

# RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held October 25, 202120

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward	Darren Leis-absent excused
	Dan Honigford	Joseph Moreno
	Karen Hoersten-absent excused	WD Miller
BPA:	Noah Helms, Kyle Lehman, & Chad Knippen	
Solicitor:	Theresa VonSosson	

Presiding: Mayor <sup>MTW</sup>Miller presiding  
*Miller*

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the September 27, 2021 regular meeting & October 18, 2021 special meeting were provided to each Council member prior to the meeting and approved as written.

First business Mayor Miller welcomed the Putnam County Commissioners, Vince Schroeder, Mike Lammers, & John Schlumbohm. They were present to request the Village assume responsibility with Schnipke Engraving for the force main sanitary line. Theresa felt there may be a needed easement on the county property where this line is installed. She will contact the Putnam County legal representative, Gary Lammers for this. There is a property owner who has requested permission to tap into this sanitary line also. The Village utility workers have inspected this line and found the air release valve is not working correctly and should be repaired. Schnipke Engraving should be made aware of this needed repair also. After discussion, all felt that Schnipke Engraving representative should be involved in this decision since it directly relates to their usage of this line. The commissioners will contact them.

The commissioners were also asked when recycling in Ottoville will resume. They stated that the issue is reliable help needed cannot be found. This issue will be revisited in the near future.

Mr. Markward moved to approve bills presented for payment (see register attached), second by Mr. Miller. Vote: Moreno, yes; Honigford, yes; Miller, yes; & Markward, yes.

Ordinance #2021-01, Ordinance Accepting Annexation on Applications of Freeholders (Austin Markward), was read for the third time. Mr. Moreno moved to approve third reading second by Mr. Honigford. Roll call vote: Moreno, yes; Miller, yes; Markward, yes; & Honigford, yes.

Ordinance #2021-02 Ordinance granting Paulding Putnam Electric COOP right to operate within the Village was read for the first time. Mr. Moreno moved to approve first reading second by Mr. Miller Roll call vote: Moreno, yes; Miller, yes; Markward, yes; & Honigford, yes.

Mr. Miller moved to approve the transfer of \$159,144.62 from General Fund to the Village Capital Fund to pay Miller Contracting Group for the Progressive Drive street project. This motion was second by Mr. Markward. Vote: Moreno, yes; Markward, yes; Honigford, yes; & Miller.

Mr. Honigford moved to pay Miller Contracting Group \$159,144.62 for the final payment for Progressive Drive street project, second by Mr. Markward. Vote: Moreno, yes; Miller, yes; Honigford, yes; & Markward, yes.

Josh Kahle & Gary Wurst OVFD members were present to inform council that they have applied for a \$35,250.00 grant to place a digital sign in the framework of the existing sign in front of the fire station. They are also working on a sign for the fire department building. The fire department will assist Chad & Kyle when flushing hydrants & flushing force main line.

Steve Hilvers Monterey Township Trustee and Craig Brinkman Jackson Putnam Township Trustee were present along with numerous firemen. They were at the meeting to inform council of the need for an additional levy to replace an old pumper fire truck. A new pumper would cost approximately \$600,000.00 and the grant applied for was denied. There is a levy for



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“operations” in place but this new levy would be an “additional” for five years. The plan is to eliminate an engine and the equipment van if this new engine/pumper is purchased.

The BPA report: Noah Helms, Kyle Lehman, & Chad Knippen:

- Kyle & Chad greased & loosen caps on the fire hydrants.
- The board recommended raising the water & sewer rates.
- The manhole lining has reduced the infiltration of surface water.
- Cleaning the aerator is on schedule to be done. Discussed possibly adding a second aerator.
- Discussed circular clarifiers may be a better option.
- Discussed updating flight drives.
- Changing out the two hydrants is yet to be done.
- Working on better communications between the Utility Department and the OVFD.
- The transducer on the 200,000-gallon water tower will be replaced with wireless telemetry when Schweller Electric gets a chance.

Ordinance #2021-03 increase sewer ready to serve and sewer rates was read for the first time. Mr. Moreno moved to approve the first reading second by Mr. Honigford. Roll call vote: Moreno, yes; Miller, yes; Markward, yes; & Honigford, yes.

Part time police applications have been received and interviews scheduled. New portable radios from Putnam County and computers have been received but not mounted yet.

Council discussed issues in the park with 4-wheelers.

Council agreed to sell the 2006 Chevy Truck with closed bids at the next council meeting. Then bidders may attend the meeting and raise their bids.

Council discussed updating the Zoning rules, Progressive Drive price for lots, business park name, Environmental Safety Assessment, and preliminary site plan.

Mr. Moreno moved to approve renewing the Village property and liability insurance with Stolly Insurance Group for the next year at a cost of \$17,251.00 second by Mr. Miller. Vote: Moreno, yes; Miller, yes; Markward, yes; & Honigford, yes.

Council discussed Austin Carder’s request to put a pipe in the swale at the south end of his lot in Bendele Triangle. Council felt the Village installed this swale to avoid flooding of surface water from the field into the Village, that it should not be filled in. Austin will be asked to attend the next meeting to discuss this with council.

Halloween trick or treat will be held on Thursday October 28<sup>th</sup> from 5:30pm to 7pm.

Veteran’s banners can be ordered beginning the first of next year through March, at the Veterans Affairs Office in Ottawa.

With no further business meeting was adjourned at 9:26p.m.

Ronald N Miller  
Mayor

Makelle Thayer  
Fiscal Officer