

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

August 28, 2023

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present

William D. Miller
Sarah Zeller
Joe Moreno

Daniel Honigford
Adria Petrick
Charlie Buss

Solicitor: no solicitor

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The July 24 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mr. Honigford. A vote of five yeses passed this motion, Mr. Miller abstained.

Fire Department

- Fire Board Meeting held July 25, 2023
 - Low fireman attendance
 - Invoice questions
 - Truck neglect
 - All situations are being addressed.
- The Purchasing Policy is in the drafting stages.

BPA minutes presented by Fiscal Officer

- Liquid Engineering cleaned and inspected both water towers on Saturday, August 12th and Sunday, August 13th. The utility department has a flash drive with several videos to show the work performed, a paper report will be emailed later. Overall, both towers looked good, little settlement.
- A smoke test of the sanitary sewer system was performed on August 1st and 2nd. It went very well, a report will be put together and sent to the utility department in a month or two.
- The utility department wants to flush well #7 several times before running its water through the aerator to tell if the Jaeger Tri Pack material installed is going to help the sulfur issue. Based on what has been observed from the other wells they are not optimistic it is going to help.
- The village has another new contact from 120 Water. A Zoom meeting has been set up for Wednesday, August 23rd to discuss what has been done and our next steps moving forward.
- The Eagle Scout project regarding the new fence around the school pump station has started. The old fence was removed and the new one is ready to be installed. This project should be completed in the next couple of weeks.

Fiscal Officer

- A check written to Poster Compliance Center (PCC) on September 21, 2022, was stolen and cashed by an unknown party. We were unable to reclaim the funds. PCC is requesting payment. Mr. Moreno made a motion to submit payment via credit card directly with Poster Compliance seconded by Mrs. Zeller. A vote of 6 yeses passed the motion.

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- The village had a second fraudulent unemployment claim. Both the employee and village have reported it. The Ohio Department of Job and Family Services are still working on correcting the first fraudulent claim that was brought to the village’s attention in March 2023.
- Mr. Miller made a motion to approve the purchase of a new standing desk for fiscal officer, seconded by Mr. Moreno. A vote of 6 yeses passed the motion.
- 2021/2022 audit went well. The Fiscal Officer did request an exit meeting when complete to help answer any additional questions.

Other Business

- Ordinance 2017-01, an ordinance providing for the payment of a security deposit for new customers of the water and sewer systems will be added to the list of ordinances to be repealed. The office will continue to collect deposits until the passing of this repeal list.
- Mr. Moreno moved to pass the third reading of Ordinance 2023-01, an increase to the sewer ready to serve and sewer rates, seconded by Mr. Miller. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno moved that Resolution 2023-09 be approved and to accept Resolution 2023-09, a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor as an emergency resolution in order to meet the deadline seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Have maintenance get quotes to take down the tree on corner of Fifth and Walnut Streets and at 147 N East Canal along with a sidewalk repair quote. Mayor will contact the homeowner on East Canal.
- Mr. Buss made a motion to donate \$2500 to the Putnam County CIC seconded by Mrs. Petrick. A vote of 6 yeses passed the motion.
- Suggestion to put a sign up on Progressive Drive to advertise the lots for sale.
- ODOT Hwy resurfacing project suggestion: repave, with consideration not to mill, SR 189 to corporation limits. Fiscal Officer will submit to Justin Neise at ODOT.
- Pamela Ewing emailed recommending beginning design work on the phosphorus reduction project. It was decided to table this until Chris Hunt instructs the village on how to proceed. Mr. Moreno will follow up with Mr. Hunt.
- Looking into options to handle blighted property in the village.

Mr. Dan Honigford

- Inquired about the progress of getting a grant writer. Mr. Moreno will follow up with Kalida.
- A security light is needed at the intersection of Douglas Drive and State Route 224. Fiscal Officer to call Paulding Putnam for options.

Mr. W.D. Miller

- Working on codifying the ordinances/resolutions.

Mr. Ronald Miller

- Will have a golf cart in the Park Carnival Parade on Sunday if anyone wants to attend.

With no further business, the meeting was adjourned at 8:44 p.m.


Mayor


Fiscal Officer