

## RECORD OF PROCEEDINGS

Minutes of

## Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 28, 2025 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jim Wannemacher
	Sarah Zeller
	Joe Moreno

Daniel Honigford  
Adria Petrick  
Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The June 23 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mrs. Zeller moved to approve bills presented for payment (see register attached) second by Mrs. Petrick. A vote of six yeases passed this motion.

Welcomed guest John Wannemacher

- Interest in building a home, home to face Sixth Street
- Discussion on extending Gilbert Lane, the utilities, and annexation.
- Mr. Wannemacher will need an easement from Bendele Triangle, he'll obtain.
- Need a solution to put driveway over the swale; can not cover the swale.

## Police Car bids

- No bids submitted, need to advertise better
  - Repost on Facebook
  - Put car out by State Route 66
  - Post signs around town

Fire Department

- Interest in old truck 111 was shown by Fort Wayne Railroad Historical Society, a not-for-profit railroad organization in Ft. Wayne, IN. Mr. Moreno moved to donate the old fire truck to the railroad seconded by Mrs. Petrick. A vote of six yeases passed this motion. This will be brought to the fire board meeting tomorrow, Tuesday, July 29 for their final approval. A donation letter was discussed but decided it was not needed.

## Police Chief's Report

- Residents were warned to keep their vehicles and homes locked due to a thief in the area. Thief was recently caught in Allen County.

### BPA by Fiscal Officer

- The 100,000-gallon water tower is currently being painted. After completion, the concrete pads will be worked on to comply with the EPA.
- Miller Contracting tapping the water main for their new building on State Route 66. Because Miller's did the work themselves Mr. Calvelage made a motion to waive the tap fee second by Mr. Davies. A vote of three yeases passed this motion.
- ATR Contracting will soon be working on replacing the cast iron sewer lines at the WWTP.
- Mr. Knippen was trying to find a suspected water leak. EJP was brought in to help with the leak detection, however, nothing was found to date after completing a portion of the village. The numbers seem to be coming back to normal so Mr. Knippen will continue to monitor the situation.

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- There may be two new water and sewer extensions, one on P-25 and the second near Bendele Triangle.
- The EPA notified the Utility Department that Mr. Lehman's Water operator certification has expired so the village is currently relying on Mr. Knippen. If Mr. Knippen takes vacation, we may need to call in a third party to cover. The Village Council Personnel Committee will investigate this and follow up.
- There was a water leak near Wannemacher's Tavern. Repairs and concrete were replaced by J&M Excavating.

Fiscal Officer (FO) Report

- Valero Gas station changed to Marathon gas resulting in Marathon gas cards being needed in place of the Valero. In the transition, the village credit card was used. FO called the state about the taxes but was told the police and other village vehicles must pay the gas tax because they use the roads as well.
- The IT audit has been completed. The village will need to develop a cybersecurity and training policy. Mr. Buchholz will look into developing a policy for the village.
- The finance audit will begin this Thursday.

New & Unfinished Business

- Discussion on the alley between 130 W Canal Street and 164 W Canal Street properties. Owner of 130 W Canal Street property would like to close this alley and split between these two properties in the hopes it will help to sell this lot. Council tabled this to give Mr. Buchholz time to look into any legal requirement on this matter.
- Mr. Moreno will reach out to Brian Goubeaux with Choice One to submit OPWC project
  - Waterline replacement and paving on W Canal Street from Third to Fourth Street

Mr. Joe Moreno

- Working on the pickleball top coat currently.

At 7:58 pm Mr. Moreno made a motion to go into executive session to consider the compensation of employees, including Mayor Miller, solicitor, and fiscal officer seconded by Mr. Honigford. Roll Call Vote: Wannemacher, yes; Zeller, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes. At 8:01 pm council came out of executive session and resumed the regular meeting.

Discussion of the Zoning Code; Article 5. Will continue with this section at the August meeting.

With no further business the meeting was adjourned at 9:02 p.m.

Ronald N Miller  
Mayor

Michelle T. Desjardis  
Fiscal Officer