

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville Council Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 25, 2025

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The July 28 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mrs. Zeller moved to approve bills presented for payment (see register attached) second by Mrs. Petrick. A vote of five yeses passed this motion, Mr. Buss abstained.

Mrs. Petrick moved to approve the financial reports presented prior to the meeting second by Mrs. Zeller. A vote of six yeses passed this motion.

Welcomed Guests

- Ron Cross, on behalf of the 4 property owners/residents, requested a security street light on Sixth Street between Wayne Street and Walnut Street. The street is highly used and a recent theft occurred here. Fiscal Officer will call AEP to get quotes.
- Five bids for the 2013 Ford Taurus, retired police cruiser, were received and opened. John Boecker was the highest bidder at \$4,100.00. No bids were increased.
- Tom Siefker and Troy Sallisbury present for discussion and to answer any questions concerning the Siefker development/annexation.
 - Mr. Moreno motioned to allow Mayor Miller to sign the village/school sanitary sewer and water line easement seconded by Mrs. Petrick. A vote of six yeses passed this motion.
 - After discussion concerning the sales and use tax construction contract exemption certificate, and with legal guidance Mr. Moreno motioned to allow Mayor Miller to sign the certificate for use to put in the sewer and water extension second by Mrs. Zeller. A vote of six yeses passed this motion.
 - Mr. Wannemacher motioned to allow the village representatives to sign the plat for the annexation plat second by Mr. Honigford. A vote of six yeses passed this motion.
 - Discussion on the addresses. Tom Siefker will contact the post office to look into how to have Ottoville addresses verses Ft. Jennings.

Fire Department by Chief Kimmet

- Presented a generator quote and agreed to look into grants available.
- Bryce Montgomery is the newest firefighter and is currently trained. Mr. Honigford motioned to accept him on the fire department seconded by Mr. Wannemacher. A vote of six yeses passed this motion.

Police Chief's Report

- Police will be at the park carnival this weekend.

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held August 25, 2025 20

BPA by Fiscal Officer

- The painting of the 100,000 gallon water tower has been completed. H2O Towers did an outstanding job and were very thorough. The concrete pads will be done in the near future.
- ATR contracting has completed the removal of the cast iron sewer pipe and installing plastic pipe at the WWTP.
- The school pump station had an air pump go bad. A new one was ordered, installed, and returned to operation.
- A new motor was installed on pump #3 at the WWTP in February. However, the motor was purchased several years ago and was on our shelf. Lima Armature, where the motor was purchased, is looking into the warranty.
- Dr. Tom Siefker is working on the annexation of his ground and installing the water main and sanitary sewer. Work is expected to occur later this fall.

New & Unfinished Business

- After some discussion Mr. Honigford moved to pay the Ohio EPA clarifier project's permit to install of \$15,100 from the sewer reserve second by Mr. Wannemacher. A vote of six yeses passed this motion.
- Mrs. Zeller moved to suspend the rules and declare an emergency and approve Resolution 2025-04 OPWC application for West Canal Street Improvements second by Mr. Wannemacher. Roll call vote: Wannemacher, yes; Zeller, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Honigford moved to suspend the rules and declare an emergency and approve Resolution 2025-05 Amounts and Rates for Tax Levies second by Mrs. Zeller. Roll call vote: Wannemacher, yes; Zeller, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Buss moved to suspend the rules and declare an emergency and approve Resolution 2025-06 OPWC application for Progressive Drive Improvements second by Mrs. Petrick. Roll call vote: Wannemacher, yes; Zeller, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Options discussed on the alley and setback variance for the 130 W Canal Street property. The property owner must initiate legal and absorb costs for either option. This matter will be considered closed until then.

Mr. Dan Honigford

- The street sign on the corner of Walt and Main Street is twisted. Mr. Honigford will let maintenance know.
- Inquired about LED lighted stop signs in town, however, these are very expensive and are not in the village budget.

Mrs. Adria Petrick

- Verifying the trees located between the street and sidewalk are the village's trees.

Mr. Joe Moreno

- Pickleball court is complete
- SHE Group would like to use the Lion's Room to meet. Council approves.

Mrs. Sarah Zeller

- Personnel Committee discussion
- Kyle Lehman working on re-instating his water license.

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 25, 2025 20

Mr. Ronald Miller

- New windows will be installed Tuesday, August 26, 2025.
- Spoke with Adam Schnipke about the Splash pad
 - Will be approximately 20 x 25
 - Shelter house will have restroom/changing room.
 - ←● Park carnival parade, council invited to join; golf cart ready and candy purchased.

With no further business the meeting was adjourned at 8:42 p.m.

Ronald N Miller
Mayor

Michelle T. Weyrauch
Fiscal Officer