

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ **April 27, 2026** _____ 20 _____

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jim Wannemacher Sarah Zeller Joe Moreno	Daniel Honigford Adria Petrick Matt Wannemacher
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Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The March 23, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Matt Wannemacher moved to approve bills presented for payment (see register attached) seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Mr. Honigford moved to approve the financial reports presented prior to the meeting seconded by Mr. Moreno. A vote of six yeses passed this motion.

Welcomed Guests

- Invitation to tonight's meeting was extended to owner of Hartzog Contruction to discuss the damages of a light pole at 224 E Main Street. Because no attendees were present, council advised fiscal officer to send police report and invoice to village's insurance agent, Stolly Insurance to file a claim.

Fire Department

- The VFIS property and casualty insurance policy was emailed prior to meeting. After reviewing, Mr. Moreno moved to accept the \$9449 annual renewal seconded by Mr. Jim Wannemacher. A vote of six yeses passed this motion.

Police

- Mr. Moreno moved to approve Lawrence Nelson-Wallace as new part time police officer starting date of April 15, 2026 seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- After discussion of Mr. Wallace's qualifications which include; evidence technician, OC (pepper spray) instructor, and taser instructor, Mr. Moreno moved to pay Mr. Wallace \$24 per hour seconded by Mrs. Petrick with the expectation he will get the evidence area audit ready. A vote of six yeses passed this motion.

BPA

- The new blower has been installed in the WWTP aeration tank. Waiting on the second to be rebuilt, then it will be installed.
- The splash pad 2" meter has been installed. The splash pad is scheduled to be installed Monday, April 20. Water bills are to be billed to the Chamber on the quarterly schedule also need to bill them for the 2" tap fee.
- The variable speed drive on pump #1 at the WWTP has been installed. The bills resulting from this, Schweller Electric and PAC Engineering, were paid via Sewer Reserve.
- Vantage Career Center is starting a class for water treatment operators. Mr. Knippen has been in contact with Vantage about adding new hire, Jordon Gudakunst, to the roster. Anticipated start date is this July. This looks to be a 40 hour, one week class.
- The water break resulting in a boil advisory has been repaired and everything is back into service.
- The Siefker Subdivision water line has been tested and is in good standing. Sarka made the sewer line connection and is ready to go.

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- Dr. Tom Siefker asked about waving the tap fees. The BPA rejected this, stating no other subdivision developer tap fees were waved.
- Mr. Moreno added that a chamber member approached him asking if the Splash Pad tap fee in addition to the RTS fees could be waived when not in operation due to the Splash Pad being a community addition and funding was through a non-profit organization. Being the BPA is the head of the water division, Mr. Moreno will ask the member to reach out to one of the BPA members.

Fiscal Officer (FO)

- Mr. Jim Wannemacher moved to approve a retroactive motion to pay Schweller Electric invoice of \$12,363.74 and PAC Engineering LLC invoice of \$5,521.25 for the WWTP drive/engineering/programing from the sewer reserve fund seconded by Mr. Moreno. A vote of six yeses passed this motion.
- FO inquired on what to do with Splash Pad invoices being billed to the village. Mr. Moreno requested copies of all invoices and credits once received and he will address them with the Ottoville Chamber of Commerce.

New & Unfinished Business

- After much discussion on the three tree quotes presented from PCK Tree Service LLC, Wannemacher Tree Service, and Tawa Tree Services, Inc. it was decided:
 - Otto Street tree at 276 Otto Street, village maintenance will remove
 - One tree at Fifth & Walnut Streets, four at Main & East Streets, and one tree at Second and Church Streets will offer the land owners a 50/50 shared removal cost. Mr. Matt Wannemacher will reach out to the land owners.
 - One tree at 201 N West Canal can be removed at the land owner's cost. Mr. Moreno will reach out to land owner.
 - When/if village receives ok from land owners, Mr. Moreno moved to approve PCK Tree Service LLC to remove the trees seconded by Mr. Matt Wannemacher. A vote of six yeses passed this motion.
- Mr. Honigford made a motion to approve the third reading of Ordinance 2026-03, CRA Legislation Amendment, seconded by Mr. Moreno. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- Mrs. Petrick made a motion to approve the first reading of Ordinance 2026-04, An Ordinance for Naming Certain Streets of the Village of Ottoville, seconded by Mrs. Zeller. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- Mr. Moreno made a motion to approve Resolution 2026-03, Putnam County 2026 Hazard Mitigation Plan as an emergency resolution to meet deadlines set by Putnam County, seconded by Mr. Jim Wannemacher. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- May council meeting will be held Monday, May 18th at 7pm due to the Memorial Holiday.
- The Insurance Committee met with Fortman and Stolly Insurance Companies to discuss employee health, vision, and dental insurances. Mr. Moreno made a motion to stay with Fortman Insurance as the village agent due to their excellent customer service and competitive pricing. The vision and dental provider will remain with Anthem. The health insurance will transfer to Medical Mutual Option 1 and add the Ameriflex HRA card. This is seconded by Mr. Matt Wannemacher. A vote of six yeses passed this motion.

Mr. Joe Moreno

- Received a voice mail from Jon Husted's office concerning the WWTP CDS grant. He will follow up with them tomorrow.
- Park clean up went well.
- Park is getting concession stands ready for the up coming season.

Mr. Jim Wannemacher

- Would like to start a tree removal fund for budgeting purposes.

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Mayor Ron Miller

- Discussion concerning the park entrance near the pickleball court and splash pad. Mayor Miller feels this is a dangerous situation with the play area and splash pad being divided by Park Drive. Options were discussed resulting in Mayor Miller will speak to the church to see if the village can close the drive between the play area and splash pad and utilize the entrance in the church parking lot.

With no further business the meeting was adjourned at 8:24 p.m.

Ronald R Miller
Mayor

Michelle T Weyrauch
Fiscal Officer