

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 23, 2023

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present William D. Miller Daniel Honigford - absent  
Julianne Brickner Adria Petrick  
Joe Moreno Charlie Buss

Solicitor: no solicitor

Presiding: Mayor Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The December 19, December 22, and January 9 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), second by Mrs. Petrick. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.

Guests Dan Bendele with the Chamber of Commerce and Mike McGilbra with Vortex were present to discuss and answer questions about the proposed splash pad.

- Proposing a flow thru system
- 1-hour weekly maintenance
- Winterizing: gravity drain, will not need blown out or need antifreeze, 2-3 hours to winterize
- 25 square feet per user is ideal but no compacity limit.
- Activator button is standard, set to 4.5 minutes but can program to other times
- Concrete structure is recommended
- Powder coated features
- Can have local contractors help with construction
- Ability to change out features in future years
- 3-5 week installation process
- Drains 320 gallons per minute; 30-inch drain
- 55 – 70 gallons per minute water usage
- Construction proposed on west side of shelter house #1
- Will need to remove 3 trees that are currently located there

Mrs. Petrick made a motion to continue with splash pad project planning, seconded by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.

Fire Department

- Applied for a \$10,000 equipment grant. This is same one they received last year.
- Received a \$39,025.50 grant for MARCS radios.
- Added one probationary fireman.
- Planning mock crash in March at the school.
- VFIS – accidental and sickness policy; if renewing the firemen will need to pay \$1 each toward the policy. The fire department will cover this and will retain receipt in each of their files per fire chief Derek Ricker. Fiscal Officer to obtain a quote for February’s meeting. The current policy expires March 1, 2023.



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BPA

- A quote from Liquid Engineering to have a remote company come in and inspect our water towers was presented for \$3500.
  - This is inspection only not cleaning.
  - May wait on this and have the company painting of water tower do the inspection.
- Control panel work at WWTP is almost complete. It is up and running and seems to be running the way it was intended it to. There are a few bugs to work out yet.
- Utility guys changed the packing on the East high service pump at the WTP due to it being worn away.
- All the violations from our EPA inspection at the WTP have been resolved and confirmation was received.
- The pressure relieve valve on the school force main was changed by the utility guys, everything working as it should. They will change the Schnipke Engraving valve soon as well.
- Quotes for the painting of the Ottoville Commerce Park water tower are being obtained.
  - Leary Construction \$64,984.06
  - Waiting on Pittsburgh Tank quote
- Schweller is still working on the VPN (wireless water tower) project. They work this in between emergency jobs.
- There were two reported water freezes in town during the Christmas storm. One being a broken meter which was replaced and the second was resolved by resident.
- Chris Hunt is coming to the January council meeting to discuss the WWTP clarifier project.
- A resident asked for help on a high-water bill due to a toilet running. The bill was \$1049.70. After discussion it was decided to wait to hear back from the local organizations the resident reached out to for financial assistance. Possibly set up payment plan since the plant still had to treat the water.

Fiscal Officer

- Mr. Moreno made a motion to decrease the State Highway Appropriation Fund \$5000 seconded by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.
- Mr. Miller made a motion to decrease the Sewer Appropriation Fund \$66,400 and increase the Sewer Certificate of Estimated Resources \$13,000 seconded by Mr. Moreno. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.
- Mr. Miller made a motion to increase the General Fund Certificate of Estimated Resources and Appropriations \$39,025.50 due to a fire department grant received for MARCS radios seconded by Mrs. Petrick. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.
- Mr. Moreno made a motion to increase the General Fund Certificate of Estimated Resources \$133,344.78 for the fire department’s SCBA grant seconded by Mr. Miller. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.
- Mrs. Petrick made a motion to approve the evergreen leases for the Putnam County Library, Ottoville Lions Club, Ottoville Chamber of Commerce, Ottoville Community Service Club (formerly Ottoville Mother’s Club), and the Putnam County EMS seconded by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.

The council committees were sent via email prior to the council meeting, no discussion or adjustments requested.

Two quotes were presented for brush grinding: Tawa \$4,650 and Go Green \$5,265. Mr. Moreno made a motion to accept Tawa’s quote seconded by Mrs. Petrick. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.



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Resolution 2023-02, A Resolution Directing the Expenditure of Public Funds for a Proper Public Purpose was emailed prior to the meeting. Ms. Brickner moved to approve the first reading with two amendments; add 'memorial contributions' as a proper public purpose and to increase the authorized expended amount from \$100 to \$200 seconded by Mr. Moreno. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.

Mrs. Adria Petrick

- Pothole on East side of Creative Edge/Express Mart alley.

Mr. Joe Moreno

- Mr. Moreno made a motion to recommend David Looser to fill open seat as Zoning Board member seconded by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Petrick, yes; and Buss, yes.
- Meeting with Choice One Thursday, January 26 at 9 am to discuss storm sewers; specifically Second/East Street and Red Maple Court.
- Park Board Officers:
  - President - Troy Heitmeyer
  - Treasurer - Lisa Modica
  - Summer Park Programs Administrator - Ben Beaubien (baseball) & Kelly Landin (softball)
  - Fall Park Programs Administrator(s) - Jen Walston & Crista Swint
  - IT Administrator - Joe Moreno
- Mr. Moreno will obtain updated quotes for the building wireless upgrade.
- Discussion about mounting the 4 park tv's within the municipal building, Mr. Moreno will take care of getting the cables and brackets
  - 2 in council chambers
  - 1 in fiscal/mayor's office
  - 1 in Lion's room

Ms. Julie Brickner

- Discussion about getting cameras for the municipal building
  - Use 2 from the park to watch the entrances
  - Upgrade the DVR that is used for park and share
- "Rally in the Alley;" would like to proceed with planning with local businesses to bring business to the village this summer; will schedule a meeting to start planning

Mr. W.D. Miller

- It was agreed upon to allow Ottoville School to use the village radio repeater if the school is able to purchase radio equipment for communication within school and for buses.
- Individuals are parking in the fire lane at Ottoville School. It was recommended that the school try to remedy but Mr. Miller will reach out to Chief Herrick to keep an eye on.

With no further business, the meeting was adjourned at 9:01 p.m.

Ronald W Miller  
Mayor

Michelle Weyrauch  
Fiscal Officer