

RECORD OF PROCEEDINGS  
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 22, 2024

Members of the Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present open seat Daniel Honigford  
Sarah Zeller Adria Petrick - absent  
Joe Moreno Charlie Buss

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The December 11 and January 9 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) with the date correction, seconded by Mr. Buss. A vote of four yeses passed this motion.

Mr. Devin Ricker and Mr. Jim Niedecken were in attendance to discuss the sidewalks, curbs, and trees along their properties. They would like the village to help finance the removal/replacement. Mr. Honigford will meet with residents to look at both properties when the weather permits then report to Council a recommendation.

Mr. Dave Kortokrax presented his duplex plans in the Bendele Triangle Subdivision and asked for a variance for the side yard next to the cul-de-sac. After reviewing Zoning Ordinance 288, it was determined the structure was within the setback requirements and no variance was needed.

Fire Department presented by Chief Derek Ricker

- Fire Department's 2024 officers as follows:  
Chief – Derek Ricker  
Assistant Chief - Brian Sheets  
Captain/Secretary – Brandon Kimmel  
Captain/Treasurer – Evan Laudick  
2 Lieutenants – Steven Eickholt and Justin Laudick

Mr. Honigford moved to accept and approve these positions, seconded by Mr. Moreno. A vote of four yeses passed this motion.

- Currently, there are 25 active firefighters.
- Reminder to the OVFD, the VFIS Accidental & Sickness Insurance Policy will renew March 1. The village will need the firefighters, active and inactive reserve's, contributions.
- The American Rescue Relief Fund moneys for the fire department in the amount of \$30,522.35, to date, is unspent. Chief Ricker has been in contact with the fireboard concerning this. They are looking at turnout gear and equipment.
- Inquiry: where does the village get its Narcan. Project Dawn distributes it for free. Village gets it through the county and does not pay for it.
- Discussion about the school fire lane. Chief Ricker will talk to the school and if necessary, Council can coordinate our police department to help enforce the no parking in these areas.

BPA Report presented by Fiscal Officer

- Mr. Helms nominated Mr. Calvelage for BPA president seconded by Mr. Davies. The nomination passed unanimously.
- Jim Miller's property east of Black Angus is hooked up to water and sewer. The tap application was presented and approved.
- The muffin monster was delivered. The Henry P. Thompson Co. will be completing the installation. It is anticipated to be complete in the next week or two.
- A couple of minor issues with the cold weather. Everything was resolved relatively easily.



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- Schweller Electric and Craun Liebing will be replacing the failed control board at the school pump station when the weather cooperates. We are presently running off the floats.
- 120 Water
  - A few postcards are still coming in, not optimistic about receiving many more.
  - 120 Water has offered a lower price to keep their services. It was agreed we no longer need them at this time.
  - October 16, 2024, is the Ohio EPA’s deadline for submission. We are confident we will be compliant.
- A couple of water main breaks in the month of December, one on Christmas Day. Those were our only two main breaks in 2023. There are some service line leaks on the customer side.

Fiscal Officer (FO)

- BWC audit
  - Auditor advised that contractors without BWC coverage potentially can come back on the village’s coverage. She stated the COI liability doesn’t protect the village. FO emailed Stolly Insurance for comment and will keep council abreast. Council agreed to continue as normal with local contractors even if they do not have BWC coverage and the FO should try to stay ahead of the expiring COI’s on record.
  - Police freelancing will fall under the village’s policy under a new ruling.
  - Inactive Reserve Firemen are currently not covered under the BWC policy. Chief Ricker advised that the bylaws may be updated at the February fire meeting concerning the inactive reserve. Council will revisit this discussion after this meeting.
- Would like to proceed with the list of suggested ordinances to repeal. FO will email the list to Mr. Buchholz for review.

Other Business

- Personnel Committee interviewed two candidates for the open council seat. Mr. Moreno made a motion to nominate Mr. Jim Wannemacher seconded by Mrs. Zeller. Mr. Honigford made a motion to close the nominations seconded by Mr. Buss. A vote of 4 yeses passed this motion.
- Mr. Wannemacher was sworn in as councilman.
- Zoning Board members are as followed:  
Mike Ricker, Ron Miller, Daniel Honigford, Alyssa Honigford, David Looser  
Mr. Moreno moved to approve these members, seconded by Mr. Buss. A vote of 4 yeses passed this motion. Mr. Honigford abstained.
- Ottoville Village Fire Department Village Representative, Mr. Dan Honigford.  
Mr. Buss moved to approve, seconded by Mrs. Zeller. A vote of 4 yeses passed this motion. Mr. Honigford abstained.
- Village Park Board Representative, Mr. Joe Moreno.  
Mr. Wannemacher moved to approve, seconded by Mr. Buss. A vote of 4 yeses passed this motion. Mr. Moreno abstained.
- Putnam County Health Board Representative, Mrs. Sarah Zeller.  
Mr. Moreno moved to approve, seconded by Mr. Honigford. A vote of 4 yeses passed this motion. Mrs. Zeller abstained.
- Tax Incentive Review Committee Representative; Mayor and Fiscal Officer.  
Mr. Wannemacher moved to approve, second by Mrs. Zeller. A vote of 5 yeses passed this motion.



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- CRA Housing Officer; Fiscal Officer  
Mr. Moreno moved to approve, second by Mr. Buss. A vote of 5 yeses passed this motion.
- Port Authority Village Representative, Mayor  
Mr. Honigford moved to approve, second by Mr. Moreno. A vote of 5 yeses passed this motion.
- Mr. Moreno made a motion to donate \$2500 to the Putnam County CIC seconded by Mrs. Zeller. A vote of 5 yeses passed the motion.
- Mr. Moreno moved to pass Resolution 2024-02 a resolution authorizing the mayor of the Village of Ottoville, to apply for, accept and enter into a water pollution control loan fund account agreement as an emergency resolution to meet deadlines, seconded by Mr. Buss. Roll Call Vote: Moreno, yes; Zeller, yes; Wannemacher, yes; Honigford, yes; and Buss, yes.
- FO will set up each employee in the utility department with their own email to be sure no personal emails are being used for village use. These are set up through Microtronix as \*@villageofottoville.org. The fire department is using a bright.net email via OTEC village account.
- Ottoville Post Prom asked for a donation from the village. It was decided since this doesn't benefit the entire community, tax dollars should not be spent.

Mr. Joe Moreno

- Discussion on street repairs. Council will invite the street department to a meeting to discuss what projects are priority, taking into consideration any upcoming projected projects such as storm sewers.
- Tax Ordinance 2023-02
  - A past resident is asking for a tax penalty break due to multiple circumstances.
  - The solicitor would like to first review and make some corrections to the ordinance.
  - FO will post, asking for 3 volunteers to fill the tax review board positions according to the ordinance.
  - Mr. Moreno will reach out to the resident for a formal written letter of appeal.
- Park Board
  - Applied to the Ohio House for a grant ~\$434,000. This is a matching grant. Park is asking if the village would contribute towards this. Currently have ~\$203,000. Will revisit when putting the 2025 budget together.
  - Park Board has also applied to the Ohio Senate for a grant.

With no further business, the meeting was adjourned at 9:13 p.m.

Ronald A Miller  
Mayor

Nichelle Tideman  
Fiscal Officer