

RECORD OF PROCEEDINGS  
Village of Ottoville Council

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held December 19, 2022 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present      Julianne Brickner                      William D. Miller  
                 Daniel Honigford                      Joe Moreno  
                 Charlie Buss                              Adria Petrick

Solicitor:      Theresa Von Sossan

Presiding:      Mayor Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The November 28 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached), second by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.

Guest, Christopher Hunt, was present to update the council about the WWTP clarifier project.

- The village was nominated for the Ohio EPA Water Pollution Principal Forgiveness loan but was not accepted.
- A loan for plan/design/construction is still a possibility.
- August 2023 is the next nomination time frame.
- Will get a committee meeting assembled prior to next month’s meeting for discussion about clarifier project.
- Mr. Hunt will return in January for more discussion.

Fire Department

- Mr. Miller and the fire department are working on position descriptions.
- Recruiting - fire department planning to speak to high school seniors.
- Derek Ricker was present to report the Fire Department’s 2023 officers as follows:  
Chief – Derek Ricker  
Assistant Chief - Brian Sheets  
Captain/Secretary – Brandon Kimmet  
Captain/Treasurer – Evan Laudick  
2 Lieutenants – Steven Eickholt and Justin Laudick

Ms. Brickner moved to accept and approve these positions, seconded by Mr. Honigford. Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.

- Total members as of December 31, 2022, will be 24
- Total Training Hours YTD: 954
- Total YTD runs: 53 (18 fire, 3 EMS assist, 9 MVA, 23 Other)
- Fire Association would like to pay the fireman’s portion of the premium on behalf of the fireman for the VFIS Accident & Sickness policy that renews March 1, 2023.

BPA

- Meeting canceled, nothing to report

Police

- Mr. William Miller is officially done. (No longer employed by Village of Ottoville).
- The speed trailer is currently being worked on and hope to get it back soon.

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Fiscal Officer

- Mr. Miller moved to suspend the rules and declare Resolution 2022-07, Temporary Appropriations Resolution, an emergency and approve Resolution 2022-07 seconded by Mr. Moreno. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
- Informed council Fiscal Officer reduced the Capital Fund 4901 appropriations by \$53,930 due to having to reduce the revenue last month.
- Also informed council Fiscal Officer reallocated the paint & paint sprayer for the fire hydrants from the Water Department to the Eagle Scout fund.
- Fiscal Officer will look into 'evergreen contract agreements' for Library, Lions, Chamber, EMS, Mother's Club so the village does not have to renew annually.
- Mr. Moreno moved to transfer \$50,000 from the general fund to the street fund for yearly expenses, seconded by Mr. Miller. Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.

Mr. Joe Moreno

- Income Tax
  - Ottoville has the same process as neighboring villages and is following the Ordinance.
  - It has been noted that taxpayers are ignoring multiple letters from the income tax department.
  - The state auditor states villages must charge late fees and penalties.
  - The distance the police travel to deliver tax letters is at the discretion of Police Chief.
- Mr. Moreno moved to go to executive session at 7:55 pm including Council, Solicitor, and Mayor, to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, seconded by Mrs. Petrick. Roll Call Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes. Regular meeting resumed at 8:10 pm.
- Mr. Moreno made a motion to give employees including Supervisor of Village Personnel and Contract Cleaning a 3% raise and change the vacation schedule as follows: 1-4 years 2 weeks; 5-9 years 3 weeks; 10 plus years 4 weeks, seconded by Ms. Brickner. Vote: Miller, yes; Brickner, yes; Moreno, yes; Honigford, yes; Petrick, yes; and Buss, yes.
  - Special Meeting to accept and approve pay increase resolution scheduled for Thursday, December 22, 2023, at 6:00 pm.

With no further business, the meeting was adjourned at 8:16 p.m.

Ronald N Miller  
Mayor

Michelle Tidgman  
Fiscal Officer