

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville Council Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 24, 2025 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The February 17 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) second by Mrs. Zeller. A vote of six yeses passed this motion.

Police Chief's Report by Chief Herrick

- Chief Herrick will contact Kalida to put the old car for sale on the Ohio Association of Chief of Police site. Mr. Moreno made a motion to sell for \$5,000 of more seconded by Mrs. Petrick. A vote of six yeses passed this motion. If this does not sell, will try Govdeals.com again.
- Police Department receiving a partial grant to pay for 6 new vests and carriers. PSI might pay the remaining.

Fire Department

- Equipment donation agreement with Vantage discussed. Chief Kimmet contacting Rick Busch at Vantage to discuss including training for OVFD in the agreement.
- Tabled the discussion to increase the officer pay and the meeting pay until this fall/winter. Will revisit when discuss annual employee increases.
- Mr. Moreno made a motion to increase the General Fund Certificate of Estimated Revenue and Appropriations by \$15,000 for the Fire Department State Fire Marshal Equipment Grant which will be used to purchase turnout gear seconded by Mr. Buss. A vote of six yeses passed this motion.

BPA by Fiscal Officer

February meeting

- Accounts 015 & 104 would like to have their late fees waved due to mail delays. Putnam & Henry County property tax invoices were all lost/delayed at this same time as well. Mr. Davies made a motion to allow the waved late fees seconded by Mr. Helms. A vote of 3 yeses passed this motion.
- Artesian has not yet been here to fix the water plant leak.
- Received 2 quotes to paint the 100,000-gallon water tower, hoping for 3 additional. Tabled until March meeting.
- The meters at the WWTP were calibrated per orders from the EPA. We should be getting a report on that soon. The numbers were really close so no further action at this time. We will probably have to do this every 2-3 years.
- A new Sensus auto gun for meter reading is needed. Mr. Calvelage made a motion to purchase seconded by Mr. Helms. A vote of 3 yeses passed this motion.
- The electric company hit Marianne Millers water service while installing a new electric pole. The service was properly marked. J & M Excavating did the repair and the electric company will pay the bill.

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March BPA Meeting by Fiscal Officer

- Artesian successfully fixed the leak at the water plant.
- The new Sensus auto gun is in and meter reading has begun.
- Schweller Electric submitted a verbal quote to replace the disconnect in the back digester building at the WWTP for ~\$1600 per disconnect plus labor. One is needed because it will not disconnect the power. Discussion about replacing the second. BPA recommends replacing them both. Will review with council at the March meeting.
 - Mr. Wannamacher made a motion to replace both disconnects seconded by Mr. Honigford. A vote of six yeses passed this motion.
- Two motors went bad at the WWTP, both have been replaced. We need to get one on the shelf for pump #3 at the WWTP. Mr. Knippen will take to Lima Armature and get prices for rebuild or a new one.
- Multiple quotes have been obtained to paint the 100,000 gallon water tower. Mr. Davies made a motion to accept H2O Towers LLC quote for \$47,500 seconded by Mr. Calvelage. The vote passed unanimously.
 - Mr. Moreno made a motion to increase the Water Fund Certificate of Estimated Revenue and Appropriations by \$47,500 to paint the water tower seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Fiscal Officer

- Local Government Conference will be held Wednesday, March 26 through Friday, March 28.
- TIRC meeting in Ottawa March 11. Agreements reviewed: Geise Transmission, Ebar Xor, LLC, and Bookcase Properties. Mr. Moreno made a motion to accept and approve seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Mr. Wannemacher made a motion to pay \$2000 to Putnam County CIC for the 2025 Champion membership level seconded by Mr. Buss. A vote of six yeses passed this motion.
- Mr. Moreno made a motion to approve the annual transfers from the general fund to: the water fund \$2,000; sewer \$4,000; police \$2,500; and streets \$70,000, seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- A utility customer would like the village's banking information in order to deposit their utility payment with the bank quarterly. They want to be able to control how much is paid. Council declined this request.

New & Unfinished Business

- Mrs. Zeller made a motion to approve the liquor licenses, seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- WWTP phosphorus reduction project discussion.
 - Grants are not possible per Pam Ewing, RCAP due to village median income.
 - Fiscal Officer to email Pam Ewing, Chris Hunt, utility department, and council to set up a meeting to further discuss options.
- Mr. Honigford made a motion to accept Energy Professionals' electricity quote for .07705 for 42 months seconded by Mr. Wannemacher. A vote of six yeses passed this motion.
- Mr. Moreno made a motion to accept Ward Construction's bid for \$51,119 to pave a portion of Progressive Drive and 2nd Street seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Mr. Wannemacher made a motion to accept All Service Glass quote to replace the 17 windows in the Municipal Building for ~\$35,000 seconded by Mrs. Petrick. A vote of six yeses passed this motion.

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Mr. Dan Honigford

- Inquired about placement of the library lockers and drop box. These items are the property of the library and would have to be addressed with the library.
- Asked about the grass area North of the pickle ball courts. This is the anticipated location of the splash pad.
- Discussion about the recent water and sewer breaks.

Mr. Joe Moreno

- Pickleball court fence will be 8' tall.
- Siefker development
 - 4 lots anticipated along with the 3 current homes.
 - School does not want the development to be tapped into the school's lines. Dr. Siefker is looking into costs to run the water and sewer lines on the East side of the school, on school land. School is willing to give an easement for this.
 - All costs would be at the expense of developer, \$0 cost to the village.

Mrs. Sara Zeller

- Let the Police Department know there is a women's retreat this weekend at the Parrish Hall.

Mr. Jim Wannemacher

- Inquired about the meeting with the fire department. Mr. Moreno will get this scheduled.

With no further business the meeting was adjourned at 8:26 p.m.

Ronald N Miller
Mayor

Michelle T. DeGrauch
Fiscal Officer