

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 23, 2024

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The August 26 and September 4 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Welcomed Guests, Micky Font and Gary Wurst

- Discussion about establishing DORA (Designated Outdoor Refreshment Area) in village limits
 - Mr. Moreno will meet with the Village of Ottawa this Thursday in the hopes of answering additional questions such as liability.
 - Who is taking ownership to head DORA? Pay fees? Pay for and distribute cups?
 - Micky Font will look into.
 - Suggested to have a trial event, obtain a liquor permit and see if participation is satisfactory.
 - How will this benefit/affect the village or area businesses?

Refuse Hauling Bid Opening

- 2 bids submitted
 - Rumpke, Lima, Ohio
 - Real Waste Disposal, Oakwood, Ohio
- After discussion and comparison of bids, Mr. Moreno made a motion to accept the bid from Real Waste Disposal seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Fire Department by Mr. Honigford

- Hopeful for new fire truck October/November

Police Report presented by Chief Herrick

- Cleaning the car to sell on govdeals.com.
- Buyer will need to remove decals

BPA presented by Fiscal Officer

- Webken Masonry finished the tuck pointing on the water plant building. Mr. Knippen will follow up with Kincaid who will be doing the painting.
- Ordered 2 new air release valves on the raw sewage pumps at the WWTP.
- The rotating assembly for pump #1 at the WWTP is being re-built by Craun Liebing. Re-building will save roughly \$1800 as opposed to a new.
- Mr. Knippen will be submitting the lead copper inventory next week to the Ohio EPA. It is due October 16.
- Alex Young from the Ohio EPA performed a sanitary inspection at the WWTP. All went well as he had just a few recommendations. There were no violations found.

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- Dry weather condition is affecting the village water supply
 - Re-evaluating in a couple of weeks, may need to discourage car washing, watering of lawns and gardens, ask fire department not to do training that requires water, no outside water hauling, and wait on hydrant flushing.
 - Utility Department plans on doing a static level and draw down to evaluate water level.

Fiscal Officer (FO)

- Mr. Wannemacher made a motion to do the semi-annual transfers from the general fund to: water reserve, \$2,000; sewer reserve \$4,000; police \$2500; streets \$55,000, seconded by Mr. Honigford. A vote of six votes passed unanimously.
- FO will be attending a seminar on October 3 in Perrysburg, OH.
- 2nd Street Storm Sewer update
 - Did not receive funding via Putnam County
 - Modified the application to submit to the District 13 Small Government as indicated in the special September 4 meeting minutes.
- Bluffton Paving will begin paving October 9th.
- American Legal Publishing (ALP) to codify ordinances
 - Process takes 9-12 months
 - Can budget over 2 years
 - Review annually for comparison to state laws (ex. Village ordinance on vaping may state legal age at 18 but state states 21 years old.)
 - Will receive 5 hard copies.
 - Cost is \$22 per page. FO to get a count for more accurate cost.
 - Will codify last 30 years. ALP is looking for answer on what happens to prior years. Are these voided? Do we need to repeal?
 - Online cost will be approximately \$1300 - \$1600 for the first year; approximately \$600/year after. This has the ability to be searchable in not just title but entire document.
 - Additional ordinances can be submitted per ordinance or annually, up to village how often to submit. Cost is \$22/page.
 - Will table to find answers to questions.

New & Unfinished Business

- Tabled the following Ordinances to give council more time to review
 - Ordinance 2024-03 Zoning
 - Ordinance 2024-04 Design Criteria
 - Ordinance 2024-05 Subdivision Regulations
 - Ordinance 2024-06 Construction Standards
- Reminder Trick or Treat is October 31 530 pm – 7pm
- Religion starts Wednesday night, September 25.

Mr. Dan Honigford

- Inquired about the leaning municipal building entrance sign off SR 224
 - Mr. Moreno informed that the park would like to redo with the awarded park grants. Do not want to try to straighten at this time as it may crack and permanently break it.

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Mr. Joe Moreno

- Park grant update
 - The 3 new pieces of playground equipment will be delivered in approximately 4 weeks.
 - The Mother Load play set will be taken down in October.
- The municipal building mini splits (heating & cooling) should be installed around Thanksgiving time. FO did receive the invoice for the equipment. Brent Hoersten will be doing the electrical.
- A resident has concerns with the safety of minors on golf carts in town. Mr. Moreno will have something posted on Facebook to bring awareness to the residents and remind parents drivers need to be 16 years old, and everyone needs to stay vigilant.

With no further business the meeting was adjourned at 8:38 p.m.

Ronald N Miller
Mayor

Michelle T. DeGrauch
Fiscal Officer