

RECORD OF PROCEEDINGS **Village of Ottoville Council**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10146

Held

May 24, 2021

20

Members of Village Council met this day in regular session in Council chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present	Jerold Markward Dan Honigford Karen Hoersten	Darren Leis Joseph Moreno WD Miller
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Solicitor:

Presiding: Ronald N. Miller presiding

The meeting was opened with members reciting the Pledge of Allegiance.

Minutes of the April 24, 2021 regular meeting were provided to each Council member prior to the meeting and approved as written.

Mrs. Hoersten moved to approve bills presented for payment (see register attached), second by Mr. Leis. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Mr. Markward moved to approve payment to Joseph & Kelly Moreno \$136.00 for income tax refund, second by Mr. Leis. Vote: Leis, yes; Honigford, yes; Markward yes; Miller, yes; & Hoersten, yes. Moreno, abstained.

Mr. Miller moved to amend the certificate of estimated resources and appropriations and add \$225,018.34 to the Village Capital Fund second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Resolution 2021-03 Putnam County Hazard Mitigation Plan was read. Mr. Moreno moved to approve Resolution 2021-03 as read second by Mr. Honigford. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Resolution 2021-04 Then and Now purchase order Cloverdale Construction Management LLC \$24,714.00 for Progressive Drive road base was read. Mr. Leis moved to approve Resolution 2021-04 as read second by Mr. Markward. Roll call vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Resolution 2021-05 Then and Now purchase order National Lime & Stone Co. \$11,779.16 stone for Progressive Drive road base was read. Mrs. Hoersten moved to approve Resolution 2021-05 as read second by Mr. Moreno. Roll call vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Resolution 2021-06 Then and Now purchase order J&M Excavating \$10,146.98 storm sewer parts and install for Progressive Drive extension was read. Mr. Leis moved to approve Resolution 2021-06 as read second by Mrs. Hoersten. Roll call vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Mr. Moreno moved to approve the transfer of \$53,500.17 from General Fund to the Village Capital Fund for Progressive Drive extension, second by Mr. Miller. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Mr. Moreno then moved to pay Cloverdale Construction Management LLC \$24,714.00, National Lime & Stone \$16,288.38, and J&M Excavating \$39,254.83, second by Mr. Leis. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Chief Herrick reported that he is looking into more training for the police officers.

Tara Heitmeyer Girl Scout Gold Award Applicant was welcomed. She was present to inform all that her project is to install cameras around the park property. There has been vandalism in the park. Hopefully this will help detour or catch those doing property damage. The cost for this project is \$7,500.00 without installation. Mr. Moreno moved to donate \$2,500.00 to this project second by Mr. Leis. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

RECORD OF PROCEEDINGS **Village of Ottoville Council**

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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Barry will be contacted to obtain quotes for the EMS building bay renovations and brought to the next meeting for discussion. Council agreed to have "No Parking" painted on the concrete drive aprons in front of the EMS and Fire garage doors.

Paving N. Otto Street was discussed. Mr. Leis moved to pave Van Wert Health parking and Cut & Curl Barn's approach up to the concrete. This motion was second by Mr. Moreno. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes. Mr. Markward will contact both businesses. Mr. Honigford & Mr. Moreno will contact KISS trucking and request they pull their semis onto their lot from SR189 instead of using N. Otto Street.

The Utility workers will be flushing Lock 16's sanitary line and grease trap to remove the stink in this line due to their waste. They were contacted and instructed to clean out their line every quarter to keep the smell down. This will be inspected every quarter.

Kyle is reviewing videos checking manholes to see which ones need inspected and cleaned for lining. There is a total of 68 manholes. He will review and plan to see which are the worst ones so we know where to start lining. This will be added to future budgets. Infiltration into sanitary laterals are also an issue that will need addressed. Council suggested purchasing an air monitor system and tripod to use to check these manholes. A quote will be obtained.

Austin Markward will be asked to attend a council meeting to discuss tapping into the sanitary and water system.

Two new applications for the Ottoville Volunteer Fire Department were presented to council. Mr. Moreno moved to approve the applications from Laura Kimmet & Andrew Burgei second by Mrs. Hoersten. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Budget was discussed and will be sent out to council to review.

After ODOT is finished paving US224, council agreed to have the street department paint parking lines on the downtown streets.

There are a few trees which need removed: Walnut St., Fifth St., Third St. by Van Wert Health. These are small enough that the street department should be able to cut these down.


Replacing curbs and sidewalks that are crumbling was discussed. It was suggested to come up with a plan and send out letters to the residents noting possible costs and keep them informed.

Grass clippings on sidewalks and large thistles which violate the weed ordinance were discussed.

Quotes for installation of the N. Otto Street waterline loop were received. Mr. Leis moved to hire J&M Excavating to install this waterline cost of \$45,743.00 and replace two fire hydrants cost \$3,457.00, second by Mr. Honigford. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

Mr. Markward moved to hire Brian Berheide as the Ottoville Volunteer Fire Department's fire inspector, second by Mr. Miller. Vote: Leis, yes; Markward, yes; Honigford, yes; Moreno, yes; Miller, yes; & Hoersten, yes.

With no further business meeting was adjourned at 8:25p.m.


 Mayor


 Fiscal Officer

RECORD OF PROCEEDINGS

OTTOVILLE VILLAGE, PUTNAM COUNTY

6/28/2021 11:35:35 AM

Meeting

Minutes of

Payment Listing

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Payment Transaction Vendor/ Payee Amount Status

Held

Karen Hoester
Dan Longford
JEMukwale
JL

Advice #	Post Date	Date	Type	Vendor/ Payee	Amount	Status
225-2021	05/25/2021	05/25/2021	CH	PAULDING PUTNAM ELECTRIC COOP, INC	\$185.50	C
Purpose: Electric @school lift pump & Vard Addition						
229-2021	05/27/2021	05/27/2021	CH	ALL AMERICAN ENERGY COOP ASSO., INC	\$1,411.85	C
Purpose: Natural gas						
229-2021	05/27/2021	05/27/2021	CH	ALL AMERICAN ENERGY COOP ASSO., INC	\$288.07	C
Purpose: All American has billing messed up. Under charged compared to bills I received						
230-2021	05/27/2021	05/27/2021	CH	OTTOVILLE MUTUAL TELEPHONE CO.	\$350.00	C
Purpose: phone						
231-2021	06/01/2021	06/01/2021	CH	GUARDIAN	\$710.56	C
Purpose: Dental & Vision insurance						
232-2021	06/01/2021	06/01/2021	CH	VERIZON WIRELESS	\$43.02	C
Purpose: Cell phone						
233-2021	06/01/2021	06/01/2021	CH	NAVIA	\$109.00	C
Purpose: HFA administrative fees						
234-2021	06/01/2021	06/01/2021	CH	ANTHEM BCBS	\$0,305.42	C
Purpose: Health insurance						
236-2021	06/01/2021	06/01/2021	CH	TREASURER STATE OF OHIO, JOSH MANE	\$076.00	C
Purpose: UAN fees						
271-2021	06/21/2021	06/21/2021	CH	TREASURER STATE OF OHIO, JOSH MANE	\$16,387.51	C
Purpose: Loan payments Blandels, Auglaize Sts & sludge handling						
272-2021	06/24/2021	06/24/2021	CH	OHIO WATER DEVELOPMENT AUTHORITY	\$21,912.49	C
Purpose: Phase II & III WWTP Loan payments						
273-2021	06/24/2021	06/24/2021	CH	ALL AMERICAN ENERGY COOP ASSO., INC	\$268.68	C
Purpose: Natural gas						
274-2021	06/24/2021	06/24/2021	CH	OTTOVILLE MUTUAL TELEPHONE CO	\$350.00	C
Purpose: phone						
275-2021	06/28/2021	06/28/2021	CH	PAULDING PUTNAM ELECTRIC COOP, INC	\$109.13	C
Purpose: Electric @school lift pump & Vard Addition						
20326	04/05/2021	04/05/2021	AW	INDEED, INC.	\$350.00	C
Purpose: Job applications						
20926	06/01/2021	06/15/2021	NEG ADJ	INDEED, INC	\$250.00	C
Purpose: paid by check & credit card. Repaid with check #10001921						
20994	05/17/2021	05/17/2021	AW	VISA	\$1,636.21	C
Purpose: EPA PFI smokehouse, Monro faucets, clock						
20994	05/25/2021	05/25/2021	NEG ADJ	VISA	\$105.35	C
Purpose: Park Board paid for meeting faucet						
21011	05/25/2021	05/25/2021	AW	CLOVERDALE CONSTRUCTION MANAGEM	\$24,714.00	C
Purpose: Progressive Dr road base						
21012	05/25/2021	05/25/2021	AW	NATIONAL LIME & STONE COMPANY	\$16,289.38	C
Purpose: stone for Progressive Dr road base						
21013	05/25/2021	05/25/2021	AW	JAM EXCAVATING, INC	\$39,254.03	C
Purpose: Progressive Dr storm sewer parts & installation						
21014	05/25/2021	05/25/2021	AW	WEX BANK	\$543.44	C
Purpose: fuel						
21015	05/25/2021	05/25/2021	AW	SARKA ELECTRIC PLBGRITG	\$0,599.34	C
Purpose: install building generator						
21018	06/02/2021	06/02/2021	AW	COLIN R. BENDELF & TAYLOR M MANGAS	\$112.00	C
Purpose: Income tax refund						
21019	06/02/2021	06/02/2021	AW	ANTHEM LIFE INSURANCE CO	\$98.20	C
Purpose: Life insurance						
21020	06/02/2021	06/02/2021	AW	AMERICAN ELECTRIC POWER	\$5,734.00	C
Purpose: Electric						
21022	06/02/2021	06/02/2021	AW	HOMENRINK EXCAVATING LLC.	\$39,123.02	C
Purpose: Max St. storm sewer project Payoff						
21023	06/02/2021	06/02/2021	AW	CITOLIA EICKHOLT	\$120.00	C
Purpose: confined cleaning						
21024	06/03/2021	06/03/2021	AW	USA BLUEBOOK	\$945.33	C
Purpose: supplies						
21025	06/03/2021	06/03/2021	AW	REAL WASTE DISPOSAL	\$32.76	C
Purpose: refuse hauling						
21026	06/03/2021	06/03/2021	AW	RON MILLER	\$171.80	C
Purpose: mileage						
21027	06/03/2021	06/03/2021	AW	ACTIVE311, INC	\$400.00	C
Purpose: subscription-30 contacts						
21029	06/03/2021	06/03/2021	AW	MICROTRONIX ESOLUTIONS	\$274.03	C
Purpose: running cables-PB office						
21029	06/03/2021	06/03/2021	AW	POSTMASTER	\$56.00	C
Purpose: 102-income tax annual box fee						
21030	06/07/2021	06/07/2021	AW	PUTNAM COUNTY SENTINEL	\$99.05	C
Purpose: Progressive Dr project bid ad						
21031	06/08/2021	06/08/2021	AW	AMERICAN ELECTRIC POWER	\$1,142.42	C
Purpose: Electric-Signal lights						
21032	06/08/2021	06/08/2021	AW	Hopkins, Klemm, Schroeder, & VonSossan L	\$50.00	C
Purpose: recording fees						
21033	06/08/2021	06/08/2021	AW	JAY PETROLEUM, INC	\$348.00	C
Purpose: fuel						
21034	06/08/2021	06/08/2021	AW	HOMELAND TECHNOLOGY GROUP, LLC	\$675.00	C
Purpose: Bi-Annual fire inspection & monitoring						
21035	06/08/2021	06/08/2021	AW	PROFESSIONAL SERVICE INDUSTRIES, IN	\$2,100.00	C
Purpose: Phase I Environmental Site Assess.						
21038	06/08/2021	06/08/2021	AW	KYLE LEYMAN	\$621.40	C
Purpose: WWTP exam fees						
21037	06/08/2021	06/08/2021	AW	VISA	\$20.50	C
Purpose: supplies						
21039	06/15/2021	06/15/2021	AW	CORY DICKMAN	\$930.00	C
Purpose: income tax refund						
21040	06/22/2021	06/21/2021	AW	ALLOWAY TESTING	\$425.45	C
Purpose: Water & sewer tests						
21041	06/22/2021	06/21/2021	AW	E J PRESCOTT	\$637.58	C
Purpose: cleaners, supplies						
21042	06/22/2021	06/21/2021	AW	JACK DOHENY COMPANY	\$4,140.00	C
Purpose: Confined entry equipment						
21043	06/23/2021	06/23/2021	AW	AMERICAN ELEC INC POWER	\$9,427.80	C
Purpose: Electric						
21044	06/23/2021	06/23/2021	AW	MONTEREY TOWNSHIP	\$617.22	C
Purpose: OVI/OV Diesel fuel						
21045	06/23/2021	06/23/2021	AW	SARKA ELECTRIC PLBGRITG	\$213.35	C
Purpose: Service Generator @ Fire Station						
21046	06/23/2021	06/23/2021	AW	A & D Tite	\$10.80	C
Purpose: Bar & chain oil						
21047	06/23/2021	06/23/2021	AW	DEREK RICKER	\$724.34	C
Purpose: replace exhaust pipe-Truck #112						
21048	06/23/2021	06/23/2021	AW	DAVE KIMMET	\$20.00	C
Purpose: CPR for two firemen						
21049	06/23/2021	06/23/2021	AW	GEISE TRANSMISSION INC.	\$51.78	C
Purpose: 2019 Ford cruiser oil change						
21050	06/23/2021	06/23/2021	AW	DAILEY'S EQUIPMENT & APPARILL	\$180.00	C
Purpose: Jay's Tac pants & polo						
21051	06/23/2021	06/23/2021	AW	GALLS, LLC	\$75.49	C
Purpose: Muff's cargo pants						
21052	06/23/2021	06/23/2021	AW	QUILL CORPORATION	\$182.98	C
Purpose: books						
21053	06/23/2021	06/23/2021	AW	PUTNAM COUNTY SENTINEL	\$38.50	C
Purpose: budget posting						
21054	06/23/2021	06/23/2021	AW	CLIMANS NELSON & ASSOCIATES, INC	\$10.00	C
Purpose: retainer						
21055	06/23/2021	06/23/2021	AW	DOLLAR GENERAL REGIONS 410528	\$43.00	C
Purpose: cleaning supplies						
21056	06/23/2021	06/23/2021	AW	MICROTRONIX E SOLUTIONS	\$62.95	C
Purpose: Monthly web page support						
21057	06/23/2021	06/23/2021	AW	VILLAGE HARDWARE INC	\$4.10	C
Purpose: nuts with coarse threading						
21058	06/23/2021	06/23/2021	AW	KLEEM, INC.	\$597.35	C
Purpose: Traffic paint						
21060	06/28/2021	06/28/2021	AW	SARKA ELECTRIC PLBGRITG	\$3,078.30	C
Purpose: Work performed on water plant generator						
21061	06/28/2021	06/28/2021	AW	HAWKINS, INC.	\$440.10	C
Purpose: Chlorine						
21062	06/28/2021	06/28/2021	AW	WEX BANK	\$622.85	C
Purpose: fuel						
21063	06/28/2021	06/28/2021	AW	ANTHEM LIFE INSURANCE CO	\$30.20	C
Purpose: Life insurance						
					Total Payments	\$207,751.60
					Total Conversion Vouchers	10.00
					Total Less Conversion Vouchers	\$207,761.60