

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 22, 2025

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick - absent
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The August 25 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Morneo moved to approve bills presented for payment (see register attached) second by Mr. Buss. A vote of five yeses passed this motion.

Mr. Moreno moved to approve the financial reports presented prior to the meeting second by Mr. Honigford. A vote of five yeses passed this motion.

Fire Department by Chief Kimmet

- Chief Kimmet requested a new cap on a hydrant. Mayor Miller will reach out to the water department.
- Fiscal Officer reminded Chief Kimmet that paperwork is needed for newest firefighter.
- Made the police department aware of the annual Fire Department Turtle Races this weekend.

Police Chief's Report

- Park Carnival went well, had adequate help.

BPA by Fiscal Officer

- Water rate discussion – tabled until the October meeting.
- Monitoring the dry weather conditions.
 - Residents are doing extensive watering.
- Water Department will need to flush hydrants and clean the clear wells at the water plant.
- The Village is being required by the EPA to monitor & test for PFAS, a ‘forever chemical’. All water systems are being required to do this. Alloway does not do this particular testing. Mr. Knippen reached out to MASI from Plain City for a quote, presented. Mr. Davies moved to approve quote and contract with MASI seconded by Mr. Helms. The motion passed unanimously. Two samples have to be done before April 27, 2026 with a 5-7 month spacing. After that we will be put on sample monitoring schedule which could be annually or every 3 years.
- The annual lead and copper sampling was completed for the 2025 year. Again, all results were negative. Mr. Knippen submitted paperwork in the hopes to be placed on a triennial monitoring schedule.
- The WWTP sludge tanks aren’t very full so we may not have to haul sludge this fall. This will be a cost savings for this year.

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New & Unfinished Business

- Mr. Moreno moved to approve the semi-annual transfers from the General Fund to: Water Reserve Fund \$2,000; Sewer Reserve Fund \$4,000; Police Fund \$2,500, and Street Fund \$55,000 seconded by Mrs. Zeller. A vote of five yeses passed this motion.
- Trick or Treat will be held Thursday, October 30 from 5:30 pm to 7:00 pm.
- After discussion on the addition of a street light on Sixth Street between Wayne Street and Walnut Street Mr. Moreno moved to approve seconded by Mr. Wannemacher. A vote of five yeses passed this motion.
- Mr. Moreno moved to pass the first reading of Ordinance 2025-01, an increase to the sewer ready to serve and sewer rates, seconded by Mr. Honigford. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, and Buss, yes.
- The village has an opportunity for funds from OPWC:
 - West Canal Street Waterline project: \$140,000 grant, ~\$95,000 loan for 30 years, 0% interest
 - Progressive Street Paving project: ~\$85,000 loan for 15 years, 0% interest
 - Mr. Honigford moved to proceed with the OPWC applications for both projects seconded by Mrs. Zeller. A vote of fives yeses passed this motion.
- The Annexation Agreement for the Siefker Subdivision was presented for review, approval, and signature. Mr. Moreno moved to allow the fiscal officer and mayor to sign the agreement seconded by Mr. Buss. A vote of five yeses passed this motion.

Mr. Jim Wannemacher

- Ward Construction should be in town next week for street paving on Progressive Drive and patch work on Second Street.
- Patch work will also be done at the Wayne (66) and Third Street (224) intersection sometime in October.

Mr. Honigford moved to go to executive session at 8:03 pm including Council, Solicitor, Fiscal Officer, and Mayor to consider appointment, discipline, demotion, and/or dismissal of public employees, second by Mrs. Zeller. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, yes; and Buss, yes.

Regular meeting reconvened at 8:31 p.m.

With no further business the meeting was adjourned at 8:31 p.m.

Ronald N Miller
Mayor

Michelle T Weyrauch
Fiscal Officer