

RECORD OF PROCEEDINGS  
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 10, 2023 20

Members of the Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 6:00 pm.

Present William D. Miller Daniel Honigford  
Sarah Zeller Adria Petrick  
Joe Moreno Charlie Buss

Solicitor: no solicitor

Presiding: Mayor Ronald N. Miller, presiding

The November 27 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mr. Miller. A vote of six yeses passed this motion.

BPA Report presented by Noah Helms

- Mr. Calvelage made a motion to approve the 4th quarter credits issued for utilities presented, seconded by Mr. Helms. A vote of two yeses passed this motion.
- Mr. Calvelage made a motion to approve the water and sewer permit to install for Jess & Glen Raymond seconded by Mr. Helms. A vote of two yeses passed this motion.
- The quotes for the muffin monster at the WWTP from JWC Environmental for \$20,944 and The Henry P Thompson Company for the installation was discussed.
- The school pump station is having some electrical issues. Todd Schweller was called in to help troubleshoot. This is ongoing.
- The postcards from 120 Water were not a big success. Only approximately 50 were returned, in which many residents indicated they did not know what type of lines they had.

Police Chief's report by Chief Herrick

- Radios were replaced with the County 911 funds. Old radios must be out of service by July of 2025.

Fiscal Officer

- Village paid for Pleasant Township's Fiscal Officer's hotel room for the UAN Conference due to a credit card issue on Pleasant Twp's part. Pleasant Township will reimburse the village.
- After discussion, Mr. Honigford made a motion to pay the overage on Ward's Paving invoice seconded by Mr. Buss. A vote of six yeses passed this motion.
  - 3rd Street chip sealing will be completed in the spring of 2024.
- Ft. Jennings State Bank depository contract agreement was presented. Mr. Miller made a motion to accept the agreement and have the fiscal officer and Mr. Moreno, council president, sign the agreement seconded by Mrs. Petrick. A vote of five yeses passed this motion, Mr. Moreno abstained.

Other Business

- Mr. Moreno moved to pass the third reading of Ordinance 2023-02, Income Tax Ordinance, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Honigford moved to pass Resolution 2023-12 A Resolution approving Temporary Appropriations for 2024 as an emergency resolution to meet deadlines, seconded by Mrs. Zeller. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno moved to pass Resolution 2023-13 A Resolution approving Pay Increases as an emergency resolution to meet deadlines, seconded by Mrs. Zeller. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.

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The fiscal officer will email/mail the utility permit to install invoice/application to the Miller's at double the unit rate due to being outside the village limits.

- Mr. Moreno made a motion to approve the JWC Environmental invoice for \$20,944 for the Muffin Monster seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- Mr. Moreno made a motion to approve the Henry P Thompson Company invoice for \$3,600 for the Muffin Monster removal/installation seconded by Mr. Miller. A vote of six yeses passed this motion.
- Mr. Moreno will contact Pam Ewing and Chris Hunt for more information concerning the OWDA design loan amount.

Mrs. Adria Petrick

- Ottoville Athletic Boosters asked if the village would like to purchase Ottoville flags. Barry Koester will count how many we might need and have Mrs. Petrick get a price.

Mr. W.D. Miller

- Mr. Miller's term expires December 31, 2023, but offered to continue with the maintenance/overview of the village's Facebook page. All were in agreement and very appreciative.

With no further business, the meeting was adjourned at 6:50 p.m.

Ronald W. Miller  
Mayor

Michelle Thompson  
Fiscal Officer