

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 29, 2024 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
 Sarah Zeller Adria Petrick
 Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The April 22 regular meeting and May 9 special meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mrs. Zeller. A vote of six yeases passed this motion.

BPA presented by Fiscal Officer

- ART was in town lining manholes. Utility Department determined no additional manholes will need to be lined in 2025.
- No quotes have been received yet for the concrete pads under the Second Street water tower or tuck points of the water plant.
- The generator at the WWTP was serviced; 2nd biannual service will be in October/November.
 - a. The fuel filter stopped leaking. The tech did change out an O-ring in the hopes this is all that was needed.
- Chris Hunt with Hunt Engineering has been on site a few times in the last several weeks to take some elevations and do some planning for the clarifier project at the WWTP. He will be developing a print for everyone to view.
- Looking into rebuilding the rotating assembly for pump #1 at the WWTP.
 - a. Craun Liebing will give a quote to rebuild.
 - b. A new assembly is approximately \$6500.
 - c. This is the last of the 3 pumps that need a new rotating assembly.
- PSI has begun constructing their new building. No water or sewer taps have been made yet.

Fiscal Officer (FO)

- Mr. Honigford made a motion to increase the capital appropriation fund and the capital certificate of estimated resources \$435,860 for the design plan costs for the sewer clarifier project seconded by Mr. Moreno. A vote of six yeases passed this motion.
- Mr. Wannemacher made a motion to approve FO to renew CDs at the best rate each renewal date, seconded by Mrs. Petrick. A vote of six yeases passed this motion.
- Clarification on residential CRA's, they do not include additions or remodeling of garages only, must be the dwelling.
- Mr. Wannemacher made a motion to table the AEP Energy Professionals renewal contract offer and have FO ask about 12-month options seconded by Mr. Honigford. A vote of six yeases passed this motion.

New & Unfinished Business

- Otto Street drainage discussion
 - Possibly put a basin in 2025; added to budget
 - Will scope lines to look for blockages
 - Will revisit after scope

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- Tax Review Board
 - Mayor Miller appointed Jeanne Wannemacher for the third seat on the tax review board.
 - Mr. Moreno will meet with all members to go over their duties and answer any questions.
- Clemans Nelson
 - Mr. Moreno made a motion to table until Clemans Nelson reaches out with additional information and a quote seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Mr. Moreno will reach out to Randy Warnecke for a detailed council table quote at which time council will revisit.
- Mrs. Petrick moved to pass the final reading of Ordinance 2024-02, An Ordinance Repealing Obsolete and Outdated Ordinance Nos. 0004, 0008, 0010, 0011, 0015, 0018, 0020, 0025, 0031, 0032, 0051, 0052, 0055, 0138, 0148, 0172, 0221, 0250, 0294, 0320, 0345, 2017-01, 2018-01, seconded by Mr. Honigford. Roll Call Vote: Zeller, yes; Wannemacher, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno made a motion to suspend the rules and declare Resolution 2024-04, A Resolution Requesting The Putnam County Auditor Certify To The Village Of Ottoville The Total Current Tax Valuations And The Dollar Amount Of Revenue That Would Be Generated By The Tax Levy an emergency resolution and approve, seconded by Mrs. Petrick. Roll Call Vote: Zeller, yes; Wannemacher, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Quote presented by J&M Excavating for \$3495 to remove and replace sections of sidewalk at 223 East Canal St and 147 N East Canal Street. Mr. Wannemacher made a motion to accept the quote seconded by Mr. Buss. A vote of six yeses passed this motion.
 - Street Maintenance will remove the tree at 223 East Canal Street.
- The Street Department also looked at a tree located on the corner of S East Canal and Fifth Streets and recommended it coming down. A quote will be obtained by the Street Department.
- DORA discussion tabled until more information obtained.

Mr. Dan Honigford

- Will follow up with Andy, Choice One Engineering about some sidewalk questions.

Mrs. Adria Petrick

- The coffee truck would like to return this summer. With Peachy starting the new coffee shop, will recommend parking by the old Shell Gas Station.

Mr. Joe Moreno

- Asked Mr. Buchholz to investigate the issue of sidewalks being removed and not being replaced. According to ORC 729.01 the village can make residents put them back or village may assess their property taxes.

With no further business the meeting was adjourned at 8:46 p.m.

Ronald N Miller

Mayor

Michelle T. DeGrauch

Fiscal Officer