

RECORD OF PROCEEDINGS

Minutes of

Village of Ottoville Council

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held May 18, 2026 20

Members of the Village Council met this day in regular session in Council Chambers, Municipal Center of Ottoville, Ohio at 7:00 pm.

Present Jim Wannemacher Daniel Honigford
Sarah Zeller Adria Petrick
Joe Moreno Matt Wannemacher

Solicitor: Austin Buchholz

Presiding: Mayor Ronald N. Miller, presiding

The meeting was opened with members reciting the Pledge of Allegiance.

The April 27, 2026 meeting minutes were provided to each Council member prior to the meeting and approved as written.

Mr. Moreno moved to approve bills presented for payment (see register attached) seconded by Mrs. Zeller. A vote of six yeses passed this motion.

Mr. Matt Wannemacher moved to approve the financial reports presented prior to the meeting seconded by Mr. Honigford. A vote of six yeses passed this motion.

Fire Department by Fiscal Officer

- The fire department wanted to let Council know they will no longer be doing controlled burns.
- The village received a call from the Ohio EPA stating they received complaints on the burning of the landscape waste. Discussion occurred on possibly eliminating the service, adding cameras, fencing, signage, etc. The area was not intended to take entire trees, which a number of them were dumped here. It appears nonresidents are dumping as well. Mr. Moreno will communicate with the Streets Department for possible control remedies and best solutions.

BPA

- No report, next meeting Tuesday, May 19, 2026.

Fiscal Officer (FO)

- Mr. Moreno moved to transfer \$10,480 from the general fund to the capital fund to pay for the engineering portions of Progress Drive and W Canal Street improvements projects seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- Reimbursement invoice was created in the amount of \$1361.16. This is billed to the Ottoville Chamber of Commerce for the Ottoville Hardware and EJP invoices billed to the village for splash pad supplies. Mr. Moreno will hand deliver to the Chamber.
- The drive on pump #2 at the WWTP went out. The drive on #1 was replaced in March with an approximate cost of \$20,000. The Utility Department chose to consult a new vendor with the anticipation of better service so actual costs are unknown. To cover this unexpected emergency expenditure Mr. Jim Wannemacher moved to cash in the sewer reserve CD when mature in June, increase sewer reserve appropriations by \$23,000 to pay expenses and reinvest remaining into new CD seconded by Mrs. Zeller. A vote of six yeses passed this motion.
- An Ohio Department of Commerce Liquor Permit was presented to council. Mr. Moreno moved to accept the liquor permit transfer from A&D Beining Enterprises to Express Mart without a hearing seconded by Mrs. Petrick. A vote of six yeses passed this motion.

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New & Unfinished Business

- Mrs. Petrick made a motion to approve the second reading of Ordinance 2026-04, An Ordinance for Naming Certain Streets of the Village of Ottoville, seconded by Mr. Jim Wannemacher. Roll Call Vote: Jim Wannemacher, yes; Zeller, yes; Moreno, yes; Matt Wannemacher, yes; Petrick, yes; Honigford, yes.
- FO informed the insurance committee about some security concerns with Ameriflex during the enrollment at the end of April. It was also discovered that these cards are not compatible with the current employee health plan. This was put on hold until Fortman's could look into a compatible and more secure option for the HRA. Employee's HRA coverage will remain with Navia at this time.
- Two fence quotes with material options were emailed prior to the meeting; Elwer Fence and M & R Fence. Mr. Matt Wannemacher moved to accept the Elwer Fence quote with the chain link with slats option for \$3,890.00 seconded by Mrs. Petrick. A vote of six yeses passed this motion.
- A follow up discussion on tree removal. Mr. Matt Wannemacher moved to approve PCK Tree Service to remove the following trees for \$2900 and have Dale Calvelage remove 6 tree stumps for \$500 seconded by Mrs. Petrick. A vote of six yeses passed this motion.
 - Otto Street tree at 276 Otto Street, village maintenance will remove
 - One tree at Fifth & Walnut Streets, village 100% cost
 - Four at Main & East Streets, 50/50 shared removal cost with resident; FO to mail resident an invoice after work is complete.

Mr. Dan Honigford

- M&W trailers are parked up against the road making safety a concern. Mayor Miller will reach out to M&W.
- Inquired on the status of the park entrance. Mayor Miller will be attending the Parish Council meeting this Wednesday to discuss options.

Solicitor Austin Buchholz

- Looked into who is responsible to enforce subdivision rules/bi-laws. He advised that the prior deed holder (developer) is responsible to enforce, not the village.

With no further business the meeting was adjourned at 7:47 p.m.

Ronald Miller
Mayor

Michelle Wagoner
Fiscal Officer