

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ **February 23, 2026** _____ 20 _____

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jim Wannemacher Sarah Zeller Joe Moreno	Daniel Honigford Adria Petrick Matt Wannemacher
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Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The January 26, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Mr. Moreno moved to approve the financial reports presented prior to the meeting seconded by Mr. Jim Wannemacher. A vote of six yeses passed this motion.

Welcomed Guests

- Mr. Justin Barnhart spoke about running for Putnam County Commissioner and asked for support in the upcoming election.
- The Ottoville Boy Scout Troop was present to observe the meeting. They are working toward their Citizenship in the Community Merit Badge.

Fire Department by Chief Kimmet

- Reminder VFIS membership due asap. Chief Kimmet will communicate this with the fire department treasurer.
- Mr. Jim Wannemacher moved to approve the VFIS accident and sickness policy seconded by Mr. Matt Wannemacher. A vote of six yeses passed this motion.
- Fire Department will conduct the landscape waste/burn training in the next couple of weeks. They want to do this when it is still wet out.
- Mr. Moreno moved to approve new member Logan Sheets seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- The fire department received two additional grants
 - The Ohio State Fire Marshal Training Reimbursement Grant of \$900
 - The Ohio State Fire Marshal Small County Volunteer Fire Department Grant of \$44,315.94 which will be used for turnout gear, hoods, gloves, gear racks, and fire department bay lighting.
- Chief Kimmet requested \$500 for the remaining cost of the bay lights from the village. Mr. Moreno moved to approve the \$500 seconded by Mr. Honigford. A vote of six yeses passed this motion.
- Mrs. Petrick moved to approve an increase of the certificate of estimated resources and appropriations in the amount of \$45,215.94 for the fire department due to receiving the above mentioned two grants seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Chief Kimmet stated this year the fire department has received ~\$110,000 in grants.
- The SCBA units will need to undergo hydro testing this year. This will occur in the near future.
- Gun bingo to benefit the fire department is this weekend at the Ottoville Parish Hall.

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- Customer 181 requested utility late charge forgiveness. This was denied due to multiple late payments in past.
- The potentiometer on the generator at the WWTP has been replaced.
- Work on the Siefker subdivision has been at a standstill because of the weather. They are expected to start again this week and make the taps into the water main and sanitary sewer.
- We had one water line freeze on Auglaize Street with the recent cold weather. It was dug up and thawed out. A notice was issued through social media for residents to drip their faucets to prevent any future problems. It has been 11 years since we last had any issues with this.
- Mr. Knippen is continuing to monitor the drought conditions. He spoke with a well driller to discuss the water levels. Unfortunately, because there is no baseline from years past there is no way to determine exactly where we are at now.

Fiscal Officer

- Hunt Engineering invoice for the WWTP design loan was presented in the amount of \$49,077.00. Mr. Moreno moved to approve the fund payment request from the OWDA loan and pay the invoice seconded by Mrs. Petrick. A vote of six yeses passed this motion.

New & Unfinished Business

- Mrs. Petrick made a motion to approve the second reading of Ordinance 2026-02, An Ordinance Accepting Annexation of 12.404 Acres, seconded by Mr. Jim Wannemacher. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- Mr. Moreno made a motion to approve the first reading with two updates of Ordinance 2026-03, CRA Legislation Amendment, seconded by Mr. Matt Wannemacher. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- Mr. Honigford made a motion to approve the annual CRA agreements seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- With the number of light poles hit and, in the attempt to recover funds more cost and time effectively Mrs. Petrick made a motion to charge a flat \$7500 rate for each pole damaged seconded by Mr. Honigford. A vote of six yeses passed this motion.
- All Phase gave a verbal quote of \$6200 plus \$450 shipping for one replacement pole or \$5800 each for two with free shipping. Mr. Matt Wannemacher moved to purchase two poles seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- The village's fire system, specifically the dialer, was damaged due to a power spike. The system cannot be fixed/updated due to the current system being discontinued as well as the current strobes not being in sync which will not pass inspection. Discussion on the \$16,937.89 proposal from Homeland Security Systems occurred. Mr. Honigford made a motion to move forward with the replacement, contracting for five years at \$55 monthly charge for monitoring (including cellular service), no extended warranty, \$382 annual fire testing and inspection, \$1200 annual service agreement and the fiscal officer will check with the village's insurance company to see if the power spike is covered under the insurance policy seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Discussion on this year's street paving. Council agreed to proceed with paving Sixth Street, Water Street, and Red Maple. Street Department will obtain quotes.

Mr. Jim Wannemacher

- Council agreed to run the help wanted ad until March 2.

Mayor Ronald Miller

- Informed council the EMS building has an electrical issue that is draining the ambulance batteries. The ambulances were switched out to rule out the vehicles. We are on Sarka Electric's schedule to help diagnose the issue.

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With no further business the meeting was adjourned at 8:14 p.m.

Ronald Miller
Mayor

Michelle T. Winters
Fiscal Officer