

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 26, 2023 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	William D. Miller	Daniel Honigford
	Julianne Brickner	Adria Petrick
	Joe Moreno	Charlie Buss

Solicitor: Theresa Von Sossan

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The May 22, June 8, and June 15 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), seconded by Mr. Miller. A vote of six yeses passed this motion.

At 7:05 pm Resolution 2023-06 Budget for 2024 was read and discussed. Mr. Moreno moved to accept Resolution 2023-06 as read, second by Ms. Brickner. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.

Brady Lehman was here to present three options/ideas for his Eagle Scout project. He would like to replace the fence and landscaping around the State Route 224 lift station located near the school. He is seeking approval and funding. Mr. Moreno moved to approve and fund the option to purchase vinyl fence from Menards; lumber and concrete from Ottoville Hardware for the total project cost of \$2000, seconded by Mrs. Petrick. A vote of six yeses passed this motion.

Mr. Chris Hunt presented the phosphorus discharge plan that is required for the NPDES permit.

- 2 circular clarifiers will help reduce.
- Clarifier project was nominated in August of 2022 for grants without success.
- Mr. Hunt will nominate the project again, August 2023.
- If not successful, he recommends moving forward with the design - \$398,520 in November.
 - OWDA offers loans year around if needed.
- Permit to install would be good for 18 months; can apply for a 12 month extension.
- Mr. Hunt will get with Kyle Lehman at the end of week after Kyle has time to review plan and get Kyle's permission to resubmit plan.

BPA minutes

- The Jaeger Tri Pack Acrator material was installed on June 22. It'll take several weeks and maybe a few adjustments to see if it can eliminate sulfur from well #7.
- The water tower painting was completed Monday, June 19th.
- Liquid Engineering will be in to inspect/clean both water towers sometime in August.
- The utility department will be doing a smoke test on the sanitary sewer system. This will help to see if there are any illegal connections, or anything broken that could be adding unwanted water to our system. This will be accomplished with RCAP and village employees. There will be at no cost to the village. This is scheduled for August 1st and should take 2-3 days. There is no smell, just visible smoke. Will post on OTEC and Facebook to let residents know.

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Fiscal Officer

- Fiscal Officer wanted to let council know the request to increase the Permissive Fund certificate of estimated resources \$9500 in June 8 minutes to pay part of Third Street chip seal was incorrect. The village will only receive \$3000 for the 2023 year. The paperwork to request such increase was submitted correctly to the county with \$3000 increase not \$9500.
- Due to concrete prices increasing, the J&M Excavating quote for Sunset Drive curbs increased \$297.50 from last year. This quote was obtained in 2022. Mr. Moreno made a motion to approve the increase, seconded by Mr. Miller. A vote of six yeses passed this motion.
- J&M Excavating quote was presented for the installation of Glen Rayman’s sanitary tap into the Schnipke Engraving forced main along Road 24 for \$4,930. This includes running the line under the ditch to the property line. One quote was obtained because J&M is doing the work for Mr. Rayman and Mike Hohlbein has a working relationship with Schnipke Engraving. Mr. Honigford moved to approve this quote, seconded by Mr. Miller. A vote of six yeses passed this motion.

Other Business

- Mrs. Von Sossan will look into the Schnipke Engraving easement, if we need one or if one currently exists.
- Ms. Brickner moved to pass Resolution 2023-07, A resolution authorizing **mayor** to prepare and submit an application to participate in the Ohio Public Works Commission state capital improvement and/or local transportation improvement program(s) and to execute contracts as required as an emergency due to the submission time requirements, seconded by Mrs. Petrick. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Honigford moved to pass the first reading of Ordinance 2023-01, an increase to the sewer ready to serve and sewer rates, seconded by Mrs. Petrick. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Art Schnipke asked Mayor Miller prior to the meeting to borrow the village’s lift truck to paint the down spouts on the church. He will provide his own insurance. Council agreed to table this until Mr. Schnipke obtains permission from the church to do such project.

Mr. Dan Honigford

- Inquired about David Galyk’s water leak. This was not on the village side; the repairs are at Mr. Galyk’s expense. The water shut off valve was located in the driveway having to cut into the concrete. Will ask the water department if they know how many shut off valves are set up in this manner.
- Called Delphos maintenance guy inquiring about the splash pad.
 - Recommended not using town water because the water will be cold, he recommended investing in the recirculation option.
 - They test this water twice daily.
 - Mr. Moreno would like to meet with the Chamber of Commerce to discuss.

Mrs. Adria Petrick

- Would like to invite Curbside Escape Coffee truck to the village.
 - Council ok with idea as long as they don’t park next to the Express Mart, rather by Subway or Gentry.

Mr. Joe Moreno

- The church asked if they could have a trolley for the church festival October 8, 2023.
 - Trolley experience will be set up as a historical half hour tour of town.
 - Drawing up an ordinance for the trolley.

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Ms. Julie Brickner

- An employee asked to take paid paternity leave, using his accrued sick time. The village does not qualify for FMLA. After discussion Ms. Brickner moved to wave the doctor note for this request and allow for this employee to use up to two (2) weeks of paid sick time for the paternity leave, seconded by Mrs. Petrick. A vote of six yeses passed this motion.
 - Council would like to have maternity/paternity leave added/updated to the policy handbook.

Mr. W.D. Miller

- Would like to start going through the ordinances to rescind/remove unnecessary and outdated.

Ms. Julie Brickner verbally resigned effective June 30, 2023, due to moving out of the village limits.

With no further business, the meeting was adjourned at 8:52 p.m.

Ronald N Miller
Mayor

Michelle T. Day
Fiscal Officer