

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 22, 2024

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno, acting mayor Charlie Buss

Solicitor: Austin Buchholz

Presiding: Council President Joe Moreno, presiding

The March 25 meeting minutes were provided to each Council member prior to the meeting. Mr. Wannemacher made a motion to approve as written, seconded by Mr. Honigford. A vote of five yeses passed this motion.

Mr. Honigford moved to approve bills presented for payment (see register attached), seconded by Mrs. Zeller. A vote of five yeses passed this motion.

Welcomed guests, Micky Font, Peachy Nutrition and Michelle Hanneman, Wannemacher's Tavern

- Discussion about bringing DORA (Designated Outdoor Refreshment Area) to the village.
- Council is on board with the idea.
- Ms. Hanneman will speak with the Ottoville Chamber of Commerce at their next meeting. Ms. Font and Ms. Hanneman would like to form a committee to help keep things moving.

Fire Department

- Insurance Committee met with the VFIS agent to discuss the following:
 - VFIS Property & liability insurance
 - Increased 4% for the annual cost of \$8550.
 - Could increase deductible to lower premium; this will be up to the townships.
 - Fiscal Officer will forward information to Fire Board for their review at the July meeting.
 - Mr. Wannemacher made a motion to approve this coverage, seconded by Mrs. Petrick. A vote of five yeses passed this motion.
 - VFIS Accident & Sickness
 - Can provide life insurance to the firefighters while off duty.
 - Possibly help draw in more volunteers and keep current.
 - Fiscal Officer will forward information to Fire Board for their review at the July meeting.

BPA presented by Fiscal Officer

- Reviewed quote for Well #4 rehab.
 - a. This is preventative maintenance; 13 years since last pm.
 - b. Utility guys will monitor but feel it's ok to wait another year.
 - c. Add to 2025 budget.
- Mr. Knippen will obtain quotes for tuckpoints on the block at the water treatment plant.
 - a. This may need to be fixed prior to painting.
- Reviewed Liquid Engineering recommendations for the 100K and 200K water towers maintenance.
 - a. Mostly preventative maintenance: don't feel anything is critical.
 - i. The concrete base may need to be looked at on the 100K tower. Mr. Knippen will obtain quotes.
 - b. Will table until May's meeting to give everyone a little more time to review.

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- PSI is constructing a new building this spring.
 - a. Water & sewer taps are needed; water tap possibly 8 – 10.”
- EJP is discontinuing their relationship with Sensus but assured village we will be able to continue reading and billing.
 - a. All village meters are Sensus.
 - b. May need to explore meter change out options for the entire village in next 3-5 years. Most meters have been in use for 20 plus years.
- The West Canal waterline between Third and Fifth Street needs replaced. The Street Department would like to pave this area in 2025 so will need to look into finance options.

Police

- Eclipse, over all went well.
 - o Traffic did increase but not substantially.
 - o Number of people in the park from out of state.

Fiscal Officer (FO)

- Updated council on ongoing unemployment fraud dating back to February 2023. AOS working with the FO to correct.
- The current expenses tax levy will expire at the end of 2024.
 - o Mr. Honigford made a motion to do a replacement levy for five years seconded by Mr. Buss. A vote of five yeses passed this motion.
 - o FO will forward paperwork to Mr. Buchholz for final review and have ready for approval at the May council meeting.

New & Unfinished Business

- Tax Review Board
 - o Could not find a 3rd member, will continue with two members.
 - o Mrs. Petrick made a motion to approve Kathy Wurst as a member of the Tax Review Board, seconded by Mr. Honigford. A vote of five yeses passed this motion.
 - o Mrs. Zeller made a motion to approve Matt Wannemacher as a member of the Tax Review Board, seconded by Mrs. Petrick. A vote of five yeses passed this motion.
 - o Tax Ordinance 2023-02 needs to be updated with a correction. FO will contact the tax administrator to address.
- Mrs. Petrick moved to pass the third reading of Ordinance 2024-01, An Ordinance providing for health care fund, reimbursement of out-of-pocket medical expenses, providing for monthly payment for full-time employees in certain cases and repealing Ordinance # 226, 233, 243, 260, and 278, seconded by Mr. Buss. Roll Call Vote: Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Honigford moved to pass the second reading of Ordinance 2024-02, An Ordinance Repealing Obsolete and Outdated Ordinance Nos. 0004, 0008, 0010, 0011, 0015, 0018, 0020, 0025, 0031, 0032, 0051, 0052, 0055, 0138, 0148, 0172, 0221, 0250, 0294, 0320, 0345, 2017-01, 2018-01, seconded by Mr. Wannemacher. Roll Call Vote: Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Clemans Nelson
 - o Mr. Moreno has not yet received a complete cost (changes, pdf, and hard copies) for the updates.
 - o Area villages are looking to have Clemans Nelson update their policy manual as well and are having discrepancies with quoted costs and are getting conflicting information. We are part of a Putnam County Village Consortium with these villages and will need to look into what this entails. FO will follow up.
- Mrs. Petrick made a motion to approve the liquor licenses, seconded by Mr. Buss. A vote of five yeses passed this motion.

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- Mrs. Petrick made a motion to approve Resolution 2024-03, Putnam County 911 Final plan, as an emergency resolution, seconded by Mr. Honigford. Roll Call Vote: Zeller, yes; Wannemacher, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- May Council meeting will be rescheduled to Wednesday, May 29 at 7pm due to Memorial Day Holiday falling on the 4th Monday.
- Resident at 223 East Canal St, inquired about damages to sidewalk due to a village placed tree. Who will pay for it? How to correct?
 - Will have maintenance look at the tree and sidewalk and get quotes along with the sidewalk at 147 N East Canal St.

Mr. Dan Honigford

- Discussion on Devin Ricker’s sidewalks.
 - Mr. Ricker would like to remove the sidewalk on Fifth Street and not replace it if village will not help cover the cost of new a sidewalk.
 - At the March meeting it was decided that because these sidewalks are not in bad condition, the village will help cover the cost of repairing the small section of the damaged sidewalk and the remainder would be at the resident’s cost.
 - It was decided that Council will stand with decision from March.
 - Maintenance shall obtain a quote for the repair of this 60’ on Fifth Street.

With no further business, Mr. Wannemacher made a motion to adjourn at 8:50 p.m., seconded by Mr. Buss. A vote of five yeses passes the motion.

Ronald A Miller
Mayor

Michelle T. Wenzel
Fiscal Officer