

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 25, 2024

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick – arrived 7:15pm
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The October 28 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mr. Buss. A vote of five yeses passed this motion.

Fire Department presented by Fiscal Officer

- Mr. Moreno made a motion to start Fund 2051 for the federal grant the Fire Department is receiving for equipment (hose) seconded by Mrs. Zeller. A vote of five yeses passed this motion.
- New Truck
 - The final inspection will be December 19, 2024. Townships will be paying their portion prior to this. Warrant will need to be presented December 19th. The truck will then be brought to FMI for tool mounting.
 - Mr. Moreno made a motion to ensure the truck at \$800,000 and noted this amount can be adjusted when policy renews, seconded by Mr. Honigford. A vote of five yeses passed this motion.

Police Report presented by Chief Herrick

- Mrs. Zeller made a motion to hire D’Ante Barginere as full-time police officer starting date of December 9, 2024, wage at \$26.50. Also start with 2 weeks of vacation to use the 1st year of employment but this will not qualify for pay out if quit prior to 1st year seconded by Mr. Wannemacher. A vote of six yeses passed this motion.
- Mr. Moreno made a motion to hire John Puckett as part time police officer starting date of December 2, 2024, wage at \$19.00 seconded by Mr. Buss. A vote of six yeses passed this motion.
- Fiscal Officer will contact GovDeals next week to put the old police car on auction.
- Concerns of safety at the Main Street and Church Street intersection. Council will have the Street Department move the stop sign parallel to road signs in hopes it will help visibility.
- Additional safety concerns at the Main Street/State Route 224 curve by the dentist office resulting from semi-trucks missing the turn for 224 then backing up. Will have Street Department put a ‘No Thru Trucks’ sign on the 224 sign post.

BPA presented by Fiscal Officer

- Customer, account #137, asked for forgiveness of late charges due to USPS delivery delay. The invoice was damaged in the mail and not delivered until October 24, well after the due date. Mr. Davies moved to forgive, seconded by Mr. Helms. The vote passed unanimously.

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- Account #255 would like the water shut off due to non-occupancy from November 1, 2024 through early April 2025. He'd like to save money paying \$25 shut off/\$25 on vs the \$81 RTS quarterly charge for utilities. Mr. Knippen will shut the water off. Mr. Helms made a motion to increase the shut off/on charge to \$50 each so this does not become a habit, and we have problems with valves breaking. This will exclude emergencies such as water leaks, seconded by Mr. Calvelage. The motion passed unanimously.
- Kincaid Painting completed painting the water plant building.
- Slight leak on a 90-degree elbow in the filter room at the water plant and possibly a butterfly valve leak as well. Mr. Knippen is in communication with Artesian in the hopes of getting it fixed without having to drain the water towers.
- J&M Excavating fixed two leaky shut off valves. One at the park where everything was moved out of the existing sidewalk. This will ensure the next time this happens it won't be as extensive. The other leak was at the old Looser Bros shell building.
- Hunt Engineering reviewed plans for the possible clarifier project with the Utility Department. He will update a few things on the plans and review the new drawings with us soon. If we cannot do the clarifier(s), discussion on upgrading the present settling tanks will need to take place soon.
- Lead/copper inventory questionnaires were sent out to all property owners who had an unknown service line. The return rate has been positive. This will be an annual notification that is sent out until all service lines have proper designation. Some reports and information need to be sent to the EPA by January 1, 2025, which Mr. Knippen will be doing soon.

Fiscal Officer

- Mr. Wannemacher made a motion to transfer \$75,000 of the water reserve fund to a 9-month CD at 4% interest seconded by Mrs. Zeller. A vote of six yeses passed this motion.

New & Unfinished Business

- Second Street Project update – the village did not receive any funding opportunities.
- Energy Professionals/AEP contract
 - After much discussion Mrs. Petrick made a motion to enroll in the 42-month contract if there are no early termination penalties, if penalties apply do nothing at this time seconded by Mr. Buss. A vote of six yeses passed this motion.
- Zoning Ordinances
 - Council would like to give the zoning ordinances back to the Zoning Board to review. Mr. Honigford will reach out to them and schedule a meeting.
- December's council meeting will be on Monday, December 16 at 7:00 pm with the Christmas party to follow.

Mr. Joe Moreno

- Park renovations/updates are in progress and going well.

Mrs. Sarah Zeller

- Thanksgiving Turkey Trot will be held Thanksgiving Day at 9:00 am.

Mr. Austin Buchholz

- Reminder to look over and prepare a renewal resolution for the 2025 solicitor position.

With no further business the meeting was adjourned at 8:35 p.m.

Ronald N. Miller
Mayor

Michelle T. Wyranch
Fiscal Officer