

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 28, 2022 _____ 20 _____

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Julianne Brickner	William D. Miller
	Daniel Honigford - absent	Joe Moreno
	Darren Leis	Adria Petrick

Solicitor: Theresa Von Sosson

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The January 24, 2022 minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Mr. Moreno. Vote: Brickner, yes; Miller, yes; Moreno, yes; Petrick, yes & Leis, yes.

Mr. Jason Swint was in attendance with Mr. Brian Hilvers, Putnam County EMA director

- EMS would like to move sink & water softener – Barry Koester to take care of; Mr. Miller to contact
- Would like to paint walls, sand and paint cabinets & put up new steel on walls not painted.
- Need new counter top with backsplash
- New overhead door; to help heat stay in building
- 2nd ambulance to be placed in Ottoville, taking ambulance from Kalida end of March 2022.
- Currently, the village receives \$1800 per year to house one squad, this will be increased to \$3600 per year
- Mr. Miller will keep Jason Swint up to date.

Fiscal Officer, Michelle Weyrauch, appointed CRA Housing Officer.

Mr. Leis moved to approve, second by Mr. Moreno. Vote: Leis, yes; Brickner, yes; Miller, yes; Moreno, yes, & Petrick, yes.

Retroactive motion to change the Appropriations for American Rescue Plan (ARP) for sewer controls, \$50,491.01. Mr. Moreno moved to approve, second by Mr. Miller. Vote: Leis, yes; Brickner, yes; Miller, yes; Moreno, yes, & Petrick, yes.

Motion to change the Certificate of Estimated Resources and Appropriations for Fire Department MARCS radio grant, \$37,751.70. Ms. Brickner moved to approve, second by Mr. Leis. Vote: Leis, yes; Brickner, yes; Miller, yes; Moreno, yes, & Petrick, yes.

Motion to change the Certificate of Estimated Resources for Fire Department electronic sign grant, \$26,300. Mr. Moreno moved to approve, second by Mrs. Petrick. Vote: Leis, yes; Brickner, yes; Miller, yes; Moreno, yes, & Petrick, yes.

Motion to change the Appropriations for Utility Deposit refunds, \$900. Mr. Moreno moved to approve, second by Ms. Brickner. Vote: Leis, yes; Brickner, yes; Miller, yes; Moreno, yes, & Petrick, yes.

Mr. Moreno moved to approve the second reading of Ordinance #2022-01, Municipal CRA Legislation amending ordinance #2014-02 as read, second by Ms. Brickner. Roll call vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.

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~~Site Plan ideas for the land development area meeting was canceled due to weather and will be rescheduled with Brian, Choice One at a later date.~~

Mr. Moreno will continue to follow up with Paulding Putnam concerning the loan.

Mr. Moreno sent land development area name options to Ms. Amy Sealts of Putnam County CIC; waiting to hear back from her.

Updating of the zoning ordinances – tabled; Michelle to email zoning documents to council.

Schnipke Engraving Forced Main

- Mrs. Von Sosson is working with Gary Lammers to get the ownership to the village
- Permission was given for residences to tap in after ownership is transferred
- Mr. Leis moved to accept ownership of line and to have Mayor Miller sign paperwork of ownership when completed, second by Mr. Miller. Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.
- Tap and usage fees are according to Village's rate chart
- Homes outside the corporation, responsible to purchase, install, and maintain sewage pump

BPA report given by Mr. Kyle Lehman

- Austin Markward's water/sewer tap will be done by Fenson's Contracting
- Chlorine System
 - New solenoid valve installed
 - Fixed vacuum leak
 - Due to leak they are figuring out new feed rate of chlorine because it is requiring less chlorine
- East blower in aeration tank kicked out/offline
 - Oil color change in December, called INOHVA before one year warranty, not sure if it'll be covered
 - Working with Todd Schweller on pricing a new pump or warranty replacement since he was original installer
 - Possibly buy new pump and rebuild old to have a spare depending on price
- PAC Engineering
 - Upgrading panel from original quote because of benefits for the future
 - Private VPN will be set up so guys can monitor plant from a remote location
 - Several weeks to several months before equipment is available but switch over should take two days.
- Water Plant upgrades
 - Schweller pricing panels/radio read equipment to finalize project started in July 2021 on the 200,000 water tower when it was hit by lightning.
 - Getting information to run current equipment at plant wirelessly
 - Getting quote to install phase protector on electrical panel, pumps, and install automatic power transfer switch
- Pump #3
 - Having priming issues, replaced and cleaned multiple parts on it
 - Wet well will need to be cleaned soon
- Hydrants
 - Mr. Calvelage made motion to approve the sand blasting/spraying rust inhibitor on the villages' fire hydrants by Ryan Schroeder, owner/operator from Split Rock Blasting, Leipsic, Ohio second by Mr. Helms.
 - Fiscal Officer to speak to Mayor Miller who has been in contact with Austin Landin, Boy Scout who would like to paint the hydrants so everyone understands Mr. Landin's plan for the project.
 - BPA Board would like to see the hydrants painted red with the # line marked on the hydrant in white.

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- Mr. Moreno moved to approve approximately \$12,000 for repairs and maintenance needed for pumps and wet well cleaning, second by Mrs. Petrick. Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.

Mr. Moreno will reach out to Kalida to see how their recycle trailers work.

Mr. Leis moved to approve VFIS Insurance for the Fire Department, second by Mr. Moreno. Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.
The insurance committee will continue to research this insurance to find out the differences between this and BWC.

Mr. Moreno moved to approve Microtronix updating the current email to Microsoft due to the trouble some members were having with the current email, second by Mr. Leis. Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.

Curbs & Sidewalks

- Put on Facebook, website, and Channel 8 reminders to keep sidewalks clean after snow
- Ms. Brickner to contact Barry Koester about getting quotes for: OTEC sidewalk and curb replacement on Miller Dr

Streets - Ms. Brickner to contact Barry Koester about getting quotes for the following:

- full depth repair on Miller Dr., mill and overlay
- trench patches on Third St.
- Second St. between W. Canal and E. Canal - Mill and overlay
- Utility Dr. stop at sewer plant fence – Mill butt joints and overlay

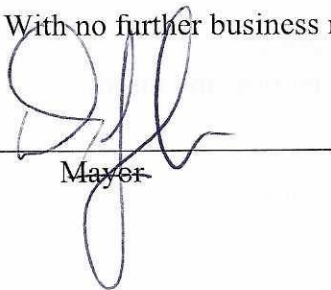
Mr. Miller moved to go to executive session at 8:49 pm including Council, Solicitor, Mayor, Fiscal Officers to consider appointments of public employees and compensation of public employees, second by Mr. Leis. Roll Call Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.

Regular meeting resumed at 9:42 pm.

Mr. Miller moved to approve a six-month review period for the present maintenance and utility employees; \$.50 at six months with a graduated merit review based on performance review and evaluation, second by Mr. Leis. Vote: Brickner, yes; Leis, yes; Miller, yes; Moreno, yes; & Petrick, yes.

Chamber Board asked the village to replace Christmas street pole light bulbs. Mrs. Von Sossan will get quotes.

With no further business meeting was adjourned at 9:53 p.m.



Mayor

Michelle T. Weyrauch

Fiscal Officer