

Just a few notes to consider when doing your 2023

Village of Ottoville Income Tax Return:

If you are a resident, 18 years of age or older (as of 12/31/2023), you need to file an income tax return, regardless if you owe tax or not.

If you receive a W2, 1099 (certain types), have a business, rentals, gambling/lottery winnings or any **EARNED** or other income, you need to file an income tax return, even if you are retired.

Include with your income tax return for the Village – W2's, (showing FULL federal and local income tax information), other income proof (1099's, etc.), a copy of your federal return (1040) with a Schedule 1 (if any) and any RELATED SCHEDULES (in full) for amounts on the Schedule 1. This is required by Village of Ottoville, Income Tax Ordinance 2023-02 (Section 5, (F), (2)).

Make sure to **sign/date the income tax return** (all) at the bottom.

This includes village-printed returns and ones filled out by your tax preparer. THERE IS NO ELECTRONIC FILING IN OTTOVILLE, your tax preparer cannot file for you. **YOU MUST SEND IN YOUR SIGNED PAPER RETURN TO OUR OFFICE BY APRIL 15, 2024.**

For those who prepare/file their own returns, help in filling out your Village return is available by appointment. Our tax office is run by a part-time employee. Set a time for me to be in the office to help you with your village return by calling 419-453-3905.

There were some state-mandated changes to our ordinance in 2023.

Most of the changes pertained to remote work, penalty amounts and some net profit (business) allocations/extensions. A copy of the new ordinance (2023-02) is available online or in our office.

ANY QUESTIONS, please call the tax office at 419-453-3905. If I am not in, please leave your name/phone number with your message and I will return your call. You can also email me at **tax@villageofottoville.org**