004

Held Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 5 members present, Susan Klima, Ken Wittler, Tim Rieger, Carl Byrne & Bob Altenburger. Minutes of the July regular meeting were delivered to each member before the meeting, and approved as written.

First order of business, Carl Byrne moved to go into Executive Session to discuss personnel, and included the mayor. Susan Klima second this motion. A roll call vote of 5 yes passed this motion.

Ken Wittler moved to come out of executive session. Second by Carl Byrne. A roll call vote of 5 yes passed this motion.

Susan Klima then nominated Randy Altenburger to fill the empty council seat. Tim Rieger second this nomination. Nominations were then closed. A vote of 5 yes approved Randy as councilman.

Mayor Miller then administered the oath of office to Councilman Randy Altenburger. Randy thanked Council.

Bob Altenburger then nominated Susan Klima for President of the Council. Second by Tim Rieger. Carl Byrne nominated Tim Rieger for President of the Council. Second by Susan Klima. Nominations were closed. The vote was split, 3 for Tim Rieger, and 3 for Susan Klima. Mayor Miller broke the tie with a vote for Tim Rieger.

Bill presented for payment were: Jeanne Wannemacher 52.00, Jeanne Wannemacher 104.00, Steven Wittler 168.78, Steven Wittler 84.44, Judy Bosch 160.22, Larry Looser 144.88, Philip Hilvers 730.55, Paul Hoehn 842.94, Jeanne Wannemacher 1,170.04, Arch Kious 108.76, Ronald Grote 144.20, Craig Ellerbrock 141.28, Mack Vault of Toledo 981.00, Verizon Wireless 337.20, Cloverdale Construction 12,839.25, J&M Excavating, Inc. 23,869.25, John Landin 137.66, K&L Ready mix 2,364.95, Paulding Co. Engineer 138.83, Odenweller Mill 58.15, Putnam Co. Engineer 28.08, Hoehn Cabinet 572.00, Ottoville Hardware 616.74, Joann Carder 74.25, Treasurer of State 240.00, Essential Solutions 240.00, A&D Tire 67.87, E.J. Prescott 204.98, Office Depot 52.87, Judy Bosch 266.73, Ottoville Lumber 274.25, Office Max 14.20, All American Energy Coop 11.76, Perry Corp. 98.00, M&W Trailers 29.17.

Ken Wittler moved to pay these bills. Second by Bob Altenburger. A vote of 6 yes passed this motion.

Bob Altenburger made a motion to renew 2 Certificates of Deposit for \$10,000.00 each with the Ottoville Bank for 6 months as a pooled investment. Carl Bryne second this motion. A vote of 6 yes passed this motion.

Susan Klima moved to accept Resolution T-307, accepting amounts and rates as determined by the budget commission, and authorizing the necessary tax levies and certifying them to the county auditor. Tim Rieger second this motion. A roll call vote of 6 yes passed this motion.

Carl Byrne made a motion to remove 4 trees in the Village that are dead. Randy Altenburger second this motion. A vote of 6 yes passed this motion.

Discussed catch basins on Third Street.

Susan Klima reported chief Kious will be taking a vacation day on August 25, 2004. She also reported Deputy Looser will be on duty Thursday & Fridays from 2:30-7:30.

Susan Klima then moved to approve payment for a phone, paper shredder, & computer for the Police office at a cost of \$295.00. Carl Byrne second this motion. 6 yes votes passed this motion.

Council heard discussion about 4 wheelers & golf carts. Council decided to instruct Chief Kious to fine anyone caught around the Water Plant or Well Fields.

RECORD OF PROCEEDINGS

0019

Minutes of

Regular Council Meeting

7:00 p.m.

Meeting

August 23, 2004

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

Landscaping around the New Municipal Center was discussed. This will be recommended to the Boy Scouts for Eagle projects.

An estimate was received from Bendele Electric for heaters in the maintenance area of the Municipal Center at a cost of \$4,560.21. Tim Rieger moved to hire Bendele Electric to install these heaters. Second by Carl Byrne. A vote of 6 yes passed this motion.

Ken Miller was welcomed to the meeting to discuss a display for the Municipal Center.


The Park Carnival committee was given permission to store two TV's in the Municipal Center, during the Park Carnival weekend.

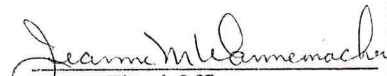
At this time Tim Rieger moved to go into executive session to discuss development, and include the Mayor. Carl Byrne second this motion. A vote of 6 yes passed this motion.

Randy Altenburger made a motion to come out of executive session. Second by Susan Klima. A vote of 6 yes passed this motion.

Last business of the meeting, Tim Rieger moved to authorize Mayor Miller to sign the Release and settlement of all claims for Hancock Gas. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

Meeting was adjourned.

  
Mayor

  
Fiscal Officer



## RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

7:00 p.m.

September 27, 2004

20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Jeanne Wannemacher 26.01, Jeanne Wannemacher 52.00, Steven Wittler 162.11, Steven Wittler 324.04, Judy Bosch 219.75, Larry Looser 62.59, Philip Hilvers 74.93, Paul Hoehn 727.43, Jeanne Wannemacher 1,014.02, Arch Kious 54.37, Ronald Grote 324.45, Craig Ellerbrock 209.28, John Landin 159.73, Radio Hospital 69.00, Putnam Co. Engineer 36.14, Ottoville Hardware 555.34, Verizon Wireless 338.60, Tara Wannemacher 64.75, Treasurer State of Ohio 240.00, Terry Wannemacher's Body Shop 88.00, Ron Miller 50.62, Joann Carder 82.50, A&D Tire 58.02, Green Tree Service 400.00, Ottoville Lumber 186.25, Bill's Lock & Key 69.45, Radio Shack 17.99, Perry Corp. 19.00, PFPF 1390.80, All American Energy Coop 11.76, Postmaster 37.00, M&W Trailers 139.24, JLS Computer & Acct. Service 61.08, Jeanne Wannemacher 123.00, Miller's Village Market 10.62, Suever Stone Co. 132.08.

Susan Klima moved to pay these bills. Second by Carl Byrne. A vote of 6 yes passed this motion.

Council was informed that Adkins Company was bringing a sewer camera into the Village next Wednesday to check for water infiltration in the sanitary sewer.

Carl Byrne notified Council that 2 dead trees in the Village will be cut down. Council then discussed planting trees in 2005.

Discussion was then heard concerning mutual aid with surrounding Police Departments.

Tim Rieger notified Council that he was approached by Mike Bendele requesting another street light be erected on State Route 66 close to his property. Council felt Mike should submit a request in writing to Council for this to be considered. Carl will check this area for position of existing lights.

The Finance Committee reported on their meeting with Sky Bank, Kalida. A discloser statement on securities had been requested. Council discussed keeping the Village money in the Village banks. More research will be done.

The Finance Committee had requested Mayor Miller to sign a signature card at the bank, as a second authorized signer for the Village.

Steve Wonderely of Poggemeyer Design Group was welcomed to the meeting. He was present to update Council on the Ohio EPA DEFA 0% loan which the Village is applying for to cover the cost for the Wastewater Treatment Plant Phase II project. The project costs including \$74,000.00 for engineering, and \$130,000.00 increase in construction. Making the project cost \$629,000.00.

Steve also discussed the 0% loan application of \$100,000.00, from the Ohio Public Works Commission for the Wastewater Treatment Plant Phase II.

At this time Resolution T308, A Resolution authorizing contract for Ottoville Wastewater Treatment Plant Phase II, DEFA loan application, was read. Tim Rieger moved to accept Resolution T-308 as read. Ken Wittler second this motion. A roll call vote of 6 yes passed this motion.

Lee Schroeder, Putnam County Commissioners CIC was present to introduce himself to Council and answer questions concerning the new economic development office.

Dan Honigford, Jerry Markward, and Jed Gerdeman, Ottoville Volunteer Fire Department, addressed the Council. They informed Council that they received money from a grant to purchased a new Base Radio, and with permission from the Fire Board have donated the old base radio to the Ottoville Police Department.

0021  
**RECORD OF PROCEEDINGS**

Minutes of Village of Ottoville, Regular Council Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. September 27, 2004 20

Dan also requested permission to make some interior changes in the Fire Station. They wish to display the old fire trucks in the front of the building. A design was presented to Council, and Susan Klima moved to approve this request. Second by Bob Altenburger. A vote of 6 yes passed this motion.

Carl Byrne made a motion to pay the Immaculate Conception Church for the new Municipal Building as soon as the deed is prepared. Randy Altenburger second this motion. A vote of 6 yes passed this motion.

Council was informed that heaters have been put in the maintenance end of the New Municipal Building.

Larry Altenburger was welcomed to the meeting. He was present to discuss the Village supplying water to his new residence, which is located outside the Village corporation limits. Larry was informed that he was given permission by the Board of Public Affairs President without the correct procedures being followed, and he should not have been allowed water without first annexation into the Village. The Village solicitor will be contacted for his opinion on how to handle this.

Martin Kuhlman, Putnam County CIC Director was welcomed to the meeting.

Resolution T-309, Enterprise Zone Agreement for Progressive Stamping, Inc., was read. Bob Altenburger moved to accept Resolution T-309 as read. Tim Rieger second this motion. A roll call vote of 6 yes passed this motion.

Susan Klima made a motion to authorize Mayor Miller to sign the Ohio Amended Enterprise Zone Agreement with H & M Machine Shop, Inc. Carl Byrne second this motion. A roll call vote of 6 yes passed this motion.

Council was informed of the "Meet the Candidates Night" sponsored by the Ottoville Chamber of Commerce, on October 4, 2004, at 7:30 p.m.

Trick or Treat night will be held Thursday October 28, 2004, 5:30 to 7:00 p.m.


The Ottoville Chamber of Commerce sent a thank you for use of the Council Chambers.

Mayor Miller thanked Virginia Kimmet for all her time and knowledge she passed on to the present clerk, and her assistance will not be needed from here on.

Mayor Miller thanked the Park Board and Park Carnival Committee for a job well done on the Park Carnival, despite the excess water.

Council discussed contacting American Eagle Publishing about having all resolutions, ordinances, and minutes on computer for quicker access. This was tabled at this time.

Meeting was adjourned.

  
Mayor

  
Fiscal Officer



## RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. October 25, 2004 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Judy Bosch 462.52, Craig Ellerbrock 217.43, Ronald Grote 376.21, Paul Hoehn 896.33, Arch Kiouss 508.68, John Landin 368.57, Larry Looser 442.57, Joseph Schroeder 359.73, Jeanne Wannemacher 1,046.32, Steven Wittler 289.93, Tara Wannemacher 47.25, Verizon Wireless 176.42, A&D Tire 367.58, Joann Carder 82.50, Ronald Grote 9.84, M&W Trailers 21.60, Bluffton Precast 100.00, Triple J Firearms 77.60, Ryan Kimmet 96.69, Friends Business source 247.40, Treasurer State of Ohio 579.00, Poggemeyer Design Group 1,327.20, Ottoville Hardware 546.84, Miller Contracting 3,483.15, Bendele Electric 4,016.64, United Fire Apparatus 62.95, Fire Service 21.17, Lima Radio Hospital 166.50, D&R Ag Repair 2,366.41, Porter Sanitation 90.00, Ottoville Lumber 200.20, Suever Stone Co. 345.28, Joseph Schroeder 4.42, Miller's Village Mkt. 3.36.

Carl Byrne moved to pay these bills. Second by Randy Altenburger. A vote of 6 yes passed this motion.

Susan Klima made a motion to authorize the Mayor and Fiscal Officer permission to sign the Ohio Public Works Commission Project Loan Agreement State Capital Improvement Program for \$100,000.00 Loan at 0% interest. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

Tim Rieger moved to transfer \$3,000.00 from General Income Tax Fund to Sewer Reserve Fund. Ken Wittler second this motion. A vote of 6 yes passed this motion.

Carl Byrne made a motion to transfer \$2,000.00 from General Income Tax Fund to Water Reserve. Bob Altenburger second this motion. A vote of 6 yes passed this motion.

Phil Hilvers Board of Public Affairs was welcomed to the meeting. He informed Council that Adkins Company brought in their sewer camera and video taped the sewer lines on Otto Street to check for water infiltration. They found leaks and roots in the lines, which were then drilled out. Council then discussed looking into purchasing a camera, with another Village. Phil will get prices and report at a later meeting.

At 7:30 p.m. Joseph Schroeder, Village Solicitor joined the meeting.

Discussion was heard about erecting another street light on State Route 66 close to Mike Bendele's property. Council tabled the matter until there is a request in writing.

Susan Klima talked to Sheriff Butler clarifying mutual aid agreements with surrounding Police departments. Sheriff Butler explained that each Village has liability to cover their own vehicle.

The Finance Committee reported that the cost of the Village insurance has increased approximately \$1,000.00 over last year. Bob Altenburger moved to renew the Village insurance with Public Entities Pool of Ohio, and pay the premium of \$17,802.00. Second by Tim Rieger. A vote of 5 yes passed this motion. Randy Altenburger abstained from voting.

The Financial Board discussed depositing funds into Sky Bank, Kalida. Council decided to keep the Village funds in Ottoville Banks. Ottoville Bank Co. agreed to match what was being offered by Sky Bank.

Concerns were brought before Council concerning ruts in the park due to the high water during the Park Carnival. For liability purposes, Council decided to fill these in with fill dirt.

Carl Byrne moved to accept the quote from Lima Radio Hospital, for installation and parts for the Police base radio antenna, on the Municipal Center building, at a cost of \$465.00. Tim Rieger second this motion. A vote of 6 yes passed this motion.



# RECORD OF PROCEEDINGS

0024

Minutes of Village of Ottoville, Regular Council Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. October 25, 2004 20

An agreement for giving water to residents outside the Village corporation limits was discussed. Joseph Schroeder will prepare this for next meeting.

Council decided to have the spare police car moved inside the maintenance garage.

A letter was read from Al Miller requesting direct ground lighting on the George-Thomas monument subdivision entrance. Since this is on private property Council decided it could not justify doing this.

Bob Altenburger made a motion to authorize replacing catch basins on the south end of Walnut Street, and tying into the existing line. Susan Klima second this motion. A vote of 6 yes passed this motion.

At this time Randy Altenburger moved to go into Executive Session and include the Mayor and Solicitor. Tim Rieger second this motion. 6 yes votes passed this motion.

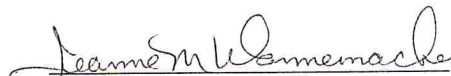
Carl Byrne moved to come out of executive session, second by Susan Klima. 6 yes votes passed this motion. No action was taken.

Resolution T-310, a resolution authorizing payment for the New Municipal Building upon receipt of a properly executed deed, was read. Susan Klima moved to accept Resolution T-310 as read, second by Randy Altenburger. A roll call vote of 6 yes passed this motion.

Ordinance 345, an ordinance prohibiting the extension of water and sewer service outside the Village of Ottoville, was read for the first time.

Meeting was adjourned.

  
Mayor

  
Fiscal Officer

337  
**RECORD OF PROCEEDINGS**

Minutes of Village of Ottoville, Regular Council Meeting Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. November 22, 2004 20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 6 members present. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Craig Ellerbrock 369.95, Ronald Grote 235.65, Paul Hoehn 692.12, Arch Kious 266.16, John Landin 169.19, Larry Looser 206.52, Phil Hilvers 30.01, Jeanne Wannemacher 926.62, Steven Wittler 246.83, Tara Wannemacher 49.00, Viking Office Products 26.62, Schroeder, Blankemeyer, & Schroeder 150.00, Poggemeyer Design 5,672.80, The Ohio Municipal League 370.00, Miller's Village Market 2.56, A&D Tire 199.96, Ottoville Hardware 333.00, All-Temp Refrigeration 69.18, Quill 138.85, Treas. State of Ohio 90.00, NOMMA 100.00, Lima Radio Hospital 396.00, Arch Kious 8.00, Schulte Communications 195.95, Putnam Co. Engineer 132.66, Ottoville Bank Co. 210.85, Verizon Wireless 177.13, Suever Stone 509.94, Joann Carder 82.50, Ray Wannemacher Construction 543.39, All American Energy 167.66, Miller Contracting Group 1,898.85, Ottoville Fire Dept. 4,875.00, Fire Safety Services 52.78, United Fire Apparatus 7.50, Jeanne Wannemacher 129.75, M&W Trailers 34.83, Miller Contracting Group 13,963.00.

Susan Klima moved to pay these bills. Second by Carl Byrne. A vote of 6 yes passed this motion.

Ken Wittler made a motion to authorize the Mayor and Fiscal Officer permission to sign the Ohio Water Pollution Control Loan Fund Application Document for the Wastewater Treatment Plant Phase II improvements. Randy Altenburger second this motion. A vote of 6 yes passed this motion.

Resolution T-312, A Resolution authorizing the Mayor and the Village Fiscal Officer to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the Village of Ottoville, was read. Susan Klima moved to accept Resolution T-312 as read. Bob Altenburger second this motion. A roll call vote of 6 yes passed this motion.

Ken Wittler reported from the Board of Public Affairs that they do not wish to purchase a sewer camera. All the Village sewer lines can be taped at approximately half the cost to purchase the camera and personnel. The Board approved to hire Adkins Company to finish video taping the entire Village to find leaks and roots in the sewer lines, which will then be drilled out.

Susan Klima informed Council of the lack of available police personnel. John Landin will be taking a month off due to illness in his family. Craig Ellerbrock has a new full time job with required schooling. Larry Looser will cover weekends at this time. Chief Kious will check with the Putnam County Sheriff for available auxiliary deputies. Enrique Ortega will be contacted for availability.

The 2003 Cruiser is out of service. Unknown how long this will be.

Tim Rieger reported the Finance Committee met to discuss wage increases for the 2005 year. They also are looking into refinancing the 5% GMAC Sewer plant mortgage at a reduced rate.

Village Solicitor, Joseph Schroeder notified the Fiscal Officer that he received the Deed from the church for the Municipal Center. The total cost for the building is \$203,019.95. This bill will be paid before the end of the month.

At this time Carl Byrne moved to go into executive session, including the Mayor and Don Davies BPA President, to discuss personnel and development. Second by Tim Rieger. A vote of 6 yes passed this motion.

Ken Wittler moved to come out of executive session, second by Randy Altenburger. 6 yes votes passed this motion.

# RECORD OF PROCEEDINGS

0025

Minutes of Village of Ottoville, Regular Council Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m. November 22, 2004 20


Martin Kuhlman, Putnam County CIC director was welcomed to the meeting. He was present to suggest the Village conduct a ground breaking ceremony at the new construction site of Progressive Stamping, Inc.

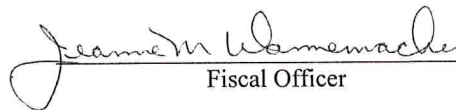
Council was informed that the Enterprise Zone Agreement between the Village and Progressive Stamping, Inc. is completed.

Ordinance #345, An Ordinance prohibiting the extension of water and sewer service outside the Village of Ottoville, was read for the second time.

Resolution #T-311, a Resolution authorizing Mayor to enter into agreement (agreement to annex – Larry Altenburger), was read. This resolution was tabled.

Meeting was adjourned.

  
Mayor

  
Fiscal Officer



## RECORD OF PROCEEDINGS

Minutes of Village of Ottoville,

Regular Council Meeting

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held 7:00 p.m.

December 27, 2004

20

Mayor Ronald N. Miller called the Regular meeting to order in the Municipal Center, 150 Park Drive, with 5 members present. Bob Altenburger was absent. Minutes of the previous meeting were delivered to each member before the meeting, and approved as written.

Bill presented for payment were: Craig Ellerbrock 281.77, Ronald Grote 285.25, Paul Hoehn 850.84, Arch Kious 195.58, John Landin 120.56, Larry Looser 93.50, Joseph Schroeder 635.39, Jeanne Wannemacher 928.46, Steven Wittler 252.99, Perry Corp. 287.42, Apollo Career Center 330.00, Postmaster 24.00, Suever Stone 537.50, Ottawa Oil 496.00, Ohio Deferred Comp. 600.00, Joann Carder 82.50, Ottoville Lumber 2,720.80, Ottawa Ordnance 30.20, Ottoville Fire Dept. 83.80, Ryan Kimmet 20.00, All American Energy 655.03, Bendele Electric 1,505.30, Tara Wannemacher 56.00, A&D Tire 158.04, Verizon Wireless 174.01, Ron Grote 1.00, Hughes Supply 242.46, D&R Ag Repair 2,613.40, Miller Contracting Group 12,033.50.

Susan Klima moved to pay these bills. Second by Carl Byrne. A vote of 5 yes passed this motion.

Ordinance #346, Temporary Appropriations: General \$152,000.00, Street Construction \$32,000.00, State Highway \$1,000.00, Permissive Tax \$500.00, Police \$3,000.00, Village Capital Improvements \$30,000.00, Water \$27,000.00, Sewer \$45,000.00, Sinking Water \$5,000.00, Utility Deposit \$400.00, Sewer Reserve \$50,000.00, was read. Tim Rieger made a motion to suspend the rules and declare Ordinance #346, Temporary Appropriations for the 2005 year, an emergency ordinance. Ken Wittler second this motion. A roll call vote of 5 yes passed this motion.

Susan Klima then moved to accept Ordinance #346 as read. Second by Carl Byrne. A roll call vote of 5 yes passed this motion.

Resolution T-313, A Resolution Approving Pay Increases for 2005, was read in it's entirety. Ken Wittler then moved to accept Resolution T-313 as read. Second by Tim Rieger. A roll call vote of 5 yes passed this motion.

Tim Rieger made a motion to accept and sign the agreement with the Auditor of the State of Ohio Uniform Accounting Network, Authorized user agreement, for the year 2005. Carl Byrne second this motion. A vote of 5 yes passed this motion.

Gary Wurst, Ottoville Volunteer Fire Department was welcomed to the meeting. He was present to inform Council of the change of officers with the fire department. Gary is now Chief. W.D. Miller is Assistant Chief, Jerry Markward is Treasurer, Ted Herman is Secretary.

Gary also notified the Council that James Rhodes has passed his 36 hours of fire training, and is on probation for one year.

The remodeling on the Fire house is finished. Everyone is invited to stop in see it.

The Fire Department has applied for a Grant for approximately \$53,000.00 for turn out gear.

At this time, W.D. Miller was welcomed to the meeting. He discussed with Council the possibility of installing radio equipment on the Water Tower in the Industrial Park. This would consist of an antenna, dish, & wiring for better transmission for Fire, EMS, & Police radios and pagers. The Putnam County EMA would own the equipment, and maintain it. The Village would be responsible for the electric to power them. Carl Byrne moved to allow Radio Hospital to install this, second by Randy Altenburger. A vote of 5 yes passed this motion.

Council discussed Adkins Sanitation, LTD, work in the Village.

Carl Byrne informed Council of a dead tree in the Village. Council agreed to have it cut down.

# RECORD OF PROCEEDINGS

0027

Minutes of      Village of Ottoville,      Regular Council      Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held      7:00 p.m.      December 27, 2004      20

Randy Altenburger reported on insurance for the Municipal Center. Council discussed new or replacement cost. Tim Rieger moved to insure the Municipal Center for replacement cost at a premium of approximately \$1000.00 per year. Second by Ken Wittler. A vote of 4 yes passed this motion. Randy abstained.

Susan Klima reported that she filed Lemon Law for the 2003 Police Cruiser. The car was out of commission for 95 days this year. She talked to General Motors, and Chief Arch Kious talked to H&K Motor Sales, Inc. Ken Wittler moved to accept General Motors offer of 60,000 more miles warranty, and H&K Motor Sales offer of two years free oil change & tire rotation. This motion was second by Tim Rieger. A vote of 5 yes passed this motion.

Tim Rieger reported the Finance Committee discussed refinancing or paying off the 5% GMAC Sewer plant mortgage. Council decided to wait until Phase II financing is finished.

The Awning on the Municipal Center was discussed.

Bob Altenburger joined the meeting at 8:15 p.m.

Mayor Miller informed Council of the receipt of Roger Miller's work release from the Doctor. He cannot lift over 50 pounds. Mayor Miller talked to Paul Hoehn about staying on the job. Paul decided he would like a few months off and would be available for part time in the spring.

Resolution T-311, Agreement to Annex (Larry Altenburger), was read and discussed. Deb Altenburger's name was added to the agreement. Tim Rieger moved to accept T-311 as read, second by Randy Altenburger. A roll call vote of 5 yes passed this motion. Bob Altenburger abstained.

Ordinance #345, Ordinance prohibiting extension of water and sewer outside the Village, was read for the third time. Tim Rieger then moved to accept Ordinance #345 as read. Ken Wittler second this motion. A roll call vote of 5 yes passed this motion. Bob Altenburger voted against the motion.

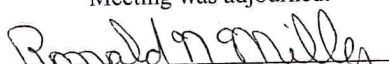
Sewer rates were discussed. It was decided to raise these rates to \$4.00 per 1000 gallons. The Village Solicitor will be contacted to write up an ordinance for this.

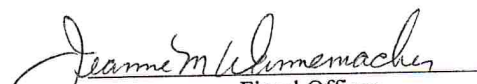
Carl Byrne then nominated Tim Rieger as President of Council for the 2005 year. Ken Wittler second this motion. There were no other nominations. A vote of 5 yes passed this motion.

At this time Ken Wittler moved to go into executive session, including the Mayor and Martin Kuhlman, Putnam County CIC to discuss personnel and property. Second by Carl Byrne. A vote of 6 yes passed this motion.

Susan Klima moved to come out of executive session, second by Carl Byrne. 6 yes votes passed this motion.

Meeting was adjourned.

  
Mayor

  
Fiscal Officer