

**RECORD OF PROCEEDINGS**

Minutes of

**Village of Ottoville Council**

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held March 23, 2026 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jim Wannemacher	Daniel Honigford
	Sarah Zeller	Adria Petrick
	Joe Moreno	Matt Wannemacher

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The February 23, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mrs. Zeller moved to approve bills presented for payment (see register attached) seconded by Mr. Matt Wannemacher. A vote of six yeses passed this motion.

Mr. Jim Wannemacher moved to approve the financial reports presented prior to the meeting seconded by Mr. Moreno. A vote of six yeses passed this motion.

#### Welcomed Guests

- Dr. Tom Siefker and Troy Sallisbury gave an update on the progress of the Siefker Subdivision stating it is approximately 75% complete.
  - The names of the roads were presented as Big Green Lane which runs North and South and Park View Drive which runs East and West. Mr. Honigford moved to approve seconded by Mrs. Petrick. A vote of six yeses passed this motion.

#### Fire Department by Chief Kimmet

- During the wind storm Truck 114 had some door latch damage which has been replaced. The heater was also repaired.
- The thermostat in the fire department office needed replaced. This was taken care of by Dave Eickholt.
- Generator discussion. Chief Kimmet prefers a 40kw generator to be able to run the entire building.
  - Firehouse Sub Public Safety Grant will open April 7. Chief Kimmet will apply for this grant in the hopes to cover the cost of generator.
- Plans to burn the landscape waste pile Friday, March 27 if the weather cooperates.
- Siren will be fixed this week. The mother board which dates back to 1999 has failed. The county will be covering this cost.

#### Police

- Sergeant Barginere is sending out letters asking for donations to help cover the costs of gear lockers.
- A solicitor was in the community without the proper permits. The police department addressed and handled this issue.

#### BPA

- With the recent high winds, the WTP and WWTP both ran under generator power from Friday until Sunday afternoon. Everything ran as it should.
- The portable generator was mobilized to pump out the 66-pump station Friday night and Saturday morning.
- The fence around the school pump station is damaged. Mr. Knippen recommends it be replaced.
- There is a used rotating assembly in the 66-pump station. The price for a new rotating assembly is \$4000 and there are two of them in this pump station. Mr. Knippen suggests

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if there are any small grants available, we may want to look into upgrading this pump station. 1996 was the last year it had a major rehab.

- Both blowers for the aeration tanks at the WWTP had to be brought to Lima Armature for repairs. We are currently running on the spare. Lima Armature determined that one could be repaired and one could not. Mr. Knippen is having the one repaired for \$1700 and ordered a new one for \$7000. We cannot do without them.
- The variable speed drive for pump #1 at the WWTP failed. Mr. Knippen is working with PAC Engineering and Schweller Electric to get this replaced. A rough estimate is around \$10,000. This is also something we need and cannot do without. Mr. Davies made a motion to use the Sewer Reserve Funds to pay for these unexpected expenses seconded by Mr. Helms. The motion passed unanimously.

### Fiscal Officer

- Mr. Moreno made a motion to do the semi-annual transfers from the general fund to: water reserve, \$2,000; sewer reserve \$4,000; police \$2500; streets \$70,000, seconded by Mrs. Zeller. A vote of six yeses passed this motion.

### New & Unfinished Business

- The school pump station fence was damaged during the wind storm. Council requested quotes from M&R Fencing, Lima and Elwer Fencing, Delphos and to have them give recommendations on the material to use.
- Mrs. Petrick made a motion to approve the third reading of Ordinance 2026-02, An Ordinance Accepting Annexation of 12.404 Acres, seconded by Mr. Honigford. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- Mr. Moreno made a motion to approve the second reading of Ordinance 2026-03, CRA Legislation Amendment, seconded by Mr. Matt Wannemacher. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes
- John & Becky Stepleton inquired about closing the North alley next to 276 Otto Street in order to gain the required 10 feet spacing from the property line to build a new home. Mr. Moreno suggested a variance instead. Mr. Buchholz will send Fiscal Officer information to proceed.
- Mrs. Zeller made a motion to hire Jordon Gudakunst as the full-time maintenance and utility technician starting date of April 6, 2026, wage \$25 per hour, and one week vacation to use in the first year of employment. He will be allowed to leave work for fire runs as needed. Fiscal Officer and Mr. Gudakunst will create a payroll sheet to chart his hours spent per department; Water, Sewer, and Streets. All paid leave will be charged to the Streets Department. Mrs. Petrick seconded this motion. A vote of six yeses passed this motion.
- The Homeland Security Systems fire alarm agreement was provided to each Council member prior to the meeting. Mr. Moreno made a motion to accept seconded by Mr. Honigford. A vote of six yeses passed this motion.
- Mr. Moreno moved to approve all the liquor permits within the village limits as presented, seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Paving quotes were presented from Ward Construction \$59,365.25 and Bluffton Paving \$67,400.00 for Red Maple Court, Water Street, and Sixth Street. Mrs. Zeller made a motion to accept Ward Construction's bid seconded by Mr. Matt Wannemacher. A vote of six yeses passed this motion.

### Mr. Dan Honigford

- Fire Department generator discussion; would like to see additional quotes.

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Mr. Joe Moreno

- Splash Pad to be installed April 20
  - Operational hours will be 11:00 am to 8:00 pm
  - An eight-minute timer will be used to cycle the features via push button.
- Park Clean-up is this Saturday, March 28 at 9:00 am; makeup date is April 11.
- Congressional Grant for the WWTP Phosphorus Reduction has been submitted.

Mrs. Sarah Zeller

- Would like to let the police know the women's retreat is this Saturday – Sunday in the Ottoville Parish Center.

Mr. Jim Wannemacher

- PSI is sponsoring a glow in the dark egg hunt for children 10 years old and younger, April 2, 9:00 pm at the park. Rain date to be April 3.

With no further business the meeting was adjourned at 8:14 p.m.

Ronald Miller  
Mayor

Michelle T. DeGrauch  
Fiscal Officer