

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held
October 23, 2023

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present
William D. Miller
Sarah Zeller
Joe Moreno
Daniel Honigford
Adria Petrick
Charlie Buss

Solicitor: Theresa Von Sossan

Presiding: Mayor Ronald N. Miller, presiding

The September 25 and October 9 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mrs. Zeller moved to approve bills presented for payment (see register attached), seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Mr. Chris Hunt could not make tonight’s meeting.

Welcomed guest, Mike Lammers, Putnam County Commissioner. Mr. Lammers spoke of two grant opportunities:

- Building Demolition for blighted properties.
- Land Bank for abandoned properties.

He also recapped the solar panel projects that are in Continental and Miller City. He referred to the Putnam County Sentinel’s Solar Panel article in the October 18, 2023 paper.

BPA minutes presented by Chad Knippen

- The suction line for the Geysor pump which operates the wasting/return sludge from the settling tanks plugged. Deken Excavating was called to vac out the settling tank.
- The drive chain that operates the flight drive broke. The guys had some spare parts and were able to get it fixed.
- The muffin monster broke as well. Quotes are being obtained to rebuild/replace it.
- Buckeye Power Sales serviced the generator on October 6. They submitted a service quote for the replacement of the voltage adjustment potenionmeter for \$1052.77. Mr. Miller made a motion to accept the quote seconded by Mr. Moreno. A vote of 6 yeses passed this motion.
- J &M Excavating fixed the plugged sewer main on East Street.
- The hydrants were flushed on October 2 & 3. There were a few that did not drain out through the weep hole. These were pumped out to prevent freezing this winter. One hydrant by cemetery will not shut off so will ask EJP to look at it.
- We had a Zoom meeting with 120 Water regarding the lead/copper service line inventory.
 - Postcards will be mailed to all residents to obtain knowledge of the plumbing of each residence. A postcard sample was presented. The fiscal officer will email 120 Water with changes/corrections. Will put on Facebook, website, Channel 8, and 5 notification spots around town to inform residents of these postcards.
 - Our contract with 120 Water expires in November and do not feel it will be beneficial to renew.
 - The village will continue to update the spreadsheet and submit it to the EPA.
- There was a meeting to discuss ground being potentially annexed into the Village and how we are going to proceed with utilities if the ground is annexed. After this meeting Chad Knippen contacted Brian Goubeaux, Choice One Engineering, who suggested just doing a sewer tap so a permit to install would not be necessary. The village will need to wait until the property owners decide for sure how they want to proceed.

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- Well # 7
 - Would like to flush when the weather permits before talking of abandoning it.
 - Well #7 was drilled for a backup.
 - Well #4 will not keep up with demand.
 - Well #6 could possibly keep up.

Fiscal Officer

- Mr. Moreno made a motion to name Fiscal Officer, Michelle Weyrauch, as the Business Officer of credit cards seconded by Mrs. Petrick. A vote of 6 yeses passed this motion.

Other Business

- After discussion, it was agreed to place an outdoor bulletin board on the west end of the municipal building in order to inform the public of village news better.
- After discussion and clarification, Mr. Moreno moved to pass the first reading, with corrections, of Ordinance 2023-02, Income Tax Ordinance, seconded by Mr. Honigford. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno moved to pass the first reading, with corrections, of Ordinance 2023-03, An Ordinance Providing for the Posting of Ordinances and Resolutions, seconded by Mr. Buss. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mrs. Zeller moved to pass the first reading of Ordinance 2023-04, An Ordinance to Amend the Time and Place of Regular Meetings of The Council for The Village of Ottoville, seconded by Mr. Buss. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno moved to pass the first reading, with corrections, of Ordinance 2023-05, An Ordinance Establishing a Reasonable Method to Provide Notice of The Time and Place and Purpose of Special and Emergency Meetings, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Reminder: Trick or Treat will be Thursday, October 26, 2023, from 5:30pm – 7:00 pm

Mr. Dan Honigford

- Inquired about this year's paving by Wards Paving. It has not started and not sure if it will be completed this year, several local villages are waiting as well.

Mr. Joe Moreno

- Finance Committee met October 11 to discuss options on how to fund the clarifier design plan.
 - Move one employee from the utility department to the street's payroll. In the past, the village had only one employee in the utility department.
 - Advance money from general to the sewer fund.
 - Mr. Moreno made a motion to move forward with the design plan with Hunt Engineering, seconded by Mrs. Zeller. A vote of 6 yeses passed this motion. Mr. Moreno will reach out to Pam Ewing, Rural Community Assistance Partnership (RCAP), so she can begin the process.
- Insurance Committee met October 11 to discuss HRA/HSA for the employees. Will set up a meeting with Fortman's Insurance to answer committee and employee questions.
- October 18 met with the auditors in a closing/exit interview for the 2021/2022 audit.

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Mrs. Sarah Zeller

- Interviewed 3 candidates for the solicitor position.
 - Mrs. Theresa Von Sossan gave her resignation July 31, 2023. She stated she will finish out the current year.
 - After consideration, Mr. Moreno will reach out to the top candidate.

With no further business, the meeting was adjourned at 8:39 p.m.

Ronald N Miller
Mayor

Michelle T. Depaugh
Fiscal Officer