

RECORD OF PROCEEDINGS  
Village of Ottoville Council

Minutes of Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 22, 2023 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present William D. Miller Daniel Honigford  
Julianne Brickner, absent Adria Petrick  
Joe Moreno, virtual Charlie Buss

Solicitor: Theresa Von Sosson

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The April 24 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mrs. Petrick moved to approve bills presented for payment (see register attached), seconded by Mr. Buss. A vote of four yeses passed this motion.

Fire Department

- Mr. Moreno is working on drafting the purchasing policy. The fiscal officer will contact Fire Board to ask that the council be put on their July 25, 2023 meeting agenda to discuss the policy.
- The fiscal officer received \$32 from the fire department members as their contribution toward the VFIS accident and sickness policy.
- Mr. Honigford reported that the fire department is working on the ISO reevaluation.
- The new fire truck is scheduled to be delivered in 2024. It is unclear what the delay is.

Fiscal Officer

- Mr. Honigford made a motion not to pay the unemployment bill that was received for the fraudulent unemployment claim seconded by Mr. Miller. A vote of four yeses passed this motion.
- Mr. Honigford moved that Resolution 2023-04 be approved and to accept Resolution 2023-04, A Resolution Declaring It Necessary to Levy a Tax in Excess of the Ten Mill Limitation as an emergency resolution in order to meet the deadlines to place the levy on the November ballot seconded by Mr. Buss. Roll Call Vote: Miller, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Mr. Miller made a motion to renew the Certificate of Deposit that matures on May 28, 2023 with Ottoville Bank Co. for the term of 15 months and 4.0% interest seconded by Mrs. Petrick. A vote of four yeses passed this motion.

Mrs. Theresa Von Sosson left the meeting.

BPA presented by Mr. Noah Helms

- Hawkins is charging a \$10 monthly rental fee per chlorine cylinder, costing the village an extra \$60 per month. Mr. Knippen offered to check other distributors' pricing to be sure we are getting the best price available.
- Reminder Mr. Helms and Mr. Calvelage need to run for re-election in the November 2023 election.
- Paint is ordered for the water tower, looking at beginning in 2-3 weeks.
- The 100,000-gallon water tower is starting to show rust. This will need to be followed up on in the next several years.
- The Jaeger Tri-Pack aerator materials arrived and will be installed soon. Schweller's may need to be called back to adjust the controls.
- Advanced Rehab Technology is here this week to line more manholes.



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- The new wireless controls at the water plant are continuing to work well.
- The WWTP is now in “summer operation”: UV bulbs are in, and E Coli samples will be obtained twice weekly until November.
- Discussion about the splash pad, water loss, fire department water use and the impact on the water supply and costs.
- Water rate increase discussion:
  - Recommend increasing the water and sewer ready to serve \$1 each; water RTS \$12 and sewer RTS \$15.
  - Recommended increasing the water & sewer usage approximately 10%: water \$3.40 per 1000 gallons and sewer \$7.00.
  - Price increase effective the quarter starting October 1, 2023; billing date January 1, 2024.
  - Would like council to consider raising the semi-annual general fund transfers for the water and sewer:
    - i. Sewer Reserve to \$4500 semi-annual.
    - ii. Water Reserve to \$2500 semi-annual.
- Mr. Helms will contact the water department to inquire when they will paint the water line sizes on the water hydrants around the village.

Other Business

- Discussion on chip sealing & fog sealing Third Street from SR 189 East to corporation limit and paving Evelyn Drive and Fourth Street from Otto Street to W Canal Street.
  - Barry to obtain additional quote from Bluffton Paving
  - Fiscal officer to inquire about using the county permissive money on Third Street.
  - Fiscal officer to call Wards to verify expiration of quotes.
- Site Ohio Update
  - Meeting with Amy Sealts, Putnam County CIC
  - Wave 4 forms come out June 1 and will be updated.
  - Mrs. Petrick moved to continue working on Site Ohio to help get businesses interested in land for sale in the Ottoville Commerce Park seconded by Mr. Honigford. A vote of 4 yeses passed this motion.
- Storm Sewer Projects
  - Second Street Storm project estimate is \$768,829.00.
  - Red Maple Court Storm Sewer Estimate \$360,060.00.
  - Discussion on these 2 projects, pros and cons. It was decided to start the Second Street project in order to get the water away from the village, also helping with the INL.
  - Mr. Miller moved to commit \$75,000 to the capital fund for the Second Street Storm Sewer Project seconded by Mr. Buss. A vote of 4 yeses passed this motion.
- Clarifier Project
  - Discussion about how to proceed.
  - Ron will call Chris Hunt to schedule a meeting to help better understand finance and project.
- Splash Pad
  - BPA, Council, and the Chamber would like to meet to discuss the splash pad and brainstorm other ideas the Chamber could pursue.
- Bendele Triangle Swale tiling
  - This was again looked at by several councilmembers and maintenance employees but is recommended the residents bring in dirt to smooth erosion of swale and then hydro seed.
  - Mr. Moreno will contact inquiring residents and let them know they cannot tile the swale but have the option of hydro seeding.

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Mr. Dan Honigford

- Commented on redoing the South entrance of the park.

Mrs. Adria Petrick

- Trash cans around village; no longer have the cans. These were removed because people were misusing them.

Mr. Joe Moreno

- Municipal Building wireless is updated, and the 2 security cameras were added.

Mr. Ron Miller

- The St. Mary's Cemetery has a portable water tank and would like access to water for burial and other maintenance needs. Mayor Miller will have them get in contact with a fire department member to fill from a hydrant. This will be metered as 'water loss.'

With no further business, the meeting was adjourned at 9:16 p.m.

Ronald G Miller  
Mayor

Michelle Tukayarak  
Fiscal Officer