

RECORD OF PROCEEDINGS
Village of Ottoville Council

Minutes of Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 27, 2022 20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Julianne Brickner William D. Miller
Daniel Honigford Joe Moreno
Darren Leis Adria Petrick

Solicitor: Theresa Von Sossan

Presiding: Mayor Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The May 23, 2022 minutes and May 25, 2022 emergency meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Ms. Brickner. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.

Chris Hunt with Hunt Engineering LLC spoke about a WWTF Clarifier Upgrade Project.

- He will work up a preliminary engineering report at the cost of \$15,000.
- The new clarifier(s) will handle more inflow than the plants current.
- This will help with the required phosphorous removal needed per our discharge permit.
- Possibly get by with 1 clarifier and use old as backup; hoping to get 2 new clarifiers.
- Mr. Hunt will help with grant process.
- Nomination cycle time frame is in August; if we don't get in this August, he'll try for August 2023, which is more likely.

Mr. Moreno made a motion to contract with Hunt Engineering for the WWTF Clarifier Upgrade Project second by Ms. Brickner. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.

The village welcomed Judge Keith Schierloh, Putnam County Common Plea Judge. He extended a thankful greeting for letting him stop in, then welcomed any questions and concerns anyone had. – No questions or concerns were expressed.

Fiscal Officer gave the BPA report

- Blower Drive on East Blower (#3) went bad. Schweller has the electrical drive, but they are waiting on a control panel. The replacement parts will be installed when all parts arrive – quote of \$6,360.
- Plug Hug was in town. All the hydrants are prepped and primed. Austin should have them painted by end of the week. Utility Department will put sizes on hydrants.
- Air compressor in water plant blew out; purchased and installed a better quality and style of compressor. Hopefully, this will hold up to moisture in building.
- Meters 95% done will finish up in morning.
- Backwash valve on Filter #3 is sticking, looking into getting new “guts” verses a new valve. Can be done in house.
- Still waiting on parts for water/sewer upgrades and sewer generator radiator.
- Chad has almost all “violations” from water inspection resolved.
- Signed one new utility permit.
- Choice One recommended not having a standard pump for utility tap. This needs to be engineered by home contractor and owner but will be approved by the utilities department. This pump needs to be based on home specifications such as size of home and number of bathrooms, etc.

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There was a water break on E Canal June 22, 2022. J&M Excavating was called into assist. Bluffton Paving will be repaving; verbal quote given to Mr. Barry Koester for approximately \$4300 – 5000.

Police Chief Herrick introduced new hire Tyler Benroth for the full-time police officer position. Mr. Moreno made a motion to approve Mr. Benroth’s employment, second by Mrs. Petrick. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.

Fiscal Officer Report

- CD renewed at the Ottoville Bank for one year at the interest rate of .02%.
- Fiscal Officer will reach out to other villages and Clemans Nelson concerning the reimbursement of employee cell phones for business use.
- Mr. Moreno moved to approve a transfer of \$54,900 from the general fund to the street fund for paving, second by Mr. Leis. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.
- Mr. Moreno moved to add the Paulding Putnam Electric loan revenue of \$360,000 to the general fund, second by Mr. Honigford. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.
- Mr. Moreno moved to add appropriations of \$30,000 to the sewer fund and \$6,000 to the water fund, second by Mr. Leis. Vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.

No decision was made on whether to continue or discontinue the Fire Department’s VFIS accidental/sickness policy. Council would like Fiscal Officer to follow up periodically with VFIS to see their progress with BWC. Council will revisit once VFIS has settled with BWC on the payment payout.

Mr. Dan Honigford

- Several locations flooded after rainstorm this month; would like to pursue getting maps of the storm sewer drawn up with the line sizes.
- Rejuvenate Spa is having drainage problems. Mr. Barry Koester is looking into and trying different options to help with the drainage. He has reached out to Mr. Joe Hohlbein to look at/take down the tree near here as well.

Mr. Joe Moreno

- Working of the Park Carnival liquor permit; he will bring to office tomorrow for final signatures. The planning is going well.
- Ryan & Megan Schimmoeller need a building permit for their shelter house they are constructing. Mrs. Petrick will reach out to them.
- Mr. Moreno moved to suspend the rules and declare an emergency, Resolution 2022-04. A Resolution approving the 2023 Budget, second by Mr. Miller. Roll call vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.
- Ms. Brickner moved to approve Resolution 2022-04. A Resolution approving the 2023 Budget, second by Mr. Miller. Roll call vote: Miller, yes; Moreno, yes; Leis, yes; Honigford, yes; Petrick, yes and Brickner, yes.

Mr. W.D. Miller

- 2 trees need to be looked at: one at Fourth Street and the alley, the other next to Odenweller Milling.
- Mr. Virg Hohlbein requested the Locus tree by him be taken down because it is a ‘dirty’ tree. Mrs. Petrick will contact his daughter/landlord, Renee Kelch, to discuss if she is ok with this. If yes, because it is a healthy tree, Mr. Hohlbein can take it down, but the village will not pay the expense.

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With no further business meeting was adjourned at 8:54 p.m.

Ronald N Miller
Mayor

Michelle Thayer
Fiscal Officer