

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held April 24, 2023

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present William D. Miller Daniel Honigford, arrived approx. 7:10pm
Julianne Brickner Adria Petrick
Joe Moreno Charlie Buss

Solicitor: Theresa Von Sosson

Presiding: Mayor Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The March 20 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Ms. Brickner moved to approve bills presented for payment (see register attached), seconded by Mr. Buss. A vote of five yeses passed this motion.

Ms. Alivia Hilvers presented her plan to install fitness signs with various workout stations and a main trail sign around the village walking path. This is to help her achieve her Girl Scout Gold Award. She asked for a contribution of \$1,000 payable to Ottoville Park Playground Equipment Fund: total project cost being \$10,000. Her anticipated completion date for the project will be the end of this summer. Mr. Miller made a motion to contribute the \$1,000 seconded by Ms. Brickner. A vote of five yeses passed this motion.

Mr. Dan Honigford arrived.

The VFW was present to request the Putnam County Memorial Highway signs be installed on the East and West ends of the village on State Route 224. Mr. Moreno made a motion to pay for the two 36x18 signs \$197.08 and have the village install, seconded by Mrs. Petrick. A vote of six yeses passed this motion. The VFW will deliver the signs to the village.

Income Tax

- Informed Council about \$1438.26 in adjustments from the 2021 & 2022 calendar years and answered questions they may have had. Mr. Honigford made a motion to approve the adjustments seconded by Mr. Moreno. A vote of six yeses passed this motion.
- Ms. Burgei explained a computer software issue where the software applied a return to the incorrect account. The software company is aware of the problem and to date appears to have been an isolated incident.
- New Business, Woman of War business/withholding update.
- Income Tax revenue update: currently slightly higher this January through April than last 3 years.

Fire Department

- Mr. Moreno is working on drafting the purchasing policy. He will then meet with Fire Board members and Council for discussion, changes, and approval.
- ISO rating has increased from a 5 to 6. Mr. Honigford will review and explore options to lower the rating.
- Mr. Honigford will contact fire department members for their contributions toward the VFIS accident and sickness policy.

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BPA presented by Mr. Noah Helms

- 4 quotes were reviewed for the painting of the 200,000-gallon water tower by the BPA.
 - BPA voted to go with Leary Construction for \$60,889.57 to paint the 200,000-gallon water tower.
 - Ms. Brickner made a motion to amend the appropriations and use the remaining American Rescue Relief Funds of \$13,162.96; \$13,691.61 from the water reserve and \$34,035 from water contractual already appropriated to pay for the painting of the 200,000-gallon water tower seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Discussion concerning the inspection and cleaning of both water towers.
 - BPA voted to go with Liquid Engineering \$7965 for inspection and cleaning of both water towers.
- Mr. Knippen presented a quote to the BPA from Ortman Drilling for Jaeger Tri-Pack Aerator Materials. This is a possible solution to help with Well #7's sulphur problem. BPA approved; the cost of materials by Ortman Drilling is \$2100.
- Mr. Helms will look into employee overtime and report the findings to the fiscal officer who will email Council.
- Mr. Glen Raymond will need the out-of-town sewer hookup soon. Mr. Miller will follow up with the utility department. The village will need to get the hookup under the ditch along Road 24.

Police Report

- Mr. Moreno made a motion to approve the hiring of Mr. Corey Long at \$19/hour; hire date April 12, 2023, seconded by Ms. Brickner. A vote of six yeses passed this motion.

Fiscal Officer

- Mr. Moreno made a motion to approve the current liquor permits seconded by Mr. Honigford. A vote of six yeses passed this motion.
- Mr. Moreno made a motion to approve the transfer and reassignment of the Community Reinvestment Area agreement established June 7, 2022, between the Village of Ottoville and 4T Holdings, LLC to the new building owner, Bookcase Properties LTD seconded by Mr. Miller. A vote of six yeses passed this motion.
- An unemployment bill was received for the fraudulent unemployment claim. Council would like Fiscal Officer to reach out to other villages to see how they are handling these bills. The question is whether we are held responsible for these bills and need to pay them even though it has been reported as fraud multiple times by multiple entities and the employee. This is tabled until the next meeting.
- A building permit was purchased prior to Covid, but the project wasn't started due to the onset of the pandemic. Resident wanted to know if she needed to purchase the permit again. Council agreed because it has expired and because so much time has lapsed, they do need to purchase again.

Other Business

- Mr. Moreno moved to approve the 3rd reading of Resolution 2023-03, A Resolution requesting the Putnam County Auditor certify to the village of Ottoville the total current tax valuations and the dollar amount of revenue that would be generated by the tax levy, with the correction of the ORC emailed prior to the meeting for review seconded by Mr. Miller. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.

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- Odenweller Milling Co. land.
 - Located at 151 Winkelman Street, Parcel #27-054140.0000.
 - Building torn down; selling land.
 - Council did not see a need in the land so Mayor Miller will inform Odenweller's.
- Clarifier Project – due to the design expense of \$816,340 council would like to wait a year and hope grants become available.

Mr. Dan Honigford

- Discussion on how to get grants.
 - Mr. Moreno setting up a meeting with the Village of Kalida's grant writer. Kalida has been successful in obtaining various grants.
- Storm sewer projects – do we want to pursue Second Street or Red Maple Court?
 - Tabled until next meeting.

Mr. Joe Moreno

- Ms. Brickner made a motion to renew the Fire Department's VFIS Property & Liability Insurance, \$8201, renewal date May 1, 2023, seconded by Mr. Buss. A vote of six yeses passed this motion. Would like to increase the deductible next year from \$250 to possibly \$1,000.
- The park cleanup was April 15 and had a great turnout of volunteers. There is a leak in the concession stand wall that affects both restrooms that maintenance is looking into.
- Pugsley Audio update – equipment is in and will call soon to schedule installation.
- Received the Putnam County Housing report, had good information.
- Joyce and Steve Pothast want to cover the swale next to their home because it is washing out making ruts and is hard to mow.
 - Not asking the village to help pay; they will cover 100%.
 - Discussions concerning how this will affect the rest of the village.
 - Table until maintenance can look at, hoping for better options than to cover; possibly hydroseed/grass meshing.
- The Finance Committee met prior to the council meeting to start working on the 2024 budget.
 - Will meet with each department for input.
- Splash Pad
 - BPA & Mr. Moreno looking into costs.
 - More research/studies are still needed.
 - Recirculation still possibility.
 - Possibly explore a recreation levy partnering with Monterey Township.
 - Water and Sewer rates will need to increase whether the splash pad project is a go or not.

Ms. Julie Brickner

- Met with local businesses to put together a Progressive Dinner plan in August.
 - Each local restaurant will have a portion of the dinner: appetizer, main course, dessert.
- Solar Eclipse – brainstorming ideas to help bring in people.
- The church cemetery would like to get a quote for paving the cemetery at the same time as the village.

With no further business, the meeting was adjourned at 9:02 p.m.

Ronald G. Miller
Mayor

Michelle T. Jeppa
Fiscal Officer