

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 28, 2026

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford - absent
Sarah Zeller Adria Petrick
Joe Moreno Matt Wannemacher

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The August 24, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Jim Wannemacher moved to approve bills presented for payment (see register attached) seconded by Mrs. Zeller. A vote of five yeses passed this motion.

Mr. Moreno moved to approve the financial reports presented prior to the meeting seconded by Mr. Matt Wannemacher. A vote of five yeses passed this motion.

Fire Department by Chief Kimmet

- Turtle Races went well, however, attendance down from last year.

Police Department by Sergeant Barginere

- Park carnival went well.

BPA

- Mr. Knippen contacted Elwer Fence. He is selling the business to a couple of his employees. The work is still to be completed this year.
- The utility department will be flushing hydrants at the end of the month. Public service announcements will be posted beforehand.
- There is a leak on one of our aquamatic valves at the water plant. Mr. Knippen is working with ML Tech Services (Mike Leis) to obtain the parts and replace.
- Mr. Knippen will monitor the sludge at the WWTP. It is possible it can wait until next year. He will make a decision in the next couple of weeks.
- Ortman Well Drilling should be here in the next month to perform the testing of the wells.

Fiscal Officer (FO)

- Mr. Moreno made a motion to complete the semi-annual transfers from the general fund to water reserve \$2,000, sewer reserve \$4,000, police fund \$2500, and street fund \$55,000 second by Mr. Jim Wannemacher. A vote of five yeses passed this motion.

New & Unfinished Business

- Sewer rate discussion. Proposed increase to \$7.65/1000 gallons and \$21/month RTS.
- Mr. Moreno moved to suspend the rules and declare an emergency and move to accept Ordinance 2026-06, An Ordinance adopting an Employee Dishonesty and Faithful Performance of Duty Policy in lieu of bond to meet renewal deadlines, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Jim Wannemacher, yes; Petrick, yes; and Matt Wannemacher, yes.
- Mr. Moreno moved to pass the first reading of Ordinance 2026-08, an Ordinance amending Income Tax, seconded by Mrs. Petrick. Roll Call Vote: Moreno, yes; Zeller, yes; Jim Wannemacher, yes; Petrick, yes; and Matt Wannemacher, yes.

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- Mr. Matt Wannemacher made a motion to adopt the RITA Rules and Regulations seconded by Mr. Moreno. A vote of five yeses passed this motion.
- Right of First Refusal was emailed prior to meeting for the property located at 211 Progressive Drive. After discussion, Mr. Moreno made a motion to waive the village's right to purchase and allow fiscal officer and mayor to sign the refusal to purchase seconded by Mr. Matt Wannemacher. A vote of five yeses passed this motion.
- Trick or Treat will be held Thursday, October 29, 2026 from 5:30 pm to 7:00 pm.
- Discussion of the deteriorating municipal building restroom and back storage room flooring. Council would like to see quotes for replacement along with the cleaning of the carpet throughout the building.
- Zoning; available council members will meet to discuss at 6:00pm prior to October's council meeting; October 26.

Mr. Joe Moreno

- Discussion on an area of the road on Second Street sinking by Lumber Company. Streets Department to get quote on repairs. Try to get it fixed in 2026.
- Contacted ODOT concerning the flashing speed limit signs coming into town. These are at the village expense. Mr. Moreno will look into grants.
- Putnam County CIC State of the Vision annual meeting held October 21 at 730 am.

Mr. Matt Wannemacher

- Immaculate Church Cemetery Board contacted village about adding a driveway out to Otto Street for easier access for trucks in and out of cemetery. Village has no issues with this.

Mr. Jim Wannemacher

- Village landscape refuse
 - Sign moved to middle of lane
 - Large trees were removed
 - Mr. Moreno to get a quote on a larger sign
 - Mr. Jim Wannemacher working on notice to post on Facebook.

Mayor Ron Miller

- Splash pad is now closed for season.
 - Discussion on the water usage.
 - The gate to controls is being addressed.

With no further business the meeting was adjourned at 8:06 p.m.

Ronald N Miller
Mayor

Michelle T. DePauch
Fiscal Officer