

RECORD OF PROCEEDINGS

Minutes of Village of Ottoville Council Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 25, 2023

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present William D. Miller Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno, acting mayor Charlie Buss

Solicitor: Theresa Von Sossan

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened by Mr. Moreno, acting mayor, with members reciting the Pledge of Allegiance.

The August 28 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), seconded by Mr. Honigford. A vote of five yeses passed this motion, Mr. Moreno, acting mayor.

Welcomed guest, Adam Schnipke on behalf of the Ottoville Chamber of Commerce

- Expressed concern about the relationship between the Chamber and the Council.
- Chamber’s goal is to make the community more attractive for families to live here.
- A meeting will be set up soon between Chamber and Council to discuss the Splash Pad project.
 - Would like to communicate to the residents that the current utility price increase is not because of the splash pad.
 - The project discussion had been tabled due to the Chamber taking the summer months off.
 - If the splash pad is not feasible, the Chamber requests some ideas they might pursue.

Mayor Miller arrived at 7:09 pm.

Welcomed guest, Christopher Hunt, Hunt Engineering

- Submitted renomination applications to the EPA-WPCLF for clarifier project.
- Village is not eligible for principal forgiveness.
- Trying for other funds. Pamela Ewing from RCAP, advised to have design started in order to be eligible for these funds.
- Design
 - Cost \$398,520.00.
 - Permit to Install is \$15,100.00 which is good for 18 months, eligible for a 6-month extension.
 - Loan available at 0% interest for the first 5 years then 2.08% for the next 15 years.
 - Semiannual payments
 - Can be rolled into the construction grant or loan.
 - 3-4 months for Mr. Hunt to complete the design.

Fire Department

- The new fire truck’s estimated delivery is now the end of summer 2024.

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Police report by Chief Herrick

- The park carnival went well for the department.
- Part time officers are doing well.
- All officers are qualified for the year.
- Will need 2 tires in near future for the vehicle being traded in. Tires are worn out and will not get them through the winter.

BPA minutes presented by Fiscal Officer

- The smoke test of the sanitary sewer system went well. The utility department has a paper report and digital copy of results.
- The main sewer line is plugged near 306 East Street. J&M Excavating is working on correcting.
- 2025 budget ideas:
 - Otto Street water tower will need to be painted soon. Would like to paint before it gets too bad, and we'll need to sandblast.
 - Think about any water lines that may need to be replaced.
 - Rehab of Well #4; Chad will get pricing at the end of year to do this either in 2024 or 2025.
- Meeting with 120 Water
 - The village is currently compliant with the lead/copper project.
 - The current contract is good through November 2023, discussion about renewing.
 - Postcards should still go out to all the residents as stated in the current contract. Fiscal Officer will email 120 Water again for status of this.
- The utility department is not optimistic that the Jaeger Tri Pack material installed is going to help the sulfur issue on Well #7. They would like to flush the well first but have been delaying due to it being so dry.

Fiscal Officer

- Mr. Moreno made a motion to renew the CD with Ft. Jennings State Bank for a term of 11 months at the interest rate of 4.89% seconded by Mr. Miller. A vote of 6 yeses passed this motion.
- Second Street project update
 - To be eligible for the Small Government grant the village will now have to commit 11% - local match (up from 10%) of project cost; \$106,275.00 will be the 11%. The Finance Committee will review budget numbers to cover this since originally \$75,000 was committed.
 - If awarded the grant, the village's 50% OPWC loan portion will be \$429,925.00 over 20 years.
- Mr. Moreno made a motion to complete the semi-annual transfers from the general fund to water reserve \$2,000, sewer reserve \$4,000, police fund \$2500, and street fund \$55,000 second by Mrs. Petrick. A vote of 6 yeses passed this motion.

Other Business

- Schnipke Engraving Easement between Schnipke Engraving and the Putnam County Commissioners was emailed to fiscal officer by Mrs. Von Sossan. Per Mrs. Von Sossan this easement follows the land.
- Trick or Treat will be Thursday, October 26, 2023, from 5:30pm – 7:00 pm
- A quote from Adam Wannemacher was presented to take down the trees on Walnut Street and at 147 N East Canal for \$850 each. Mr. Moreno moved to accept the quote seconded by Mrs. Zeller. A vote of 6 yeses passes this motion.

Mr. Dan Honigford

- The security light installation at the intersection of Douglas Drive and State Route 224 is complete.

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Mrs. Adria Petrick

- Neglect of Subway’s lawn maintenance needs addressed. Fiscal Officer will send a letter to landowner, Wenning-Stoker Properties.

Mr. W.D. Miller

- Continual efforts on ordinances that are outdated or superseded. Fiscal Officer and Mrs. Von Sossan will inquire how to expire/repeal the outdated ordinances.

With no further business, the meeting was adjourned at 8:28 p.m.

Ronald W. Miller
Mayor

Michelle Weyrauch
Fiscal Officer