

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

November 24, 2025

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Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present

Jim Wannemacher
Sarah Zeller
Joe Moreno

Daniel Honigford
Adria Petrick
Charlie Buss

Solicitor: Austin Buchholz - absent

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The October 27 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Mr. Moreno moved to approve the financial reports presented prior to the meeting seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Welcome Guests

- Jarod Hoersten was in attendance to inquire about tapping into the Road 24 sewer forced main. Expenses were discussed with him. Mr. Honigford moved to give him permission if he decided to proceed seconded by Mr. Wannemacher. A vote of six yeses passed this motion.

Fire Department by Chief Kimmet

- The fire department received the 2026 Ohio MARCS grant in the amount of \$41,974.11 for pagers and radios.
- Chief Kimmet is continuing to apply for multiple additional grants.
- The live burn for training was held November 15 with multiple departments attending from the area. It went well.

BPA by Fiscal Officer

- Mr. Davies moved to approve Resolution 2025-07 Water & RTS rates seconded by Mr. Calvelage. Roll Call Vote; Davies, yes; Helms, yes; Calvelage, yes.
- First round of PFAS sampling was completed by MASI laboratory. The second will be done in March as required by the EPA. Then we will be placed on a sample monitoring schedule.
- The drive on pump #2 at the WWTP had an input go bad causing it not to run. Schweller Electric and PAC engineering had to diagnose and fix the issue. These drives are around 20 years old. Mr. Knippen will acquire prices for replacements sometime in the next year.
- The Ohio EPA did some composite sampling and an inspection at the WWTP. The report had good results. The sampling will be done again in the spring. The results will affect what is to be sampled for when the next permit comes due in 2027.
- The concrete pads were repaired on the Second Street water tower. The bases for the high service pumps at the WTP were painted. These were two violations from the spring inspection. The village is now clear of those violations.

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Minutes of

Village of Ottoville Council

Meeting

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- Work on the Siefker subdivision is expected to begin in the next couple of weeks by All Purpose Contracting. The village will assume the water and sewer lines when project complete.
- The West Canal Street Water Improvement Project (Third Street to Fifth Street) has been funded with a \$140,000 grant and \$94,629 loan by OPWC.

Fiscal Officer

- Fiscal Officer will be attending the UAN Conference and will be out of the office December 2nd and 3rd.
- Wards Construction invoice was \$54,445.70. The difference was due to additional work completed and actual quantities of asphalt used vs estimated.

New & Unfinished Business

- The Choice One Engineering agreement for the Progressive Drive Paving project was emailed prior to the meeting for review. Mr. Moreno moved to accept and have Mayor Miller sign seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- The Choice One Engineering agreement for the W Canal Street Waterline project was emailed prior to the meeting for review. Mr. Moreno moved to accept and have Mayor Miller sign seconded by Mr. Buss. A vote of six yeses passed this motion.
- The December council meeting will be held December 15, 2025 at 7:15 pm.
- Mr. Moreno moved to pass the third reading of Ordinance 2025-01, an increase to the sewer ready to serve and sewer rates, seconded by Mr. Honigford. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno moved to approve the property and liability insurance by Stolly Insurance seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Council will table the zoning discussion until January 2026.
- Al Miller inquired about putting all his brush on the village's brush pile. There is a substantial amount. Mayor Miller will try to negotiate with Go Green to grind what is currently there and his brush that could benefit both parties involved.
- Discussion on the Verizon cell tower that will be constructed behind the Dollar General on John & Jacqueline Schimmoeller's property in Monterey Township.

With no further business the meeting was adjourned at 8:08 p.m.

Ronald Miller
Mayor

Nichelle Thompson
Fiscal Officer