

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 26, 2022 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Julianne Brickner	William D. Miller
	Daniel Honigford	Joe Moreno
	Darren Leis	Adria Petrick

Solicitor: Theresa Von Sossan

Presiding: Mayor Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The August 22, 2022 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Miller moved to approve bills presented for payment (see register attached), second by Ms. Brickner. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.

Discussion about the swale on the west side of Austin Markward's property, 739 E Third Street.

- Swale on his property
- He wants Fenson's to do work on swale; put 8" pipe; drain on SW corner
- Austin is asked Village to pay half of this cost; \$2626
- The discussion was tabled

Fire Department

- The Fire Department will be posting soon for new member applications
- Mr. Honigford moved to approve the Ohio Department of Commerce Fire Department \$10,000 Equipment Grant to purchase laminated hoods, nozzles, and hoses, seconded by Mr. Moreno. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.
- Mr. Moreno moved to approve the Ottoville Volunteer Fire Department FEMA 2021 Assistance to Firefighters Grant of \$140,012.12; \$133,344.78 in federal funding to purchase SCBA's with a 5% match of \$6,667.24, which will be reimbursed by the townships, seconded by Mr. Leis. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.
- Notice of Bid for the SCBA's will be in the Putnam County Sentinel October 5, 2022 and October 12, 2022.
 - Bids accepted through October 24, 2022; 12:00 pm (noon)
 - Public opening of bids will be at the October 24, 2022 council meeting
- Blast Trailer will be coming September 30 for set up in the North parking lot; Class October 1.
 - Participants from Ottoville, Ft. Jennings, Kalida, and Continental Fire Departments

BPA Report – Fiscal Officer reported

- The radiator on generator at WWTP was replaced on August 31.
- Phone company is done running fiber to water plant; now waiting on Schweller Electric to complete telemetry installation on the water towers.
- Rotating Assembly for pump #3 was rebuilt, will install when flows at the WWTP are lower. Plan on doing the same for pump #1 after the first of the year.
- Meter reading for 3rd quarter has been completed.
- Will flush hydrants the first week of October.
- Will drain and clean the clear wells at the plant the 2nd week of October; they are cleaned every other year.

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- Liquid engineering is behind schedule, they are looking at October to get the water towers cleaned and inspected. If the weather turns bad before they get here, we will be first in line next spring.
- Chris Hunt is looking into grants for the potential clarifier project.
- Well #7 is too high in sulphur to put into the village water system. Possibly pull pump up 50' or camera to see if it's possible to see where the sulphur is coming from.
- Wells #4 and #6 are keeping up well currently.
- Talk with 120 Water Co. to possibly verify the lead/copper lines inside/outside of homes & businesses as per the EPA's deadline of October 2024.

Police Report

- Mr. Moreno moved to approve to get all the police officers their own email to conduct necessary business, seconded by Mr. Miller. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.

Fiscal Officer Report

- Village property/liability insurance will be emailed to insurance committee when received from Stolly; Altenburger will not be submitting a quote this year. Will discuss quote at the October 24 council meeting.
- Ms. Brickner moved to approve the semi-annual transfers of \$2,000 to water reserve; \$4000 to sewer reserve; \$2500 to Police from the general fund, seconded by Mr. Leis. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.
- Mr. Moreno moved to approve \$14,000 additional appropriations for the water department, seconded by Mrs. Petrick. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes.
- Ms. Brickner moved to approve \$22,000 additional appropriations for the sewer department, seconded by Mr. Miller. Vote: Miller; yes, Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes, and Brickner, yes
- Reminder that elected officials can miss 2 meetings in a year before wages for the following month will be forfeited per Policy and Procedure manual.

New Business

- Residential to Business/Commercial Zoning was tabled.

Mr. Darren Leis

- Gary Byrne would like to put a hold on the new curbs by his home.

Mr. Joe Moreno

- Meeting held with Ottoville Bank to discuss high ACH fees
 - Income Tax department will investigate other options with Ohio Business Gateway to lessen fees
 - Payroll and Utility ACH; bank manually enters, so these fees are set
- Park Carnival went well; approximately \$57,000 was profited despite rain

Ms. Julie Brickner

- Suggested Rally in Alley idea to draw people to village
 - Close alley by Wannemacher's Tavern, Peachy Nutrition, Millies Café
- Possibly capitalize on the 2023 Eclipse, will continue to brainstorm ideas
- Subway/Peachy Nutrition building for sale

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Mr. W.D. Miller

- Urbana is a nice village to check out for additional economic development ideas.
- Follow up with Derek Ricker concerning the correct routing of his new building waterline to run through house water meter.
- Organizing a public safety meeting with the fire department officers and council committee members
 - Moral & membership is down; discuss ideas to boost

Mrs. Theresa Von Sossan

- Trip to Bellefontaine to tour the town will be rescheduled
- Suggested to think about sign on Progressive Drive to indicate lots for sale

At 8:37 Mr. Leis moved to go into executive session for conference with village solicitor concerning imminent court action including council, mayor, solicitor, and fiscal officer, seconded by Ms. Brickner. Roll call vote: Leis, yes; Petrick, yes; Honigford, yes; Moreno, yes; Brickner, yes; and Miller, yes.

At 8:57 pm the regular meeting resumed.

With no further business, the meeting was adjourned at 8:57 p.m.

Ronald W. Miller
Mayor

Michelle T. DeFranco
Fiscal Officer