

RECORD OF PROCEEDINGS **Village of Ottoville Council**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 1014B

Held September 27, 2021

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Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jerold Markward Darren Leis
 Dan Honigford Joseph Moreno
 Karen Hoersten WD Miller

BPA:

Solicitor: Theresa VonSossou

Presiding: Mayor Miler presiding

The meeting was opened with members reciting the Pledge of Allegiance.

First business: Mr. Miller moved to appoint Dan Honigford to his empty/retired Council seat second by Mr. Moreno. 8 yes votes passed this motion.
 Minutes of the August 23, 2021 regular meeting were provided to each Council member prior to the meeting and approved as written.

Mr. Leis moved to approve bills presented for payment (see register attached), second by Mrs. Hoersten. Vote: Moreno, yes; Leis, yes; Honigford, yes; Miller, yes; Markward, yes; & Hoersten, yes.

Mr. Leis moved to pay M&W Trailers \$32.00 for 2" aluminum pipe, second by Mr. Moreno. Vote: Moreno, yes; Leis, yes; Honigford, yes; Miller, yes; & Hoersten, yes. Markward, abstains.

Ordinance #2021-01, Ordinance Accepting Annexation on Applications of Freeholders (Austin Markward), was read for the second time. Mr. Moreno moved to approve second reading second by Mr. Leis. Roll call vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

Resolution #2021-11, Resolution approving to join State Term Coop Purchasing Program was read. Mr. Moreno moved to approve Resolution #2021-11 as read second by Mrs. Hoersten. Roll call vote: Markward, yes; Hoersten, yes; Miller, yes; Leis, yes; & Moreno, yes. Honigford, no.

Mr. Moreno moved to approve the transfer of \$8,845.23 from General Fund to the Village Capital Fund to pay Hohenbrink Excavating Pay#4 for the Max Street storm sewer project. This motion was second by Mr. Miller. Vote: Moreno, yes; Leis, yes; Markward, yes; Honigford, yes; Hoersten, yes; & Miller.

Mrs. Hoersten moved to pay Hohenbrink Excavating \$37,168.43 for Pay#3 of the Max Street storm sewer project, second by Mr. Miller. Vote: Moreno, yes; Miller, yes; Leis, yes; Honigford, yes; & Hoersten, yes.

Chief Herrick reported that the Park Carnival and the Golf Cart rally went well. A couple applications have been received for part time police. These will be reviewed and interviews scheduled.

Kyle Lehman reported for the Board of Public Affairs:

- Kyle & Chad attempted to loosen caps on the fire hydrants. They will attend the Ottoville Vol. Fire Department meeting to show the firemen the correct way to loosen these caps without damage to them or the nuts.
- The Firemen were instructed to notify Kyle or Chad when they are using an excessive amount of water for trainings so the water plant can be checked for issues.
- Kyle reported that the high-water usage has been identified. There was a leak at the corner of Second and Walt Streets draining into the sanitary line trench. Aqua Line and EJ Prescott had been helping locate. Due to excessive fittings needed to fix this, J&M Excavating was called in to assist in these repairs. This waterline is located at a different place than what is on the maps.

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- Advanced Rehabilitation Technology was brought into the Village to line manholes. They lined 12 of the deepest and worst deteriorating manholes, and will return next year to do more needed. There are chimney seals on the manholes in the Sunset addition that are crumbling. These will be checked for lining in the next phase. There is a 10-year warranty on this lining. The Infiltration of excess water into the sanitary will be monitored to see the positive results of lining these manholes.
- Ohio Sanitary Service was called in to jet out the sanitary line at Lock 16 and Geise Transmission down Progressive Drive due to strong smell.
- ART lined the man holes down-stream of Schnipke Engraving Forced Main sanitary line. The board agreed to request the Ottoville Vol. Fire Department flush this line out monthly when they do their monthly truck checks.
- The board discussed getting the aerator at the water plant cleaned out. Chad has obtained a quote for \$36,00.00. This may also be used to help with reducing sulfur in the water from well #7.
- The transducer on the 200,000-gallon water tower was destroyed by lightning strike in July. Schweller Electric temporarily hooked it up to radio read, which will be switched to permanent in the future. These bills will be turned over to the insurance company for a claim.
- The new hand-held meter software was installed on the water and sewer billing computer. Next meter reading in December, Rod Taylor will show Chad & Kyle how to use this new meter reader.
- Tapping into the Force Main Sanitary line was discussed. Glen Rayman will be invited to the next meeting to discuss this.

Austin Markward was present at the meeting to discuss annexation of his property into the Village. Kyle Lehman was present to inform him of the best way to tap into the water and sewer.

Mr. Miller moved to hire Michelle Weyrauch as Fiscal Officer trainee wage of \$19.00 per hour then after six-month review raise to \$19.50 per hour. Also included are three personal days. This motion was second by Mrs. Hoersten. Roll call vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

At 8:01pm Mr. Leis moved to go into executive session to discuss compensation of public employee and include the Solicitor and Mayor, second by Mr. Miller. Roll call vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

At 8:09pm the regular meeting resumed. Mr. Leis moved to increase Jeanne Wannemacher's pay to \$25.00 per hour, second by Mr. Honigford. Roll call vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

Mr. Leis moved to approve the change to Section 7.10 of the Personnel Policy and Procedure book, "Carry and Concealment of Weapons", second by Mr. Moreno. Roll call vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

Mr. Leis volunteered to fill Ed Wannemacher's empty Zoning Board seat until another representative is appointed.

Mr. Markward reported that trees were removed along S. East Canal by the VFW's new concrete. Joe Hohlbein will be taking down two trees at Church & Fifth Streets including grinding the stumps, and trimming trees in the park.

Mrs. Hoersten reported that Winterfest will consist of a drive through the park, due to COVID restrictions. Council felt this was a great idea.

Mr. Leis presented a quote to replace curbing on Sunset Drive and Westwood Drive cost of \$14,015.00. He also presented a quote for side walk in front of OTEC and the alley beside them,

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Village cost will be \$5,850.50. Mr. Leis moved to approve the quote for the OTEC side walk second by Mr. Markward. Vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes. The curbing quote will be tabled at this time.

A meeting will be organized with the Putnam County CIC director Amy Sealts to determine how acreage will be parceled out and the price for these lots in the Industrial Park on Progressive Drive.

Mr. Miller presented quotes for the EMS garage improvements: M&W Construction \$18,390.00 for ceiling, walls, etc. Eickholt Brothers quote to replace two heating burner units cost of \$2474.00. After discussion Mr. Miller moved to only replace two burner units in the EMS garage at this time, second by Mr. Honigford. Vote: Moreno, yes; Leis, yes; Miller, yes; Markward, yes; Honigford, yes; & Hoersten, yes.

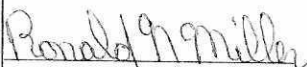
Paving will begin October 11, 2021. All the cameras in the park have been installed.


The Eagle Scout project of installing lights along the walkway in the park is finished. Trees have been planted in the park by an Eagle Scout. These trees were donated by the Lady Otts.

Seven new Christmas pole decorations have arrived. They are not correct so Bronners will be contacted to correct the issues.

Halloween trick or treat will be held on Thursday October 28th from 5:30pm to 7pm.

With no further business meeting was adjourned at 9:00p.m.


 Mayor


 Fiscal Officer