

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

January 6, 2020

Held

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
William D. Miller Karen Hoersten-absent excused

No Solicitor

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

Nominations for 2020 Council President were taken. Mr. Moreno nominated Mr. Leis second by Mr. Miller. Mr. Markward moved nominations be closed second by Mr. Miller. Mr. Leis was appointed by acclamation.

The Fiscal Officer gave 2020 year end reports.

The Fiscal Officer then read Resolution 2020-01, Permanent Appropriations for the year 2020:

GENERAL	\$ 931,423.00
STREET CONSTRUCTION	229,138.34
STATE HIGHWAY	3,800.00
POLICE	21,400.00
VILLAGE CAPITAL	189,287.35
WATER	180,115.00
SEWER	260,619.00
SEWER RESERVE	12,000.00
WATER RESERVE	8,000.00
UTILITY DEPOSIT	4,200.00
Total Annual Appropriations	\$ 1,839,982.69

Council reviewed Appropriations status, then Mr. Leis moved that Council approves to appropriate at the "FUND LEVEL" and to accept Resolution 2020-01 as read, second by Mr. Byrne. Roll Call Vote: Byrne, yes; Markward, yes; Moreno, yes; Miller, yes; Leis, yes.

Then Mr. Moreno moved to change the certificate of estimated resources and appropriations to reflect these changes: Add \$558,623.00 to the Village Capital Fund, and Add 6,042.66 to the Street Construction Fund. This motion was second by Mr. Leis. Vote: Byrne, yes; Markward, yes; Moreno, yes; Miller, yes; Leis, yes.

At 8:03pm Mr. Leis moved to enter into executive session to discuss the acquisition of property. Mr. Miller seconds this motion. Vote: Byrne, yes; Markward, yes; Moreno, yes; Miller, yes; Leis, yes.

At 8:16pm the special meeting resumed with no action taken.

Mayor Miller then informed all that the committees for 2020 will stay the same as 2019.

With no more business meeting was adjourned at 8:17 p.m.

Ronald N. Miller
Mayor

Jeannette Hamann
Fiscal Officer

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James M. Wanner
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

January 27, 2020

Held

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
 Carl Byrne Joseph Moreno
 Karen Hoersten WD Miller

Solicitor: Theresa Von Sossan

Guests: Phil Hilvers & Dan Honigford, BPA Board, Brian Goubeaux Choice One
Engineering

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the December 23, 2019 regular meeting, January 6, 2020 & January 13, 2020 special meetings were provided to each Council member prior to the meeting and approved as written.

Lori Rayle candidate for Putnam County Recorder was welcomed to the meeting. She was present to introduce herself to council.

Mr. Markward moved to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Hoersten, yes; Moreno, yes; Markward, yes; Miller, yes; Byrne, yes; & Leis, yes.

Mrs. Hoersten moved to approve the Zoning Board appointments for 2020: Ron Miller, Jerry Markward, Ed Wannemacher, Bill Wannemacher, & Mike Ricker. Mr. Leis seconds this motion. Vote: Hoersten, yes; Moreno, yes; Leis, yes; Byrne, yes; & Miller, yes. Markward, abstains.

Mr. Leis moved to approve the 2020 OVFD Dependents Board: Ron Miller, Carl Byrne, Josh Kahle, Dan Horstman, & Phil Hilvers. Mrs. Hoersten seconds this motion. Vote: Hoersten, yes; Moreno, yes; Leis, yes; Markward, yes; & Miller, yes. Byrne abstains.

Mr. Moreno moved to approve Darren Leis as the Village Park Board representative second by Mr. Miller. Vote: Hoersten, yes; Moreno, yes; Markward, yes; Byrne, yes; & Miller, yes. Leis abstains.

Mr. Leis moved to approve the appointment of Mr. Roger Miller as the Village's 2020 Port Authority representative second by Mr. Byrne. Vote: Hoersten, yes; Moreno, yes; Markward, yes; Leis, yes; Byrne, yes; & Miller, yes.

Mr. Byrne moved to approve the appointment of Mr. Philip Hilvers as the Village's 2020 Putnam County CIC representative second by Mr. Leis. Vote: Hoersten, yes; Moreno, yes; Markward, yes; Leis, yes; Byrne, yes; & Miller, yes.

Mr. Markward moved to approve Karen Hoersten as the Village of Ottoville representative on the Putnam County Health Board second by Mr. Moreno. Vote: Byrne, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes. Hoersten abstains.

Village Council Committees for 2020 will remain the same as in 2019.

Mr. Leis moved to approve the Fiscal Officer permission to attend the Auditor of State Conference on April 7-9, 2020 in Columbus, Ohio, second by Mr. Byrne. Vote: Hoersten, yes; Byrne, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

Mr. Moreno to approve the Mayor and Fiscal Officer as the Tax Incentive Review Committee for 2020 second by Mr. Leis. Vote: Hoersten, yes; Byrne, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

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Jeannine Klammacher
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

February 24, 2020

Held

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
 Carl Byrne-absent, excused Joseph Moreno
 Karen Hoersten WD Miller

Solicitor: Theresa Von Sossan

Guests: Phil Hilvers & Dan Honigford, BPA Board

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the January 27, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to transfer \$82,000.00 from the General Fund to the Village Capital Fund for engineering fees and the Village's share of the Main Storm Line project, second by Mr. Miller. Vote: Hoersten, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Mrs. Hoersten. Vote: Hoersten, yes; Moreno, yes; Markward, yes; Miller, yes; & Leis, yes.

Mrs. Hoersten moved to pay M&W Trailers for lights on the OVFD equipment trailer, steel for catch basins, & East door supplies; cost of \$150.41 & \$351.62. Mr. Leis seconds this motion. Vote: Hoersten, yes; Moreno, yes; Miller, yes; & Leis, yes. Markward, abstains.

Ordinance 2020-01, An Ordinance providing for the payment of a water connection fee for customers of the water system of the Village of Ottoville, Ohio was read for the second time. Mr. Leis moved to approve the second reading of Ordinance 2020-01 second by Mr. Markward. Roll call vote: Hoersten, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

Troy Recker candidate for Putnam County Recorder was welcomed to the meeting. He was present to introduce himself to council.

Chief Jay Herrick reported that Andrew Moore was interviewed and hired for a police deputy position. He also gave the monthly police report.

Mrs. Hoersten reported that she has been in contact with a couple contractors about installing the new street lights. She has not received any quotes for the boring, electrical, or installation yet.

Mr. Miller informed all that the Hazzard Mitigation planning meeting is March 11, 2020. He also checked into applying for safety grants from ODOT.

Mr. Moreno reported on installing street lights on Progressive Drive. A letter is needed to be sent to American Electric Power requesting installation.

Board of Public Affairs members Phil Hilvers & Dan Honigford reported from the board meeting:

- Two waterline breaks this past month.
- Mr. Honigford informed all that he has been in contact with Steve Wonderly of Poggemeyer Design Group about what options the Village has to replace the flight drives on the settling tanks. There will be a meeting set up with Steve Wonderly, BPA Board, and utilities to discuss options.

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Minutes of

Meeting

Village of Ottoville Council

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 24, 2020

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- Artesian of Pioneer will be in the Village today to check the filters at the water plant cost of \$1,250.00 for parts and labor. No. 3 filter inlet valve is sticking. They also gave a quote to inspect all the filters.
- Artesian of Pioneer will be asked for suggestions to clear sulfur from well #7.
- Council was updated on the Main Storm Line project. Some sanitary lines were capped off and waterlines were moved or repaired.
- Mr. Miller was questioned on where he is at downloading assets recorded in the GPS
- Chad has two chances to retest for the wastewater II license before Steve retires.
- Pittsburg Tank & Tower was contacted about the recoating project for the 100,000 gallon tower. The water tower will be down for a few days. Progressive Stamping was contacted. They said they will need two tankers of water each day the tower is out of service.

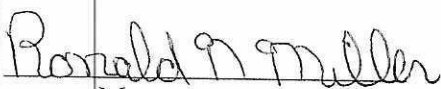
Mrs. Von Sosson reported that the Chamber of Commerce is glad to hear the Village is working on installing the new street lights.

At 8:05pm Mr. Moreno moved to go into executive session to discuss investigation of complaints against a public employee, second by Mr. Leis. Vote: Hoersten, yes; Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

At 8:13pm the regular meeting resumed with no action taken.

The council discussed concerns for developments: Dr. Siefker adding about 20' on to the west side of his building; Celadon Trucking building and parking lot; Kevin Schimmoeller's trailer park.

With no further business meeting was adjourned at 8:22 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DATTON LEGAL BLANK, INC. FORM NO. 10148

March 23, 2020

Members of Village Council met this day in regular session in Council chamber, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne-absent, excused Joseph Moreno
Karen Hoersten -via video WD Miller
Solicitor: absent
Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the February 24, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Moreno, yes; Markward, yes; Miller, yes; & Leis, yes.

Mr. Moreno moved to pay Miller Contracting Group \$243,981.32 for the Main Storm Line project retroactive to March 10, 2020. This motion is second by Mr. Markward. Vote: Moreno, yes; Markward, yes; Miller, yes; & Leis, yes.

Ordinance 2020-01, An Ordinance providing for the payment of a water connection fee for customers of the water system of the Village of Ottoville, Ohio was read for the third time. Mr. Leis moved to approve the second reading of Ordinance 2020-01 second by Mr. Miller. Roll call vote: Miller, yes; Leis, yes; Markward, yes; & Moreno, yes.

Mr. Leis moved to approve to continue the Community Reinvestment Agreement with Miller Precision Industries/Bookcase Properties, & Geise Transmission, and the Enterprise Zone Agreement with Progressive Stamping Inc., second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Miller, yes; & Moreno, yes.

Mr. Miller moved the approval of all liquor permits within the Village limits, second by Mr. Markward. Vote: Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to approve to continue Dental & Vision insurance with Guardian Insurance second by Mr. Leis. Vote: Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Leis moved to renew the OVFD accident and sickness insurance policy with Altenburger Insurance Agency and VFIS at an annual cost of \$1202.00 second by Mr. Moreno. Vote: Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Mr. Moreno moved to approve the annual transfers from the General Fund \$2000.00 to Water Reserve Fund, \$4000.00 to Sewer Reserve Fund, & \$2,500.00 to Police Fund. Mr. Miller seconds this motion. Vote: Leis, yes; Markward, yes; Miller, yes; & Moreno, yes.

Mr. Markward moved to transfer \$50,000.00 from the General Fund to the Street Construction Fund for operating expenses second by Mr. Moreno. Vote: Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

Putnam County Engineer had requested access to the Village brush pile when they are working in the area. Council felt we have enough people and brush to take care of without this added expense.

Mrs. Hoersten reported that she is still in the process of obtaining quotes for installation of 7 street lights on East Main Street.

Mr. Miller suggested Council walk the Main Storm Line project to check progress and address any issues.

At 7:26p.m. Mr. Moreno moved to go into executive session to discuss development and the purchase of property, second by Mr. Leis. Vote: Markward, yes; Leis, yes; Miller, yes; & Moreno, yes.

At 7:34p.m. the regular meeting resumed with no action taken.

With no further business meeting was adjourned at 7:34 p.m.

Ronald N. Miller
Mayor

Jeannette Wammacher
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

April 27, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne-via phone	Joseph Moreno - via video
	Karen Hoersten -via video	WD Miller- via video
Solicitor:	absent	
Presiding:	Ronald N. Miller presiding	

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the March 23, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Mr. Markward. Vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Mr. Miller moved to pay M&W Trailers \$120.40 for 20' steel angle, and safety braces for sweeper, second by Mr. Byrne. Vote: Moreno, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes. Markward abstains.

Resolution #2020-02 hiring the Solicitor for 2020 & 2021 years was read. Mr. Moreno moved to approve Resolution #2020-02 as read second by Mrs. Hoersten. Roll call vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Mr. Markward moved to approve and continue the Community Reinvestment Area agreements per the committee's recommendation second by Mr. Leis. Vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes. Moreno abstains.

Resolution #2020-03 Resolution creating the position of Operator to the Director of Utilities, setting forth his principal duties and establishing his pay, was read. Mr. Leis moved to approve Resolution #2020-04 as read second by Mr. Miller. Roll call vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Resolution #2020-04 Resolution creating the position of Apprentice to the Director of Utilities, setting forth his principal duties and establishing his pay, was read. Mr. Miller moved to approve Resolution #2020-04 as read second by Mr. Byrne. Roll call vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Michelle Kortokrax contacted the Village. She would like to construct banners of the Senior Class students to put on the street light poles. This would be no cost to the Village. Mr. Leis moved to approve this second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Paving quotes from Ward Construction Company were received. Mr. Moreno moved to approve these quotes, total cost of \$69,055.00 second by Mr. Miller. Vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Quotes for concrete repairs at the Municipal Building/Fire Station will be obtained and approved at the next meeting.

Mr. Honigford gave the BPA report:

- ❖ Two water breaks the last month
- ❖ Lightning strike took out isolator on the 100,000 gallon water tower
- ❖ Generator at sewer plant was serviced
- ❖ Looking for an Operator to cover the water & sewer plants and do testing when Chad is off. Derek Meyer will be contacted to see if he is interested.
- ❖ Ohio EPA was contacted. They approved Chad Knippen to be "Operator of Record" when Steve retires, until he passes the Wastewater II test that was postponed May of 2020

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Held

April 27, 2020

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- ❖ Still checking to see what can be done to get Well #7 up and running.

Mrs. Hoersten received quotes for installation of street lights. She is still working on quotes for the boring and concrete work.

Mr. Leis moved to renew the OVFD property and liability insurance policy with Altenburger Insurance Agency at a cost of \$7726.00 second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes: & Moreno, yes.

Then Mr. Leis moved to approve the renewal of the employee health insurance with Anthem BCBS and Fortman Insurance Agency at a 21.74% increase, second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes: & Moreno, yes.

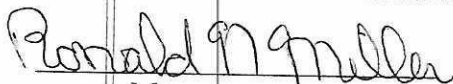
Council was informed that due to the Covid 19, the Village will be receiving a Bureau of Workers' Compensation rebate on premiums paid in 2018.

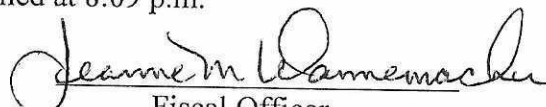
After discussion Mr. Miller moved to approve the Village receipt of a used 15kw generator from the Village of Arlington at no cost to the Village. This motion was second by Mr. Leis. Vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes: & Moreno, yes. Quotes will be obtained to hook this generator up in the Municipal Center.

Janine Drew requested the Village fill in or install a pipe into the canal property beside her property. Council felt that this is not a responsibility of the Village. She should contact the adjoining property owner and split the cost with them.

Mr. Moreno informed all that the Lions Club has placed a metal recycling bin by the 100,000 gallon water tower. He also asked council if they would approve having clothing recycling bins by the water tower for clothes, shoes, linens, which council approved.

With no further business meeting was adjourned at 8:09 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 19, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne-via phone	Joseph Moreno
	Karen Hoersten -via video	WD Miller
Solicitor:	Theresa Von Sossan - via video	
Presiding:	Ronald N. Miller presiding	

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the April 27, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Mr. Markward. Vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Quotes for concrete repairs at the Municipal Building/Fire Station were obtained. Mr. Leis moved to accept the lowest bidder and hire Lawhorn Concrete Construction at a cost of \$5000.00 second by Mr. Byrne. Vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Mr. Leis moved to approve a donation of \$1500.00 to the Putnam County CIC, second by Mr. Moreno. Vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Council discussed the proposition of leasing/purchasing the trucking building on East Main Street. After much discussion council thought purchase was the way to go, but felt this was not a good time to make any big purchases.

Then Council discussed paving the Main Alley between W. Second Street and W. Third Street. Since this alley had some damage from the Main Storm Line project and council chose to pave this alley not the property owners, Mr. Leis moved that the Village would pay for this second by Mr. Moreno. Vote: Moreno, yes; Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Mrs. Hoersten received quotes for installation of seven new street lights on East Main Street. Insight EQ/Kramer will do the boring for \$6000.00. Sarka Electric will install the electrical for \$9000.00, and K&L Ready Mix will donate needed concrete.

Mr. Leis asked council if they wish to allow the summer baseball programs to continue this summer. After much discussion of the COVID 19 requirements from the Health Department all agreed there is too much liability for the Park Board and Village to allow programs and shelter house rentals this summer. "Use at your own risk" will be posted in the park.

Mr. Miller discussed the 15kW Generac Generator that the Village of Arlington is gifting to the Village. Resolution No. 2020-05 Acknowledging Acceptance of Generator was read. Mr. Moreno moved to approve Resolution 2020-05 as read second by Mr. Leis. Roll call vote: Leis, yes; Markward, yes; Hoersten, yes; Byrne, yes; Miller, yes; & Moreno, yes.

Miller Contracting Group will be finishing the Main Storm Line project with paving hopefully this week.

Council discussed recycling issues with in the Village. They also discussed COVID 19 PPE equipment and protocols when mandatory provisions end.

RECORD OF PROCEEDINGS

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Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held May 19, 2020


20

BPA report:

- ❖ The 200,000 gallon water tower cleaning should be starting next week.
- ❖ Pads on the 100,000 gallon water tower is being checked for repairs.
- ❖ Trailers on East Third Street have been disconnected from water & sewer.
- ❖ Poggemeyer Design gave a quote to do a study on upgrades for the sewer plant quoted price of \$7200. Board would rather use that money to upgrade the flight drives.
- ❖ Contacted Artesian of Pioneer for suggestions for Well #7. Possibly camera well for start & end of sulfur line. May drill well next to #7 past sulfur line, use #7 pump & parts, then abandon well #7.

Budget for 2021 will be approve next meeting. Information will be sent out to council prior to the meeting for questions/comments.

With no further business meeting was adjourned at 8:30 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

June 22, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno -- excused absent
	Karen Hoersten	WD Miller
Solicitor:	Theresa Von Sosson	
Presiding:	Ronald N. Miller presiding	

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the May 19, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Mr. Leis. Vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Mr. Miller moved to pay M&W Trailers \$11.06 for a hood latch on Service Van #116, second by Mrs. Hoersten. Vote: Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes. Markward abstained.

At this time Jim & Tim Miller, and Karen CFO & Mark project manager from Van Wert Health were welcomed to the meeting. They were present to show council plans for a proposed medical building on East Main Street. They will be applying for a CRA & TIF with the Village.

BPA report from Dan Honigford & Phil Hilers:

- ❖ The 200,000 gallon water tower cleaning is finished with new hatch installed.
- ❖ Tower will need to be flushed.
- ❖ 200,000 gallon tower will need to have the exterior painted. Budget for 2025.
- ❖ Well #7: Still researching. Suggested peroxide may be added. Will be used for emergency back up well.
- ❖ Flight drives still checking on. Board felt \$7200 quote from Poggemeyer would be better spent on replacing drives.
- ❖ Board felt another employee is needed in Utilities to assist Chad. They also felt Chad should have an increase in wages since he assumed all responsibilities for the utilities when Steve retired.

Mrs. Hoersten moved to increase Chad Knippen's wages to \$20.00 per hour effective immediately. Mr. Leis seconds this motion. Vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Theresa VonSossan informed all that Vaughn Horstman has contacted her about selling his building on Progressive Drive. Theresa reminded him of his purchase agreement requirements when it comes to selling this property.

At this time Resolution #2020-06 the 2021 Year Budget was read and discussed. Mr. Leis moved to accept Resolution #2020-06 as read second by Mr. Markward. Roll call vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Jason Swint and Connie Rhodes of the Ottoville EMS joined the meeting. They were present to request repairs & updates to the interior of the EMS bay in the Municipal Building. Council suggested they get quotes and bring them back to the meeting.

Mr. Markward informed all that he obtained a quote from Adam Wannemacher to remove three trees cost of \$1100.00. He then moved to accept this quote second by Mr. Byrne. Vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

RECORD OF PROCEEDINGS

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Village of Ottoville Council

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Held

June 22, 2020

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Mrs. Hoersten moved to accept quotes for installation of seven new street lights on East Main Street: Insight EQ/Kramer for boring cost not to exceed \$7000.00, Sarka Electric to install the electrical cost of \$9000.00, and K&L Ready Mix to donate needed concrete. This motion was second by Mr. Byrne. Vote: Markward, yes; Miller, yes; Leis, yes; Byrne, yes; & Hoersten, yes.

Sidewalk repairs were discussed.

Church Street project is finished and final bill will be coming.

With no further business meeting was adjourned at 8:20 p.m.

Ronald N Miller
Mayor

James M Wammacher
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held July 27, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne -excused absent	Joseph Moreno
	Karen Hoersten	WD Miller
Solicitor:	Theresa Von Sosson	
Presiding:	Ronald N. Miller presiding	

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the June 22, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Mr. Moreno. Vote: Markward, yes; Miller, yes; Leis, yes; Moreno, yes; & Hoersten, yes.

Mr. Leis moved to pay M&W Trailers \$118.76 for a water valve key, second by Mr. Moreno. Vote: Miller, yes; Leis, yes; Moreno, yes; & Hoersten, yes. Markward abstained.

Council was informed that Anthem Life Insurance will renew for a year with no increase in premiums.

Mr. Moreno moved to approve the Zoning Board's recommendation to rezone Village Salon from residential to commercial second by Mrs. Hoersten. Vote: Markward, yes; Miller, yes; Leis, yes; Moreno, yes; & Hoersten, yes.

The Ottoville Hardware has requested the Village vacate the alley between their business and the old Village Market. The phone company will be contacted to see if they have any utilities in this alley. The Village Solicitor will check the process for this vacating.

BPA report from Dan Honigford & Phil Hilvers:

- ❖ Chad contacted Hawkins about using peroxide in Well #7 to remove sulfur. They are still checking to see what route would be the best.
- ❖ Still waiting on quotes to run water to the OTEC building behind the mill.
- ❖ Board discussed hiring another employee to assist the Chad with staffing the sewer and water plants. Council felt contracted services is the way to go at this time.
- ❖ The Trimble recording system still has not been dumped into the computer due to a software issue. EJ Prescott quoted a price of \$3500 to assist. Mr. Moreno will check this out before we hire EJ Prescott.

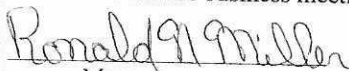
Mr. Leis informed all that the Park Carnival for this year has been cancelled due to the COVID 19. The park board is checking into other projects to raise money for the park.


Quotes were presented from Lawhorn Construction to repair sidewalks. \$5000.00 has been budgeted for this year for sidewalks so this list will be reviewed to see which may be done this year yet.

The weed ordinance will be sent to Dana Fraizer.

After much discussion Mr. Moreno moved to approve the Max Street Storm Sewer project and accept the Ohio Public Works Commission \$192,752.00 loan monies. Mr. Leis second this motion. Vote: Markward, yes; Miller, yes; Leis, yes; Moreno, yes; & Hoersten, yes.

With no further business meeting was adjourned at 8:21 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

0467

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 5, 2020 20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 8:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	William D. Miller -absent	Karen Hoersten

No Solicitor

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.


At 8:02pm Mr. Leis moved to enter into executive session to discuss the acquisition of property and include Mayor Miller and Fiscal Officer. Mr. Moreno seconds this motion. Vote: Byrne, yes; Hoersten, yes; Moreno, yes; Markward, yes; Leis, yes.

At 8:30pm the special meeting resumed.

Mr. Leis moved to offer \$70,000.00 to purchase the home at 390 West Third Street, Parcel# 27-039190.0000. Mr. Markward second this motion. Vote: Byrne, yes; Hoersten, yes; Moreno, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 8:31 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held August 10, 2020 20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne - absent	Joseph Moreno
	William D. Miller	Karen Hoersten

No Solicitor


Presiding: Ronald N. Miller, Mayor


The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to discuss the purchase of property located at 390 West Third Street, Parcel# 27-039190.0000. Council felt this property would benefit the Village possibly as green space entrance to the park, or for construction of a maintenance building.

After discussion Mr. Moreno moved to purchase the property located at 390 West Third Street, Parcel# 27-039190.0000 at a cost of \$74,500.00, second by Mr. Leis. Vote: Miller, yes; Hoersten, yes; Moreno, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 7:07 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 24, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne -excused absent	Joseph Moreno
	Karen Hoersten- excused absent	WD Miller

Solicitor: Theresa Von Sosson- via phone

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the July 27, 2020 regular meeting and August 5 & 10, 2020 special meetings were provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Ordinance #2020-02 ODOT legislation to mill and pave asphalt on US224 throughout the Village in year 2021 was read. Mr. Miller moved to suspend the rules and declare Ordinance #2020-02 as an emergency second by Mr. Moreno. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Then Mr. Moreno moved to approve Ordinance #2020-02 as read second by Mr. Miller. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Resolution #2020-07 Resolution accepting amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, was read. Mr. Moreno moved to approve Resolution #2020-07 as read second by Mr. Leis. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Resolution #2020-08, Resolution accepting deed and authorizing payment for purchase of Real Estate was read. Mr. Leis move to approve Resolution #2020-08 as read second by Mr. Markward. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Resolution #2020-09, Resolution Authorizing Mayor to prepare and submit an application to participate in the Ohio Public works Commission (OPWC) State Capital Improvements and/or Local Transportation Improvement Program(s) and to execute contracts as required for Second Street Storm Sewer project was read. Mr. Miller moved to approve Resolution #2020-09 as read second by Mr. Moreno. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Resolution #2020-10, Then & Now PO \$75,000.00 to purchase 390 W. Third Street was read. Mr. Moreno moved to approve Resolution #2020-10 as read second by Mr. Miller. Roll call vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Mr. Leis moved to approve the change orders for the Main Alley Storm Sewer project cost of \$22,956.09 second by Mr. Markward. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Then Mr. Miller moved to pay Miller Contracting Group the Village share of payment #3 for the Main Alley Storm Sewer project cost of \$14,270.81, second by Mr. Moreno. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

At this time Dawn Maag candidate for Putnam County Recorder was welcomed to the meeting. She was present to introduce herself to council.

Mr. Mike Borer candidate was present to introduce himself and inform all that he was on the November ballot to remain Putnam County Probate Juvenile Judge.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

August 24, 2020

20

The Ottoville Hardware has requested the Village vacate or give an easement for the alley between their business and the old Village Market. After discussion with The Village Solicitor, Mr. Leis moved to grant a temporary easement for a year, with the understanding that the Ottoville Hardware will start the vacating process and eventually complete the vacating. This motion was second by Mr. Moreno. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

BPA report from Dan Honigford & Phil Hilvers:

- ❖ Joe will check the Trimble recording system to see if he can download information onto the computer
- ❖ Water break on Fourth & S. West Canal on a Sunday August 19. The invoice was "contracted overtime".
- ❖ Still waiting on call back from Hawkins with suggestions about using peroxide in Well #7 to remove sulfur.
- ❖ Dan & WD met with Chad to discuss assistance at water & sewer plants.
- ❖ Phil Hilvers informed all that he is retiring from the BPA board effective August 31, 2020.

Dan Honigford informed all that the Turtle Races have been cancelled for this year. The firemen will be holding a chicken dinner carry out on Sunday September 20, 2020.

Mr. Markward discussed the removal of bushes and brush by the Village maintenance workers from the property next to Progressive Drive. After discussion Mr. Markward moved to invoice the property owner \$100.00 for this service second by Mr. Leis. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Mr. Leis presented quotes from Lawhorn Construction to repair 217 feet of sidewalks on N. West Canal cost of \$9800.00, and 108 feet on Westwood Street cost of \$5400.00. Mr. Leis moved to proceed with these two jobs second by Mr. Moreno. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

Mr. Moreno reported that he was contacted by Bill Heitmeyer. He purchased a home located at 183 Max Street. He would like to extend the driveway to the south and have trees removed so he can park a camper. After discussion council felt he could stone it but no concrete since there is a waterline located in the east and west easement. Also, the Village would not remove the trees since they are not on Village property.

The quote was presented from M&W Construction to replace part of the roof on the Village Municipal Center coordinated with part on Immaculate Conception office & hallway. This job has been included into the 2021 budget. Mr. Moreno moved to accept the proposal for the Village's half of this project cost of \$21,081.50, second by Mr. Leis. Vote: Markward, yes; Miller, yes; Leis, yes; & Moreno, yes.

All were informed that the Putnam County District Library has received a grant. The plan is to install a "mail box" type of closet for patrons to receive books ordered, when the Municipal Center is open but the Ottoville Library is not. Further information is forth coming.

With no further business meeting was adjourned at 8:10 p.m.

Ronald N Miller
Mayor

Jeannette M. Wimmer
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO 10146

Held

September 28, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis-absent excused
	Carl Byrne	Joseph Moreno
	Karen Hoersten	WD Miller

Solicitor: Theresa Von Sosson-absent

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the August 24, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written.

Mr. Markward moved to approve bills presented for payment (see register attached), second by Mr. Moreno. Vote: Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Moreno moved to approve the annual transfers from the General Fund, \$2000.00 to Water Reserve Fund, \$4000.00 to Sewer Reserve Fund, & \$2,500.00 to Police Fund. Mrs. Hoersten seconds this motion. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

The Fire contract with the four townships was discussed. All utilities will be considered before approving the Mayor to sign.

Mr. Moreno moved to advertise to cash rent Village owned farmland second by Mr. Miller. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

Chief Herrick discussed purchasing Lexipol Consulting Services to update policy & procedures, receive police updates, Ohio policy updates, & training modules. Mr. Moreno moved to approve this purchase second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

Chief Herrick also informed all that he will be looking into purchasing computers for the cruisers. The Putnam County Sheriff's office is working on accepting "E-tickets", so he wants to be equipped for this.

Grant Bradford, part-time police officer has quit and received a full time job elsewhere.

Melanie Bullinger & Jeff Aversch from the Ottoville VFW were welcomed to the meeting. They were present to request permission from council to hang Veterans flags on the street poles. These flags will be sold to families of Veterans for \$150.00 each through the Putnam County Veterans Commission. Mr. Moreno moved to approve this request second by Mr. Byrne. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

Mike Leach was present to request permission from Council to drive his UTV on Village streets. After discussion council told him they will research this request and decide at a later date.

Brian Goubeaux of Choice One Engineering was present to discuss the Round 35 Issue I grant applications. The Village did not receive any funding for Second Street Storm Sewer project this round. We will reapply next year and also find a smaller project to apply for. Engineering for the Max Street Storm Sewer project is progressing. Bidding will be done in November. Ottawa Village will run a camera through this storm sewer line it to see where it is broke down.

After discussion, Mr. Markward moved to approve diagonal parking on the south side of Main Street next to Dr. Siefker's dentist office. This motion was second by Mr. Moreno. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes. A handicap parking spot will also be painted on the west side of the building.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

September 28, 2020

20

Trick or Treat will be held Friday October 30, 2020 from 5:30pm to 7pm.

Mr. Miller moved to donate \$1000.00 to the Eagle Scout project for lights on the walk path. Mr. Moreno seconds this motion. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

All were informed that a representative is needed to represent the Village at the Putnam County Port Authority meetings since Roger Miller has passed away. Mayor Miller will fill in until someone is appointed. Also a Putnam County CIC representative will be needed at the beginning of next year. Philip Hilvers will be resigning at the end of this year.

BPA report from Dan Honigford:

- ❖ Ryan Calvelage was approved by the Board to fill Philip Hilvers vacant position. Mr. Moreno moved to accept this appointment second by Mr. Markward. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes; & Byrne, yes. Ryan was present at council meeting.
- ❖ BPA meetings will be changed to the third Wednesday of the month at 7pm.
- ❖ Water break at Walnut Street and Fifth Street.
- ❖ Jim Schweller's water & sewer taps are completed.
- ❖ Labor Day the VSD on the #3 sewer pump quit. Todd Schweller from Schweller Electric was contacted. He noted that this pump is approximately 15 years old and there is no support on these pumps. He suggested replacing these drives. He will get a price to replace the variable speed drives on all these pumps.
- ❖ Fire hydrants will be flushed next week.
- ❖ Sludge will be hauled before the end of the year. Approximately 15 loads.
- ❖ Well #7 is still being assessed as to what can be done. Can be used as a back up.
- ❖ Joe downloaded the Trimble System information onto the computer.
- ❖ Meters have been read with no problems.
- ❖ Still working to obtain quotes to replace flight drives.
- ❖ The portable diesel pump will be started and tested.

At 8:20pm Mr. Moreno moved to go into executive session to discuss retirement of personnel, second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

At 8:23pm the regular meeting resumed with no decisions made.

Council agreed to have the trees south of the fire station cut down by Village maintenance personnel due to they are effecting the sidewalks.

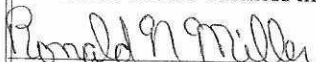
Mrs. Hoersten informed all that the contractors will start installing the new street lights in October.

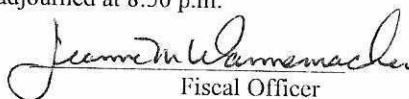
Property owners along US224/N. West Canal Street will be contacted and informed of the cost due from them for the new sidewalk next to their properties. This side walk will extend from Second Street north to Dr. Siefker's property, on the west side of US224.

At 8:38pm Carl Byrne left the meeting.

Mr. Miller moved to give permission to the Ottoville Chamber of Commerce to give \$500.00 from the Christmas light fund to the Ottoville Community Service Club accepting donations for a Christmas manger. Mr. Moreno seconds this motion. Vote: Hoersten, yes; Markward, yes; Miller, yes; & Moreno, yes.

With no further business meeting was adjourned at 8:50 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

September 28, 2020

20

Trick or Treat will be held Friday October 30, 2020 from 5:30pm to 7pm.

Mr. Miller moved to donate \$1000.00 to the Eagle Scout project for lights on the walk path. Mr. Moreno seconds this motion. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

All were informed that a representative is needed to represent the Village at the Putnam County Port Authority meetings since Roger Miller has passed away. Mayor Miller will fill in until someone is appointed. Also a Putnam County CIC representative will be needed at the beginning of next year. Philip Hilvers will be resigning at the end of this year.

BPA report from Dan Honigford:

- ❖ Ryan Calvelage was approved by the Board to fill Philip Hilvers vacant position. Mr. Moreno moved to accept this appointment second by Mr. Markward. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes; & Byrne, yes. Ryan was present at council meeting.
- ❖ BPA meetings will be changed to the third Wednesday of the month at 7pm.
- ❖ Water break at Walnut Street and Fifth Street.
- ❖ Jim Schweller's water & sewer taps are completed.
- ❖ Labor Day the VSD on the #3 sewer pump quit. Todd Schweller from Schweller Electric was contacted. He noted that this pump is approximately 15 years old and there is no support on these pumps. He suggested replacing these drives. He will get a price to replace the variable speed drives on all these pumps.
- ❖ Fire hydrants will be flushed next week.
- ❖ Sludge will be hauled before the end of the year. Approximately 15 loads.
- ❖ Well #7 is still being assessed as to what can be done. Can be used as a back up.
- ❖ Joe downloaded the Trimble System information onto the computer.
- ❖ Meters have been read with no problems.
- ❖ Still working to obtain quotes to replace flight drives.
- ❖ The portable diesel pump will be started and tested.

At 8:20pm Mr. Moreno moved to go into executive session to discuss retirement of personnel, second by Mrs. Hoersten. Vote: Hoersten, yes; Markward, yes; Miller, yes; Moreno, yes & Byrne, yes.

At 8:23pm the regular meeting resumed with no decisions made.

Council agreed to have the trees south of the fire station cut down by Village maintenance personnel due to they are effecting the sidewalks.

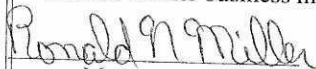
Mrs. Hoersten informed all that the contractors will start installing the new street lights in October.

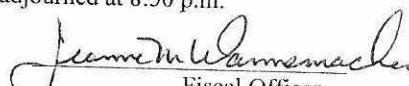
Property owners along US224/N. West Canal Street will be contacted and informed of the cost due from them for the new sidewalk next to their properties. This side walk will extend from Second Street north to Dr. Siefker's property, on the west side of US224.

At 8:38pm Carl Byrne left the meeting.

Mr. Miller moved to give permission to the Ottoville Chamber of Commerce to give \$500.00 from the Christmas light fund to the Ottoville Community Service Club accepting donations for a Christmas manger. Mr. Moreno seconds this motion. Vote: Hoersten, yes; Markward, yes; Miller, yes; & Moreno, yes.

With no further business meeting was adjourned at 8:50 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held

October 26, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
Carl Byrne Joseph Moreno
Karen Hoersten WD Miller

Solicitor: Theresa Von Sosson

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the September 28, 2020 regular meeting was provided to each Council member prior to the meeting and approved as written, motion by Mr. Moreno second by Mr. Byrne.

Mr. Moreno moved to approve bills presented for payment (see register attached), second by Mr. Byrne. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Bids to cash rent Village 31.75 acres of farm ground:

- o Top Sealed Bid: 8 bids, Wayne Gasser \$201 per Acre
- o Additional Floor Bids:
 - Verhoff Farms \$210
 - Horstman Bros - \$220
 - Verhoff Farms -\$222
 - Horstman Bros - \$225
 - Verhoff Farms -\$227
 - Horstman Bros \$230 per acre

Mr. Moreno moved to accept Horstman Brothers bid at \$230 per acre, seconded by Mr. Leis. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Request on behalf of Fiscal Officer to Transfer 60k from the General Fund to the Street Construction Fund to help cover the paving costs. Mr. Leis moved and Mr. Miller second this motion. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Leis moved to pay Wards Construction (\$68,303k) for paving second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Resolution #2020-11 Then & Now Purchase Order for Super Laundry \$7271.68 (turn out gear dryer, and installation) was read. Mr. Leis moved to approve Resolution #2020-11 as read second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Leis moved to pay Super Laundry in the amount of \$7271.68 second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Leis moved to approve the first reading of Ordinance #2020-03, Ordinance for ODOT agreement for services rendered on Highways running through the Village as read second by Mr. Markward. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Police Update

- UTV discussion - Chief had discussions with Putnam County Sheriff and there are new forms and some areas have allowed them
- Inspection Form is updated to include UTV's
- Would have to meet approved guidelines
- Would need to update current Golf Cart Ordinance to include UTV's

Held

October 26, 2020

20

- Wording would need to be specific around what a UTV is and have to come from the OEM with the bed - not something that someone fabricated and then installed onto their machine
- Would NOT include ATV's, Four Wheelers, Dirk Bikes or other "Side-by-Side" vehicles
- Need to update form to insurance proof
- Joe to take a look at the Ordinance and get it modified for next meeting

COVID-19: William Miller - counsel agreed to pay Mr. Miller his 2 days and reimburse the 2 sick days. Council also agreed to give Mr. Koester his 6 days of sick time back

Fire Township Agreement: Council agreed to keep the split at 40/60 ratio - Village paying 60% of expenses for Natural Gas. Mr. Moreno moved to approve the Mayor permission to sign the agreement second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

The Village is still looking for a Putnam County CIC and Port Authority representative for Village.

BPA - Dan Honingford

- Hydrants were flushed last week. 10 hydrants which don't drain were pumped out. EJ Prescott will be repairing one hydrant that keeps filling up. Valves were also exercised while flushing hydrants.
- Haviland Energy hauled out 11 loads of sludge.
- Progressive Stamping back flow was checked. They questioned the possibility of extending the 12" water line that is south of the factory. Their 2" line that runs to the southeast end of the building is not enough pressure for the manufacturing they are doing. The board discussed the costs and revenue to the Village if the 12" line is extended. Chad will price materials and get quotes for the labor to install.
- The Board discussed the quote from National Water Service to clean, inspect, & repair the aerators, cost of \$2750.00. This may help with well #7 and the sulfur issue. Chad will check and see what size and cost if it is possible, to install an aerator on well#7 to try and remove the sulfur from the water coming out of the well.
- Board would like to see the transfers increased from \$8000 to \$10,000 and \$4000 to \$6000 in the Sewer and Water accounts. Would like to see additional cash coming in to help operating and eventually need to start replacing water lines

Mr. Markward & Mr. Byrne no report.

Mrs. Hoersten reported: street light project has started but doesn't know a timeline of finishing

Property & Liability Insurance went up \$1342 from last year to \$16,474. Mr. Leis moved to approve renewal with Stolly Insurance second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Miller reported on Sidewalk: WD will contact Jim Niedeckens lawyer and clarify the concrete project in that the cost does not include curbing. Will convey that it is an option to not do the sidewalk and that we would still replace curbing and pour up to existing sidewalk. Will reach out to the other 3 businesses and ensure they understand the situation with sidewalk and curbing.

Mr. Moreno reported: Park is about to wrap up - Barry will keep an eye on temps for closing concession stand bathrooms. Safety guidelines/suggestions for trick or treating on Village website and Facebook.

Mrs. VonSossion reported: Chamber is looking at some options for projects. Town beautification was a subject. Flower pots on lamp posts would be an ideal place to start; if Chamber approves this project the Chamber would then look to get agreement with the Village

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

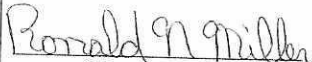
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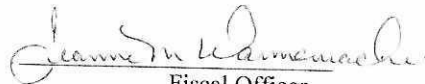
October 26, 2020

20

Mrs. VonSossan reported: Chamber is looking at some options for projects. Town beautification was a subject. Flower pots on lamp posts would be an ideal place to start; if Chamber approves this project the Chamber would then look to get agreement with the Village to have the pots hung and taken down. Chamber realizes they would have to a lot money for the hiring of someone to water the plants and potentially provide equipment.

With no further business meeting was adjourned at 8:45p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO 10146

Held

November 12, 2020

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at noon.

Present	Jerold Markward Carl Byrne William D. Miller	Darren Leis Joseph Moreno –absent excused Karen Hoersten – absent excused
No Solicitor		

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to approve resolutions, payments, & tearing down house located at 390 West Third Street, Parcel# 27-039190.0000.

After discussion Mr. Leis moved to accept the quote from Go Green for demolition and removal of vacant house located at 390 West Third Street, quoted price of \$7,950.00, second by Mr. Miller. Vote: Miller, yes; Byrne, yes; Markward, yes; Leis, yes.


Resolution #2020-12 a resolution requesting "Coronavirus aid, relief, and economic security act", also known as "Cares Act", funding to be distributed by Putnam County and declaring such funds shall be used only for allowable purposes, and declaring an emergency, was read and reviewed by Village Solicitor. Mr. Miller moved to accept Resolution #2020-12 as read second by Mr. Leis. Roll call vote: Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

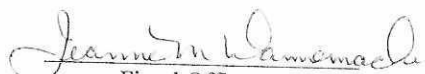
Resolution #2020-13 then and now purchase order to Van Wert Fire Equipment Co. for four sets of turnout gear cost of \$11,814.49, was read. Mr. Leis moved to accept Resolution #2020-13 as read, second by Mr. Byrne. Roll call vote: Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

Then Mr. Leis moved to approve the payment of \$11,814.49 to Van Wert Fire Equipment Co. for 4 sets of turnout gear second by Mr. Markward. Vote: Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

Mr. Miller moved to approve the second reading of Ordinance #2020-03 ODOT agreement for services rendered on highways running through the Village. Mr. Byrne seconds this motion. Vote: Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 12:15 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

November 17, 2020

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 6:30pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	William D. Miller	Karen Hoersten – absent excused

Solicitor: Theresa VonSosson

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to approve encumbering the total amount of monies from the "Coronavirus Aid, Relief, and Economic Security Act", also known as "Cares Act", funding distributed by Putnam County to be used only for allowable purposes and reviewed by the Village Solicitor. Mr. Moreno moved to accept this encumbered amount of \$76,681.80 second by Mr. Miller. Roll call vote: Moreno, yes; Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 7:04 p.m.

Ronald N. Miller
Mayor

Joanna W. Wamacher
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

November 17, 2020

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 6:30pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	William D. Miller	Karen Hoersten – absent excused

Solicitor: Theresa VonSosson

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to approve encumbering the total amount of monies from the "Coronavirus Aid, Relief, and Economic Security Act", also known as "Cares Act", funding distributed by Putnam County to be used only for allowable purposes and reviewed by the Village Solicitor. Mr. Moreno moved to accept this encumbered amount of \$76,681.80 second by Mr. Miller. Roll call vote: Moreno, yes; Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 7:04 p.m.

Ronald N. Miller
Mayor

Joanna W. Wamacher
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

November 23, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward Carl Byrne Karen Hoersten	Darren Leis Joseph Moreno WD Miller
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Solicitor: Theresa Von Sosson

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the October 26, 2020 regular meeting, November 12, 2020, & November 17, 2020 special meetings were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Due to change orders, and amend certificate of estimated resources and appropriations Resolution #2020-14 Then & Now Purchase Order for Miller Contracting Group \$22,956.34 (OPWC payment for the Main Alley Storm line project) was read. Mr. Miller moved to approve Resolution #2020-14 as read second by Mrs. Hoersten. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Markward moved to approve payment to Miller Contracting Group in the amount of \$144,293.71 second by Mr. Byrne. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Moreno moved to approve Coronavirus relief funds to reimburse the General Fund for Police wages and Ohio Police & Fire Pension Fund for the employer share, total \$76,681.80, second by Mr. Leis. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Jim Bendele was present to inform council of the application to vacate the alley between the old Village Market and the Ottoville Hardware. The Hardware has placed pallets in the alley to protect the public from driving through this alley and hitting the gas unit. Their plan is to install lights and a breezeway for access to & from both buildings.

Mr. Bendele also requested council replace the stop sign at Sixth Street & Gilbert Lane with a yield sign. He also asked that a tile be placed in the swale from the SR189 ditch approximately 200 feet to the west to alleviate water flooding into this addition. Council will review these requests.

Mr. Byrne moved to approve the first reading of Ordinance #2020-04, Ordinance for vacating alley between the Ottoville Hardware and the Village Market building as read, second by Mr. Miller. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Miller moved to approve the Ordinance #2020-03, Ordinance for ODOT agreement for services rendered on Highways running through the Village as read the third time, second by Mr. Moreno. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Chief Herrick informed council that he has hired Deputy Sara Brown Puckett to join the Ottoville Police Department.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

November 23, 2020

20

Brian Goubeaux from Choice One Engineering was welcomed to the meeting. He was present to update council on the Max Street Storm Sewer project. The Village will advertise to bid this project on December 2nd and 9th, then open bids after that.

Carol Engel was present to ask council to address the issue of a pit bull that runs in the park unleashed. She was concerned for other pets & children's safety. Chief Herrick has previously contacted the Dog Warden. Council will look into an Ordinance to address this issue.

Mr. Moreno will update UTV ordinance and forward to Solicitor for approval before presenting to council. He noted that there is no information concerning the Eagle Scout lights project.

Mr. Honigford gave a BPA report:

- The clear wells were cleaned.
- Hunt Engineering inspected the sewer plant and gave some suggestions for updates. He will look into costs & grant monies, and well #7 fixes.

Mr. Markward reported that one tree south of the fire house has been removed and the other will be done in the near future.

Mrs. Hoersten gave an update on the street light project. (7 lights)

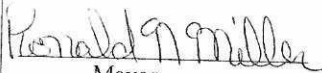
Mr. Leis presented two quotes to mulch the brush pile: Tawa Landscaping \$3650.00 & Go Green \$3298.00. Mr. Leis moved to hire Tawa Landscaping since last time they did a much better job than Go Green. Mr. Miller seconds this motion. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes. It was also suggested to place a barrel for the plastic bags residents leave at the mulch pile.

Mr. Miller reported on Sidewalk: Niedecken property will not have the sidewalk replaced just the curb. Farmers Insurance sidewalk will be replaced. Lawhorn concrete is behind schedule so this job and the Westwood Drive curbing may not be done until next year.

Council agreed they would not hold a Christmas party this year due to the pandemic.

Last business of the night, Sargent Miller was present to inform all that he will be having surgery after the first of the year so he will be off work beginning December 23rd until further notice.

With no further business meeting was adjourned at 8:49p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held

December 3, 2020

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 12:30pm.

Present	Jerold Markward	Darren Leis
	Carl Byrne	Joseph Moreno
	William D. Miller	Karen Hoersten

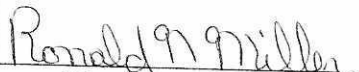
Solicitor:

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to approve encumbering and amending the certificate of estimated resources & appropriations, the total amount of monies from the "Coronavirus Aid, Relief, and Economic Security Act", also known as "Cares Act", funding distributed by Putnam County to be used only for allowable purposes. Mr. Moreno moved to accept this encumbered amount of \$60,962.59 second by Mr. Leis. Vote: Hoersten, yes; Moreno, yes; Miller, yes; Byrne, yes; Markward, yes; Leis, yes.

With no more business meeting was adjourned at 1:04 p.m.


Mayor


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held

December 22, 2020

20

Members of Village Council met this day in Special session in Council chambers, Municipal Center of Ottoville, Ohio at 12:30pm.

Present	Jerold Markward	Darren Leis-absent excused
	Carl Byrne-absent excused	Joseph Moreno
	William D. Miller	Karen Hoersten

Solicitor:

Presiding: Ronald N. Miller, Mayor

The meeting was opened with members reciting the Pledge of Allegiance. There were no minutes or bills to present.

This meeting was called to review Coronavirus Relief Fund expenditures.

Mr. Moreno moved to approve the payment of \$76,681.80 to the General Fund from the Coronavirus Relief Fund (2151) and the receipt into the General Fund of \$76,681.80 from the Coronavirus Relief Fund to cover police wages and Ohio Police & Fire Pension Fund payments from March 1st, 2020 through December 30, 2020. This motion was second by Mr. Miller. Vote: Hoersten, yes; Moreno, yes; Miller, yes; Markward, yes.

With no more business meeting was adjourned at 12:55 p.m.

Ronald N. Miller
Mayor

Jeannette W. Wommersley
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

December 28, 2020

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward Carl Byrne Karen Hoersten	Darren Leis Joseph Moreno WD Miller
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Solicitor: Theresa Von Sosson

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the November 23, 2020 regular meeting, December 3, 2020, & December 22, 2020 special meetings were provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached) including Go Green \$11250.00 & Sarka Electric \$10547.23, second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Resolution 2020-15, Temporary Appropriations for 2021 was read: General Fund \$20,000.00, Street Construction Fund \$20,000.00, Water Fund \$20,000.00, and Sewer Fund \$20,000.00. Total \$80,000.00. Mr. Leis moved to approve Resolution 202-15 as read second by Mr. Moreno. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

The first meeting of the 2021 year will be held January 11, 2021 at 5:30pm.

Brian Goubaux from Choice One Engineering was welcomed to the meeting. He was present to update council on the bids that came in for the Max Street Storm Sewer project. Mr. Moreno moved to accept the base bid and alternate from Hohenbrink Excavating LLC total cost of \$227,596.01, second by Mr. Miller. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mr. Moreno presented a draft ordinance to regulate UTV's within the Village.

Council discussed an Ordinance to require dogs to be on leashes. This will be looked into.

Mr. Honigford gave a BPA report:

- The Aerator was inspected. A good cleaning will be done when the weather warms.
- The blower motor at the sewer plant failed and is being repaired. A spare was installed.
- There was discussion of property annexing into the Village, the need for utilities, and costs.

Council discussed having the fire hydrants painted.

Mr. Byrne turned in his resignation from council effective December 31, 2020. He was thanked for his 19 years on council.

Mrs. Hoersten informed all that the street light project is finished. (7 lights)

After presenting quotes, Mr. Miller moved to purchase a 2021 Chevy 3500 for the utility department to help with social distancing for the two workers who work at the water & sewer plants, quoted cost of \$53,261.00. This price includes the Chassis from Lee Kinstle GM Sales and Service cost of \$27,161.00 and the box from Kalida Truck Equipment cost of \$26,100.00. Mr. Moreno seconds this motion. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

December 28, 2020

20

Mr. Moreno presented a quote for audio/visual equipment for council chambers. Equipment cost is \$3499.85 with installation being extra approximate \$500. Mr. Moreno moved to proceed with this expenditure, second by Mr. Leis. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

At 7:38pm Mr. Moreno moved to go into executive session to consider the appointment of a public employee, and compensation of public employees, and include the Mayor and Village Solicitor. Mr. Leis second this motion. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

At 8:10pm the regular meeting resumed. Mr. Moreno moved to appoint Dan Honigford to Carl Byrne's council seat to finish his term, second by Mr. Markward. Vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

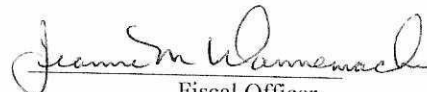
Resolution 2020-16 Pay increases for the 2021 year, was read. Mr. Moreno moved to approve Resolution 2020-16 as read second by Mr. Leis. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Mrs. Hoersten moved to approve the second reading of Ordinance #2020-04, Ordinance for vacating alley between the Ottoville Hardware and the Village Market building as read, second by Mr. Byrne. Roll call vote: Leis, yes; Markward, yes; Miller, yes; Byrne, yes; Moreno, yes; & Hoersten, yes.

Theresa Von Sossan informed all she is working on zoning change for the Village Salon/Spa property.

With no further business meeting was adjourned at 8:16p.m.


Mayor


Fiscal Officer