

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

July 24, 2023

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present

William D. Miller - absent
Open Seat
Joe Moreno

Daniel Honigford
Adria Petrick
Charlie Buss

Solicitor: no solicitor

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The June 26 meeting minutes were provided to each Council member prior to the meeting and approved as written.

The Personnel Committee interviewed Sarah Zeller for the council position vacated by Julie Brickner and recommended Mrs. Zeller for the position. Mr. Moreno moved to approve the nomination seconded by Mrs. Petrick. A vote of four yeses passed this motion.

The Oath of Office was then administered to Mrs. Sarah Zeller.
Mrs. Zeller was excused due to prior commitments.

Mr. Honigford moved to approve bills presented for payment (see register attached), seconded by Mr. Buss. A vote of four yeses passed this motion.

BPA minutes presented by BPA President, Mr. Noah Helms

- Resolution No. 2023-05, a resolution raising water rates and ready to serve for water was read. Mr. Davies moved to approve Resolution 2023-05 raising water from \$3.10 per thousand gallons used to \$3.40 and the ready to serve for water from \$11 per month to \$12 per month effective billing date January 1, 2024, seconded by Mr. Calvelage. Roll Call Vote: Helms, yes; Davies, yes; Calvelage, yes.
- Monitoring the Jaeger Tri Pack Aerator material. It's too early to tell if it is working due to low water usage because of the holiday. Well #7 is not included in this at this time because they want to see what the material will do with the other 2 wells.
- Liquid Engineering plans on cleaning/inspecting both towers sometime in August. EPA requires the cleaning/inspection to be on record.
- Smoke testing will begin on August 1 (weather permitting). Notices have been posted around town along with OTEC, Facebook, and the village website. Fiscal Officer informed the Ottoville police and fire department and called Brian Hilvers, PC EMA director to let them know as well.
 - Mr. Moreno made a motion to have the mayor to sign the smoke test liability waiver seconded by Mrs. Petrick. A vote of 4 yeses passes the motion.
- Glenn & Jess Rayman began building. As of now, no word on when J&M Excavating will make the sewer tap.
- The phosphorous optimization and evaluation plan and the bypass elimination plan have been sent into the EPA to satisfy NPDES permit requirements.
- We have a new contact with 120 Water regarding the lead and copper requirements. The village has forwarded requested documents to them and is waiting for further instructions.

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Minutes of

Village of Ottoville Council

Meeting

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Police Chief

- Would like Council to consider promoting Mr. Benroth to Sergeant with a pay increase.

Fiscal Officer

- Would like Council to consider eliminating the utility security deposit. This was established when the village billed the renters, however, the utilities remain in the landlord's name and bills are collected via landlords. The process is time consuming and cumbersome without a foreseen benefit. This will be tabled until the next meeting.
- Mayor Miller has reserved a church book for the village. Fiscal Officer uses this as a reference.
- There was a \$862.48 mathematical/clerical error when some of the ground was sold in the Ottoville Commerce Park in 2021. This caused the village to be shorted for the farm ground rent. The lessee overpaid in 2022 and 2023 a total of \$1675.50. Mr. Honigford made a motion to forgive the underpayment in 2021 since it was several years ago and an error on the village's part and apply the overpayments to the 2024 ground rent seconded by Mrs. Petrick. 4 yeses passed this motion.

Other Business

- The Schnipke Engraving Forced Main easement was tabled due to the absence of the solicitor.
- Mr. Moreno moved to pass the second reading of Ordinance 2023-01, an increase to the sewer ready to serve and sewer rates, seconded by Mr. Buss. Roll Call Vote: Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- State of the Vision will be August 3 on the campus of Endera, Ottawa, OH. Fiscal Officer will reserve tickets.
- The street levy ballot language was emailed prior to the council meeting for review. Mr. Moreno made a motion to accept the language seconded by Mr. Buss. 4 yeses passed this motion.

Mr. Dan Honigford

- Fire Board's semi-annual meeting Tuesday, July 25.
 - Discuss purchasing policy.
 - Budget so all townships are aware of the fire department's annual costs.
- Corner of State Route 224 and Walt Street; would like maintenance to sweep this area next time they have sweeper out.
- Looser Brothers property sold.
- The down spouts on the south side of home are not draining correctly. He will keep an eye on this, thinking these were not tied into the new storm line.

Mrs. Adria Petrick

- Curbside Escape Coffee truck had a good turnout with lots of positive feedback.

Mr. Joe Moreno

- Gilbert Lane and Fifth Street; streetlight blinking. Fiscal Officer will report to AEP.
- After discussion Mr. Moreno made a motion to promote Mr. Tyler Benroth to Sergeant and increase his hourly pay rate to \$25 per hour starting July 30, 2023, seconded by Mrs. Petrick. 4 yeses passed this motion.
- Fiscal Officer will check insurance coverage on the village equipment for the park carnival use.
- Councilman Miller declined to rerun for the council seat expiring December 31, 2023. Would like to encourage interested parties to put their name on the ballot in November.

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With no further business, the meeting was adjourned at 7:58 p.m.

Ronald Miller
Mayor

Michelle Tuleyrauch
Fiscal Officer