

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held June 22, 2026 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher - absent Daniel Honigford
Sarah Zeller Adria Petrick - absent
Joe Moreno Matt Wannemacher

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The May 18, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) seconded by Mrs. Zeller. A vote of four yeses passed this motion.

Mr. Matt Wannemacher moved to approve the financial reports presented prior to the meeting seconded by Mr. Honigford. A vote of four yeses passed this motion.

Welcome Guests

- Ms. Pam Ewing with RCAP attended to discuss the phosphorus reduction project at the waste water treatment plant.
 - With the village's \$71,500 MHI, the village does not qualify for many grants, if any.
 - She suggested speaking with state representatives concerning the CDS (Congressionally Directed Spending) grant.
 - She will continue to nominate the project for the WPCLF (Water Pollution Control Loan Fund) in August.
- Mr. Bailey Olie and Mr. Craig Elwer with Olie's 24 Hour Truck Repair introduced themselves to the community and extended an invitation to their open house Saturday, June 27. They expressed some goals and future vision for Olie's.

Fire Department by Chief Kimmet

- The annual fire convention was held in Ottawa this past weekend. The village's new engine received the Best in Show award.
- Olie's completed repairs on a door latch and dump chutes on truck 112. All repairs are currently up to date.

Police Department by Chief Herrick

- Will assist Continental July 15 when the Big Boy 4014 Train arrives in town.
- Mr. Moreno stated the Lady Ott's would like to donate to the police department.

BPA

May 19, 2026 meeting minutes

- Mr. Davies moved to approve the permit to install presented seconded by Mr. Calvelage. The motion passed unanimously.
- Ottoville Chamber of Commerce was billed for village reimbursement for the Ottoville Hardware and EJP splash pad supplies totaling \$1361.16. Invoice was given to Councilman Joe Moreno Monday, May 18 at his request to hand deliver.
- The rebuilt blower for the aeration tanks has been installed.
- Siefker subdivision pump station has been installed and tested. Everything for the subdivision is complete. No word on when the existing homes will be tapping into the water and sewer.

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- No confirmation, to date, from Vantage Career Center regarding the water treatment operator classes. Jordon has been assisting Mr. Knippen in the mornings to learn some of the daily operations.
- Summer operation at the WWTP has started. UV bulbs and sleeves were changed to keep the E coli numbers down. A special-order breaker went bad that these lights ran off of resulting in skewed results. Mr. Knippen will be able to explain the issue to the EPA.
- The variable speed drive for pump #2 at the WWTP is failing. Arrangements are being made to replace it.
- Discussion on the water readiness to serve for the splash pad. Because it will not be in operation all year, Mr. Helms moved to credit the Ottoville Chamber of Commerce for two quarters of the water ready to serve each year seconded by Mr. Calvelage. The vote passed unanimously.

June 13, 2026 meeting minutes

- The rebuilt blower for the aeration tank was sent back to Lima Armature due to noise when installed.
- Koester Corp is working on replacing the drive on pump 2 at the WWTP. Drives on pumps 2 & 3 will be new. The drive for pump 1 was installed ~10 years ago.
- Mr. Knippen met with Brian Goubeaux, Choice One Engineering, to go over the plans for the water main replacement on West Canal St. The expectation is to have everything finalized and ready for bids the end of June.
- Jordon Gudakunst has been down at both plants learning the day-to-day duties. Everything is going well.
- Mr. Knippen will be working on the WWTP renewal permit application. This permit is good for 5 years. The deadline is November.
- There was a water main break last week around 412 Third Street. All repairs have been complete.

Fiscal Officer (FO)

- Reminder all elected officials must complete the Auditor of State fraud training every 4 years along with the Sunshine Law training once per term. Completed certificates should be turned into FO.
- PCCIC held an in-office webinar June 9th concerning the new HB 184, Ohio’s new confidential law regarding economic development projects. This went into effective March 20, 2026. HB 184 classifies the projects in the developmental phase with any activities such as but not limited to CRA/TIF agreements, company identity, and agreements on economic development to be confidential. Activities such as these must remain confidential or risk exposure of a potential first-degree misdemeanor.
- PCCIC membership/contribution application was emailed prior to meeting for review. Conversation led Mr. Moreno to make a motion to join at the Champion level \$2,000 seconded by Mrs. Zeller. A vote of four yeses passed this motion.

New & Unfinished Business

- Mr. Matt Wannemacher made a motion to approve the third reading of Ordinance 2026-04, An Ordinance for Naming Certain Streets of the Village of Ottoville, seconded by Mr. Moreno. Roll Call Vote: Jim Wannemacher, absent; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, absent; Honigford, yes.
- Mr. Moreno moved to pass Ordinance 2026-05, An Ordinance to Adopt and add Cybersecurity Policy to Employee Handbook as an emergency ordinance in order to meet deadlines seconded by Mr. Honigford. Roll Call Vote: Jim Wannemacher, absent; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, absent; Honigford, yes.
- Mr. Moreno moved to pass Resolution 2026-04, 2027 Budget as an emergency resolution in order to meet deadlines seconded by Mr. Honigford. Roll Call Vote: Jim Wannemacher, absent; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, absent; Honigford, yes.

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Mr. Dan Honigford

- Grant discussion

Mr. Matt Wannemacher

- Review employee holiday schedule

Mr. Joe Moreno

- Spoke with maintenance department concerning the brush pile abuse. The area was not intended to take entire trees or be the dumping grounds for contractors and nonresidents. Council is in agreement to increase signage and post on Facebook what is allowed to be disposed of and by whom. If this does not resolve the issue, further review will occur.
- Mayor Miller spoke with the church's parish council about shutting down the exit of Park Drive at State Route 224 and utilizing the church's entrance/exit. The parish council was not in favor of this. J&M Excavating will soon be removing the divider in the middle of Park Drive/State Route 224. Stone will be put in until further decisions are made.

With no further business the meeting was adjourned at 8:31 p.m.

Ronald N Miller
Mayor

Michelle Weyrauch
Fiscal Officer