

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held October 27, 2025 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jim Wannemacher	Daniel Honigford
	Sarah Zeller	Adria Petrick
	Joe Moreno	Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The September 22 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Wannemacher moved to approve bills presented for payment (see register attached) seconded by Mr. Buss. A vote of six yeses passed this motion.

Mr. Moreno moved to approve the financial reports presented prior to the meeting seconded by Mrs. Zeller. A vote of six yeses passed this motion.

Opened the 7 farm land cash rent bids for the Village owned ground in the Ottoville Commerce Park. Mayor Miller then opened the floor for the bidders to raise their bids. Mr. Brad Boecker received the high bid at \$270 per acre for 5 years. Mr. Buchholz will draw up the lease agreement and the fiscal officer will acquire the needed signatures.

Fire Department

- Chief Kimmet was present to ask if the fire department can pull from the town water sources being it's been so dry. It was recommended that he speak with the water department to discuss the water levels and other possible options to get the needed water for training and fires.
- Chief Kimmet informed council the fire department will be conducting a live burn for training around the area of Road 22 and N. This will occur either November 15th or the 22nd.
- A potential insurance claim for a fireman's prescription sunglasses in the amount of \$231.20 was discussed. They were damaged during a fire run. Mrs. Petrick moved to pay for the glasses rather than send through the insurance seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- CPR/Fire Association invoice was brought to council's attention to discuss if there could be an ethic's violation. After discussion council did not believe there was an issue. Mr. Moreno moved to pay the \$90 invoice for CPR to the Fire Association seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Fiscal Officer reminded Chief Kimmet that paperwork is needed for newest firefighter.

Police Chief's Report

- Officer Barginere had the opportunity to attend Swat Training this past week.
- Trick or Treat is this Thursday and the police department will be passing out candy.

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BPA by Fiscal Officer

- Water rate discussion – Mr. Davies moved to increase the water RTS to \$13 from \$12 and \$3.50 per thousand gallons from \$3.40 seconded by Mr. Calvelage. The motion passed unanimously. Resolution to follow in November.
- Mr. Calvelage moved to increase the water meter rental to \$50 per use beginning January 1, 2026 seconded by Mr. Davies. The motion passed unanimously.
- Hydrants were flushed and the clear wells were cleaned. There are 10 hydrants that need to be pumped out due to the weep hole being plugged. That will be done in the next week or so.
- MASI will be here Monday, October 27 and around March 2026 to perform the PFAS testing as required by the EPA.
- We will not need to haul sludge this year at the WWTP. There is enough room in storage until next year.
- A motor went out at the State Route 66 pump station. Schweller Electric installed the spare motor. It was recommended not to rebuild the motor so Mr. Knippen will look into a new spare the beginning of 2026.
- The Ohio EPA will be at the WWTP October 22 and 23 to conduct compliance sampling for parameters specified in the village permit and also for what the EPA has requested. This has not been done in Mr. Knippen’s time so the expectations are unknown.

Fiscal Officer

- Mr. Moreno moved to approve appropriation supplements from the General Fund – transfer out to General Fund - personnel in the amount of \$15,000 for insurance and payroll and from the Streets - equipment fund to Street - personnel in the amount of \$7600 for insurance coverage seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Mr. Honigford moved to approve an amendment (decrease) to the Certificate of Estimated Resources for the Police Fund in the amount of \$3000 seconded by Mr. Moreno. A vote of six yeses passed this motion.

New & Unfinished Business

- Mr. Moreno moved to pass the second reading of Ordinance 2025-01, an increase to the sewer ready to serve and sewer rates, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.

Mr. Dan Honigford

- Inquired about abandon vehicles in the village: 386 Main Street & 292 Otto Street. Will have police notify residents to take care of per Ordinance 2015-02.

Mrs. Adria Petrick

- Received several compliments on the state highway paint striping around the curves/turns.

Mr. Austin Buchholz

- Cybersecurity policy – Auditor of State may come out with a policy so recommending the village wait to see what this will look like. Villages must have a policy implemented by July 2026.

Mr. Moreno moved to go to executive session at 7:56 pm including Council, Solicitor, Fiscal Officer, and Mayor to consider appointment, discipline, demotion, and/or dismissal of public employees, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.

Regular meeting reconvened at 8:11 p.m.

The potential abuse of call-in times by an employee was brought to council’s attention. They are aware and will be closely monitoring this situation. Mr. Moreno moved to approve the current call-ins and continue monitoring seconded by Mr. Buss. A vote of six yeses passed this motion.

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With no further business the meeting was adjourned at 8:26 p.m.

Ronald N Miller
Mayor

Nichelle T. Weyrauch
Fiscal Officer